

The regular meeting of the Midland County Road Commission was called to order by Chairman Sagle on Thursday, December 15, 2016 at 9:00 a.m. at the Road Commission office.

Present: Janice Leatherman Sagle, Chairman
Don Terwillegar, Vice-Chairman
Mike Atton, Member
Terry Palmer, Managing Director
Sam SanMiguel, Superintendent
Brenda Gordert, Clerk
Russ Inman, Design Engineer
Ben Mead, Facilities Manager
Art Buck, Engineering Technician

Absent: None

Public Present: Al Kloha, Midland County Board of Commissioners; Eugene Smith, Midland County Planning Commission Chairman; Dan Sagle, Jasper Township Deputy Supervisor; Jeanette Snyder, Commissioner Elect Midland County Board; Andy Kobisa, Hope Township Supervisor.

Additions to Agenda:

None

Approval of Minutes:

Moved by Commissioner Atton and seconded by Commissioner Terwillegar to approve the minutes of the November 30, 2016 meeting as amended.

Roll Call.

Yeas: Commissioners Atton, Terwillegar, Sagle

Nays: None

Motion Carried

Public Comment:

Al Kloha introduced Jeanette Snyder to the board. Jeanette will be replacing Al on the County Board of Commissioners starting in January.

Andy Kobisa wished everyone a Merry Christmas and a Happy New Year.

Approval of Open Accounts:

The pre-pay for December 15, 2016 was discussed.

Moved by Commissioner Terwillegar and seconded by Commissioner Atton to approve payment for the payroll and open accounts for December 15, 2016 in the amount of \$259,508.38.

Roll Call.

Yeas: Commissioners Terwillegar, Sagle, Atton

Nays: None

Motion Carried

Correspondence and Items of Information:

Correspondence was received from the County Road Association Self-Insurance Fund regarding the Mutual Conversion Project. CRASIF has spent the last 3 years exploring changing the program structure from a self-insurance group fund to a mutual insurance company. After further deliberations, the CRASIF board, staff, attorneys and lobbyists have concluded that it is not in our best interest to move forward at this time.

Permit listing was reviewed

Unfinished Business:

None

New Business:

A private road maintenance agreement renewal was received from Lee Township for Sian Drive, east off 9 Mile Road for snow removal, grading and brine.

Moved by Commissioner Terwillegar and seconded by Commissioner Atton to approve private road maintenance agreement renewal.

Roll Call.

Yeas: Commissioners Terwillegar, Sagle, Atton

Nays: None

Motion Carried

A private road maintenance agreement renewal was received from Lee Township for W. Oakridge Drive, east off 7 Mile Road for snow removal and grading.

Moved by Commissioner Terwillegar and seconded by Commissioner Atton to approve private road maintenance agreement renewal.

Roll Call.

Yeas: Commissioners Terwillegar, Sagle, Atton

Nays: None

Motion Carried

A private road maintenance agreement renewal was received from Lee Township for Kellogg, Erin, Shamrock, Cork and Shannon Roads south off M20 for snow removal, grading and brine. Moved by Commissioner Terwillegar and seconded by Commissioner Atton to approve private road maintenance agreement renewal.

Roll Call.

Yeas: Commissioners Terwillegar, Sagle, Atton

Nays: None

Motion Carried

Terry presented information regarding an employee safety allowance for steel toe boots along with safety time incentives. A policy will be drafted and presented to the board at the next meeting.

Terry presented information regarding weighmaster services. We have been without a weighmaster for several months. Terry, Sam and Ben have talked with an officer that currently works part time for the Gladwin City Police Department and meets our requirements. Terry recommended a starting hourly wage of \$20.00 as a part time employee for one year.

At 9:30 a.m. Chairman Sagle opened the Public Hearing on the proposed 2017 budget.

Brenda presented the 2017 budget and discussion was held:

	APPROVED BUDGET 2016	October 2016	PROPOSED BUDGET AMENDMENT NOV. 17, 2016	PROPOSED BUDGET 2017
REVENUES				
TAXES				
County Millage 2013	1,300,000	2,627,529	2,627,529	2,600,000
County Millage 2015	1,300,000		0	
PERMITS & LICENSES	25,000	27,650	30,650	30,000

FEDERAL SOURCES

Bridge - Stark Rd				
Surface Trans/STP Urban	793,200	793,142	793,142	
Fed "D" Funds - Rural Ovrly	464,351	400,778	465,778	970,891
Fed. Safety Grant - Eas/Gor				1,064,000

STATE SOURCES

MTF	6,153,000	4,049,244	5,915,744	7,400,000
Build Michigan	210,700	131,517	196,517	197,000
PA84 Additional Rd Funds	477,400	475,254	475,254	
EDF- "D" Funds Rural Ovrly	79,620	67,929	78,929	157,900
EDF-Forest Rd "E"	48,200	48,134	48,134	48,200
FEMA		11,869	11,869	

