

The regular meeting of the Midland County Road Commission was called to order by Chairman Atton on Wednesday, October 16, 2019 at 9:00 a.m. at the Road Commission office.

Present: Mike Atton, Chairman
Al Kloha, Vice Chairman
Jim Hyatt, Commission Member
Terry Palmer, Managing Director
Sam SanMiguel, Superintendent
Brenda Gordert, Finance Director
Ashley Rockefeller, GIS Technician
Russ Inman, Design Engineer
Ben Mead, Facilities Manager

Absent: Art Buck, Design Technician

Public Present: Maria Sandow, Larkin Township Supervisor; Laura Dawson, Lee Township Clerk; Jeanette Snyder, Midland County Board of Commissioners; Dan Owens; Rick Bober; Douglas Jackson.

The Pledge of Allegiance was said

Additions to Agenda:

None

Approval of Minutes:

Moved by Commissioner Kloha and seconded by Commissioner Hyatt to approve the minutes of the September 19, 2019 meeting.

Roll Call.

Yeas: Commissioners Atton, Kloha, Hyatt

Nays: None

Motion Carried

Public Comment:

Rick Bober stated he feels there is a safety concern with the trees at the corner of Poseyville Road and Albin Lane. He stated the trees are blocking vision when cars are pulling out onto Poseyville Road. Terry stated the trees are on private property and we cannot legally cut them down. Terry also stated the white lines are not painted yet, once they are it will help push traffic back in the lane and then it is no worse than it was before. Mr. Bober also stated there is quite an elevation from Albin to Poseyville Road since the road was reconstructed and would like that repaired. Terry stated staff will investigate and see if something can be done.

Dan Owens inquired about the water in the ditch at the intersection of Hurley and Eastman Road. Since the construction, water is backing up into his fields. The contractor lowered cross tube and now his field tile are under water and cannot drain. He feels the catch basins need to be lowered and a couple high spots in the ditch that need to be flattened out.

Maria Sandow inquired about a warranty for the paving on Waldo Road in Larkin Township. She feels the pavement surface rippling needs to be corrected. Terry stated it is settling down some and staff will continue to monitor it throughout the winter and spring and re-evaluate the condition.

Doug Jackson inquired about Swede Road updates. Terry stated the Board will be discussing a confidential attorney letter regarding Swede Road in a closed session at the end of the meeting.

Al Kloha stated he received a couple complaints about a bump on West River Road near the bridge.

Approval of Open Accounts:

The pre-pay for October 3, 2019 was discussed.

Moved by Commissioner Kloha and seconded by Commissioner Hyatt to approve payment for the payroll and open accounts for October 3, 2019 in the amount of \$1,290,904.65.

Roll Call.

Yeas: Commissioners Kloha, Hyatt, Atton

Nays: None

Motion Carried

The pre-pay for October 17, 2019 was discussed.

Moved by Commissioner Kloha and seconded by Commissioner Hyatt to approve payment for the payroll and open accounts for October 17, 2019 in the amount of \$807,099.63.

Roll Call.

Yeas: Commissioners Kloha, Hyatt, Atton

Nays: None

Motion Carried

Correspondence and Items of Information:

None

Permit listing was reviewed

Unfinished Business:

Russ discussed the results of the two-month survey regarding the full interchange at US-10 and Waldo Road. Results were 95% in favor of the full interchange.

Ben presented equipment pricing for the Swap Loader Plow Truck and discussion ensued.

Moved by Commissioner Kloha and seconded by Commissioner Hyatt to approve purchase of the equipment off the Mi-Deal program in the amount of \$116,256.01.

Roll Call.

Yeas: Commissioners Atton, Kloha, Hyatt

Nays: None

Motion Carried

Russ presented pricing from Netsource One for a FortiGate 201E Firewall for \$7,606.88. There will be a monthly service fee of \$75.00 and a setup fee of \$130.00. Discussion ensued.

Moved by Commissioner Kloha and seconded by Commissioner Hyatt to approve purchase of the firewall from Netsource One.

Roll Call.

Yeas: Commissioners Hyatt, Atton, Kloha

Nays: None

Motion Carried

Russ presented power point presentation from SeeClickFix, a program to log and monitor work orders. Citizens can take pictures of areas of concern and upload them directly to the Road Commission and the system can be programmed to reply. Citizens can sign up for notifications of work orders and road closures. Cost to the Road Commission would be \$1,000 per year per license, base package of 10 licenses, and \$2,500 per year for GIS connector, total annual cost of \$12,500.00. Russ proposes to cancel current program with Amalgam at \$6,000.00 per year.

Discussion ensued.

Moved by Commissioner Hyatt and seconded by Commissioner Atton to approve purchase of SeeClickFix program.

Roll Call.

Yeas: Commissioner Atton, Hyatt, Kloha

Nays: None

Motion Carried

New Business:

Michigan Class Investment Company is requesting a copy of the Road Commission investment policy. Our current policy is out of date. The County Road Association has an updated sample policy reviewed by legal counsel available for Road Commission's to use. Discussion ensued.

Moved by Commissioner Hyatt and seconded by Commissioner Kloha to adopt County Road Association Investment Policy and send to Michigan Class.

Roll Call.

Yeas: Commissioners Atton, Hyatt, Kloha

Nays: None

Motion Carried

A construction contract amendment was received from the Michigan Department of Transportation regarding a project programmed with the FHWA, for implementation with the use of Federal Funds under Emergency Relief Program.

