

The regular meeting of the Midland County Road Commission was called to order by Chairman Sagle on Wednesday, November 30, 2016 at 9:00 a.m. at the Road Commission office.

Present: Janice Leatherman Sagle, Chairman
Don Terwillegar, Vice-Chairman
Mike Atton, Member
Terry Palmer, Managing Director
Brenda Gordert, Clerk
Russ Inman, Design Engineer
Ben Mead, Facilities Manager
Art Buck, Engineering Technician
Absent: Sam SanMiguel, Superintendent

Public Present: Al Kloha, Midland County Board of Commissioners; Eugene Smith, Midland County Planning Commission Chairman; Dan Sagle, Jasper Township Deputy Supervisor.

Additions to Agenda:

None

Approval of Minutes:

Moved by Commissioner Atton and seconded by Commissioner Terwillegar to approve the minutes of the November 17, 2016 meeting.

Roll Call.

Yeas: Commissioners Atton, Terwillegar, Sagle

Nays: None

Motion Carried

Public Comment:

None

Approval of Open Accounts:

The pre-pay for December 1, 2016 was discussed.

Moved by Commissioner Atton and seconded by Commissioner Terwillegar to approve payment for the payroll and open accounts for December 1, 2016 in the amount of \$462,285.48.

Roll Call.

Yeas: Commissioners Terwillegar, Sagle, Atton

Nays: None

Motion Carried

Correspondence and Items of Information:

None

Permit listing was reviewed

Unfinished Business

Discussion was held on Siebert Woods Subdivision in Larkin Township section 16. The roads have been completed and inspected.

Moved by Commissioner Terwillegar and seconded by Commissioner Atton to accept the roads in Siebert Woods Subdivision into the county road system:

Zeiss Lane

Hidden Meadows Drive

Pine Bluff Court

Roll Call.

Yeas: Commissioners Terwillegar, Sagle, Atton
Nays: None

Motion Carried

New Business:

Contract No. 16-5437 was received from the Michigan Department of Transportation regarding hot mix asphalt base crushing, shaping, and resurfacing work along Shearer Road from Jefferson Road westerly for approximately one mile; including trenching, gravel shoulder, and ditch cleanout work; and all together with necessary related work. Moved by Commissioner Atton and second by Commissioner Terwillegar to offer the following resolution:

WHEREAS, at the request of requesting party, the project is programmed with the Federal Highway Administration, for implementation with the use of Federal Funds.

WHEREAS, the parties hereto have reached an understanding with each other regarding the performance of the work and desires to set forth this understanding in the form of a written contract.

THEREFORE BE IT RESOLVED, that the Board of County Road Commissioners, County of Midland, authorizes Terence Palmer, Managing Director and Janice Leatherman Sagle, Board Chairman to sign Preliminary Engineering Contract No. 16-5437.

Roll Call.

Yeas: Commissioners Terwillegar, Sagle, Atton
Nays: None

Resolution Adopted.

A private road maintenance agreement renewal was received from Ingersoll Township for Paradise Lane, west off River Road.

Moved by Commissioner Terwillegar and seconded by Commissioner Atton to approve private road maintenance agreement renewal for Paradise Lane.

Roll Call.

Yeas: Commissioners Terwillegar, Sagle, Atton
Nays: None

Motion Carried

A private road maintenance agreement renewal was received from Ingersoll Township for McKinley Drive, between Poseyville and Sasse Roads.

Moved by Commissioner Terwillegar and seconded by Commissioner Atton to approve private road maintenance agreement renewal for McKinley Drive.

Roll Call.

Yeas: Commissioners Terwillegar, Sagle, Atton
Nays: None

Motion Carried

Miscellaneous:

Discussion on Road Policy No. 100.04 Township Cost Sharing for Local Roads. Terry proposed the addition of #11 - Culverts under Public Roadway; 100% Road Commission. Discussion was held.

Moved by Commissioner Terwillegar and seconded by Commissioner Atton to revised policy No 100.04 as proposed.

Roll Call.

Yeas: Commissioners Sagle, Atton, Terwillegar
Nays: None

Motion Carried

Brenda presented budget amendments for 2016 and discussion was held;