CONTRIBUTIONS

City/Villages/Counties	10,000	113,509	188,509	10,000
Townships	900,000	503,471	1,423,471	900,000
Other - Salv sales		7,022	7,022	

CHARGES FOR SERVICES

State Maintenance	622,064	677,101	717,101	622,064
State Non-Maint		113,429	113,429	
Other - Inspection fees		7,350	7,350	

OTHER-LIST

Interest & Rentals	1,500	3,792	4,092	4,000
Private Contrib	60,000	52,718	52,718	0
Proceeds/royalties		5	5	
Gain(loss) on equip disposals		4,013	4,013	61,000

TOTAL REVENUES	12,445,035	10,115,457	13,161,257	14,065,055
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EXPENDITURES**PRIMARY CONSTRUCTION**

PRIMARY HEAVY MAINT	2,975,000	3,498,876	3,948,876	3,919,700
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PRIMARY MAINTENANCE	2,990,000	2,578,252	2,628,252	2,800,000
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LOCAL HEAVY MAINT	1,550,000	2,071,637	2,421,637	2,473,500
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LOCAL MAINTENANCE	3,050,000	2,706,750	2,856,750	3,000,000
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LOCAL CONSTRUCTION

STATE TRUNKLINE MAINT	622,064	531,531	571,531	622,064
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STATE NON-MAINTENANCE		124,803	124,803	0
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EQUIPMENT EXPENSE(NET)

Direct	850,000	978,823	993,823	1,000,000
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Indirect	650,000	498,131	510,131	600,000
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Operating	400,000	193,898	238,898	250,000
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Rented Equipment

Less Equipment Rental Credits	(1,900,000)	(1,716,161)	(1,916,161)	(1,900,000)
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ADMINISTRATIVE EXPENSE**(NET)**

Administrative	650,000	526,517	566,517	625,000
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Less Credits To	(75,000)	(69,989)	(74,989)	(75,000)
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CAPITAL OUTLAY (NET)				
Office	5,000	8,000	8,000	25,000
Engineering	122,500	49,900	49,900	81,100
Garage/Shop/Misc Rd Equ	30,000	7,800	7,800	62,950
Road Equipment	820,650	851,351	876,351	892,000
Less: Retirements				
Depreciation	(400,000)	(647,415)	(647,415)	(650,000)
OTHER				
Debt Principal Payments				
Interest Expense				
City/Villages/city Escrow	10,000	13,568	15,568	10,000
Drain Commission	42,000	0	80,000	80,000
TOTAL EXPENDITURES	12,392,214	12,206,274	13,260,274	13,816,314
TOTAL REVENUES	12,445,035	10,115,457	13,161,257	14,065,055
LESS TOTAL EXPENDITURES	12,392,214	12,206,274	13,260,274	13,816,314
REVENUES OVER(UNDER)	52,821	(2,090,817)	(99,017)	248,741
EXPENDITURES				

Moved by Commissioner Terwillegar and seconded by Commissioner Atton to close public hearing at 9:55 a.m.

Roll Call.

Yeas: Commissioners Terwillegar, Sagle, Atton

Nays: None

Motion Carried

Moved by Commissioner Terwillegar and seconded by Commissioner Atton to approve 2017 proposed budget.

Roll Call.

Yeas: Commissioners Atton, Terwillegar, Sagle

Nays: None

Motion Carried

Miscellaneous:

None

Staff Reports:

Ben stated the work on the brine containment area has been completed. He will be installing a second tank purchased from Michigan Chloride and moving it from Gladwin County Road Commission. We are also looking at a purchasing another tank from Michigan Chloride to use for spreading brine for \$500.00.

Sam commented on the good response from the crew on the first major snow fall of the year. The new drivers are doing a good job and adjusting well to the new routes. If the temperature continues to drop we will be switching from salt to salt/sand mix.

Terry discussed the snow routes that currently have plow trucks installed with GPS. Terry presented maps showing where the trucks traveled, when they were spreading salt and the times they were there.

Performance evaluations for administrative employees are completed.

Terry and Brenda attended a training meeting on right of ways and road funding in Mt. Pleasant last week.

He had a GI meeting on the Gordonville Road and 4 ¾ Mile Road project for 2017.

OHM will be submitting a "Rubber Tire Grant" for Eastman Road south of Schneider Court. The shredded rubber tires will be used for sub-base outside the influence of traffic.

He is working on bridge plaques for the three bridges completed this year.

There will be an administrative MATS meeting on Friday to discuss a replacement for Cody who submitted his two week notice.

Russ stated he and Devin attended an App Development seminar at Delta College and discussed a GPS app for cell phones.

Art attended a seminar at MDOT in Mt. Pleasant. All MDOT trucks have GPS that can tell the driver when a storm will hit, when to start plowing and when to start salting. Forecast can be updated by the hour.

Mike stated the new Road Commission sign is completed and will be delivered next week.

Moved by Commissioner Sagle to adjourn meeting at 10:40 a.m. until Thursday December 29, 2016.

Brenda Gordert, Clerk

Janice Leatherman Sagle, Chairman