Moved by Commissioner Kloha and seconded by Commissioner Hyatt to offer the following resolution:

WHEREAS, the parties to the Amendment have heretofore, by a Contract dated February 1, 2019, hereinafter referred to as "CONTRACT 19-5002" provided for the construction and financing of that which is hereinafter referred to as the "PROJECT" and consists of hot mix asphalt work along Coleman Road from School Road northerly to School Road; including slope restoration and drainage work; and all together with necessary related work.

WHEREAS, the parties having appropriate authority desire to amend contract 19-5002 to provide for the inclusion of federally participating construction engineering, construction materials testing and inspection work as part of the PROJECT and the corresponding increase in the estimated PROJECT COST.

WHEREAS, the parties hereto have reached an understanding with each other regarding the performance of the work and desires to set forth this understanding in the form of a written contract.

THEREFORE BE IT RESOLVED, that the Board of County Road Commissioners, County of Midland, authorizes Terence Palmer, Managing Director and Michael Atton, Chairman, to sign Contract 19-5479.

Roll Call.

Yeas: Commissioners Hyatt, Atton, Kloha

Nays: None

Resolution Adopted.

A construction contract was received from the Michigan Department of Transportation regarding a project programmed with the FHWA, for implementation with the use of Federal Funds under Emergency Relief Program.

Moved by Commissioner Kloha and seconded by Commissioner Hyatt to offer the following resolution:

WHEREAS, Contract No.19-5519, for the purpose of fixing the rights and obligations of the parties in agreeing to the performance by the REQUESTING PARTY of preliminary engineering, consisting of the preparation of reports and studies, as well as the surveys and design, necessary for the performance of preliminary engineering activities for the roadway repair work at various locations along federal-aid roads countywide; and all together with necessary related work.

WHEREAS, Federal Funds have been made available for the repair of roads and streets eligible for Federal Transportation Funds which have suffered damage as a result of a natural disaster over a wide area or from a catastrophic failure,

WHEREAS, the parties hereto have reached an understanding with each other regarding the performance of the work and desires to set forth this understanding in the form of a written contract.

THEREFORE BE IT RESOLVED, that the Board of County Road Commissioners, County of Midland, authorizes Terence Palmer, Managing Director and Michael Atton, Chairman, to sign Contract 19-5519.

Roll Call.

Yeas: Commissioners Hyatt, Atton, Kloha

Nays: None

Resolution Adopted.

Miscellaneous:

None

Staff Reports:

Ben stated Roger and Shane are starting to prep the equipment for winter.

One of the new truck builds was completed last week.

He stated he has located a used 2003 fork lift in good condition and is finalizing price.

He will have prices soon for a mower tractor to be ordered for the spring out of the 2020 budget.

He is looking into a grinder to be attached to the skid steer to remove country curbs.

Ben discussed the purchase of a laser guidance system for the wing plows. He would like to try one system on the M20 plow truck for \$2,600.00. Discussion ensued.

Moved by Commissioner Kloha and seconded by Commissioner Hyatt to approved purchase of a laser guidance system.

Roll Call.

Yeas: Commissioners Kloha, Atton, Hyatt

Nays: None

Motion Carried

Sam stated he is working on estimates and 5-year plans for all the townships.

He stated the salt is being delivered this week.

He is working with Central Asphalt trying to complete the paving projects this year.

Sam announced his retirement date will be October 28th and he is taking a bow hunting trip with family. He thanked the Road Commission for 32 years of service. The Commissioners and staff thanked Sam for all his hard work throughout the years.

Terry announced the interview committee selected Art Buck as Sam's replacement for Superintendent and the details are being worked out.

He attended the Bay Region bridge selection committee meeting last week. Meridian Road Bridge over the Chippewa River was selected for replacement in 2022. He stated Meridian Road over Bullock and Meridian Road over Prairie Creek still need to be done before MDOT will take Meridian Road back over as a state trunkline.

He attended the Wetland Banking Board meeting yesterday.

Russ stated he submitted reimbursement in the amount of \$413,000 to the DEQ for Eastman Road scrap tire project.

He has submitted reimbursement for PE for the flood projects in the amount of \$221,000.

Maria Sandow asked Russ about the status on the grant for Tupelo. Russ stated everything has been submitted but he has not heard anything back yet.

Ashley stated, Sam Willis, a temporary seasonal student is working Fridays entering easements and doing a great job.

Terry Palmer requested a closed session to discuss resumes for Manager Position and confidential attorney letter regarding Swede Road.

Moved by Commissioner Hyatt and seconded by Commissioner Kloha to enter into closed session at 10:40 a.m.

Roll Call.

Yeas: Commissioners Hyatt, Atton, Kloha

Nays: None

Motion Carried

Moved by Commissioner Hyatt and seconded by Commissioner Kloha to reconvene regular meeting at 11:55 a.m.

Roll Call.

Yeas: Commissioners Atton, Hyatt, Kloha

Nays: None

Motion Carried

The first round of interviews for the Managing Director position will be scheduled for November 4 and 5, 2019.

Meeting was adjourned by Commissioner Atton at 12:05 p.m. until Thursday, October 31, 2019.

Brenda Gordert, Finance Director

Mike Atton, Chairman