	APPROVED BUDGET 2016	October 2016	Projected Nov/Dec	PROPOSED BUDGET AMENDMENT NOV. 17, 2016
REVENUES				
TAXES				
County Millage/Per prop 2013	1,300,000	2,627,529		2,627,529
County Millage/Per prop 2015	1,300,000			0
PERMITS & LICENSES	25,000	27,650	3,000	30,650
FEDERAL SOURCES				
Bridge - Stark Rd				0
Surface Trans/STP Urban	793,200	793,142		793,142
Fed "D" Funds - overlays Rural	464,351	400,778	65,000	465,778
Fed. Safety Grant				0
Fed. High Risk				0
Fed. Stimulus Funds				0
STATE SOURCES				
MTF	6,153,000	4,049,244	1,866,500	5,915,744
Build Michigan	210,700	131,517	65,000	196,517
Bridge - Stark Rd				0
Special Winter Maint-one time				0
PA252 Additional Rd Funds				0
PA84 Additional Rd Funds	477,400	475,254		475,254
EDF- "D" Funds Overlays Rural	79,620	67,929	11,000	78,929
EDF-Forest Rd "E"	48,200	48,134		48,134
EDF-Urban area STP Urban				0
EDF - Urban "F" fema				0
Bridge - Coleman Rd				0
Fema 2013		11,869		11,869
CONTRIBUTIONS				
City/Villages/Counties	10,000	113,509	75,000	188,509
Townships	900,000	503,471	920,000	1,423,471
Other - Salv sales		7,022		7,022
CHARGES FOR SERVICES				
State Maintenance	622,064	677,101	40,000	717,101
State Non-Maint		113,429		113,429
Other - Inspection fees		7,350		7,350
OTHER-LIST				
Interest & Rentals	1,500	3,792	300	4,092
Interest - Other/Sell Coleman garage				0
Private Contrib	60,000	52,718		52,718
Proceeds/royalties		5		5
Gain(loss) on equip disposals		4,013		4,013

TOTAL REVENUES	12,445,035	10,115,457	3,045,800	13,161,257
EXPENDITURES				
PRIMARY CONSTRUCTION				
PRIMARY HEAVY MAINT	2,975,000	3,498,876	450,000	3,948,876
PRIMARY MAINTENANCE	2,990,000	2,578,252	50,000	2,628,252
LOCAL HEAVY MAINT	1,550,000	2,071,637	300,000	2,371,637
LOCAL MAINTENANCE	3,050,000	2,706,750	100,000	2,806,750
LOCAL CONSTRUCTION				0
STATE TRUNKLINE MAINT	622,064	531,531	40,000	571,531
STATE NON-MAINTENANCE		124,803		124,803
EQUIPMENT EXPENSE(NET)				0
Direct	850,000	978,823	15,000	993,823
Indirect	650,000	498,131	12,000	510,131
Operating	400,000	193,898	45,000	238,898
Rented Equipment				0
Less Equipment Rental Credits	(1,900,000)	(1,716,161)	(200,000)	(1,916,161)
				0
ADMINISTRATIVE EXPENSE (NET)				0
Administrative	650,000	526,517	40,000	566,517
Less Credits To	(75,000)	(69,989)	(5,000)	(74,989)
				0
CAPITAL OUTLAY (NET)				0
Office	5,000	8,000	0	8,000
Engineering	122,500	49,900	0	49,900
Garage/Shop/Misc Rd Equ	30,000	7,800	0	7,800
Road Equipment	820,650	851,351	25,000	876,351
				0
Less: Retirements				0
Depreciation	(400,000)	(647,415)	0	(647,415)
				0
OTHER				0
Debt Principal Payments				0
Interest Expense				0
City/Villages/city Escrow	10,000	13,568	2,000	15,568
				0
				0
Drain Commission	42,000	0	80,000	80,000
TOTAL EXPENDITURES	12,392,214	12,206,274	954,000	13,160,274
TOTAL REVENUES	12,445,035	10,115,457	3,045,800	13,161,257
LESS TOTAL EXPENDITURES	12,392,214	12,206,274	954,000	13,160,274
REVENUES OVER(UNDER)	52,821	(2,090,817)	2,091,800	983
EXPENDITURES				

Moved by Commissioner Atton and seconded by Commissioner Terwillegar to accept budget amendments as presented.

Roll Call.

Yeas: Commissioners Sagle, Terwillegar, Atton

Nays: None

Motion Carried

Staff Reports:

Art stated the drainage in Tisland Subdivision in Ingersoll Township is completed.

The drainage on Camp Street in Jerome Township is completed and the crews are moving to Basing Lane.

Russ stated the new engineering intern Ashley Rockefeller has started and she is working on the GIS mapping updates.

Ben stated our part of the work on the brine containment area has been completed and the contractor will be in next week to install the liner. We will be installing a second tank purchased from Michigan Chloride to do more pre-brining this winter.

Terry stated there is a drain meeting on Kent Road over the Davis Drain.

We are working with MCRCSIP on the Frontier lawsuits and have received notification that Frontier has been sending out incorrect billings for damage to their facilities in the ROW. We believe that many of these billings may be for damages that the Road Commissions are either immune from paying or innocent of causing (or both).

Terry is working on performance reviews for administrative staff.

Don discussed private gates installed on McNitt right of ways.

Moved by Commissioner Sagle to adjourn meeting at 10:30 a.m. until Thursday December 15, 2016.

Brenda Gordert, Clerk

Janice Leatherman Sagle, Chairman