

The regular meeting of the Midland County Road Commission was called to order by Chairman Atton on Thursday, December 5, 2019 at 9:00 a.m. at the Road Commission office.

Present: Mike Atton, Chairman
Jim Hyatt, Commission Member
Terry Palmer, Managing Director
Art Buck, Superintendent
Brenda Gordert, Finance Director
Ben Mead, Facilities Manager
Ashley Rockefeller, GIS Technician
Absent: Al Kloha, Vice Chairman
Russ Inman, Design Engineer

Public Present: Maria Sandow, Larkin Township Supervisor; Jeanette Snyder, Midland County Board of Commissioners; Laura Dawson, Lee Township Clerk.

The Pledge of Allegiance was said

Additions to Agenda:

None

Approval of Minutes:

Moved by Commissioner Hyatt and seconded by Commissioner Atton to approve the minutes of the November 21, 2019 meeting.

Roll Call.

Yeas: Commissioners Atton, Hyatt

Nays: None

Motion Carried

Public Comment:

None

Approval of Open Accounts:

The pre-pay for November 27, 2019 was discussed.

Moved by Commissioner Hyatt and seconded by Commissioner Atton to approve payment for the payroll and open accounts for November 27, 2019 in the amount of \$978,174.11.

Roll Call.

Yeas: Commissioners Hyatt, Atton

Nays: None

Motion Carried

Correspondence and Items of Information:

The Annual MCTOA December Holiday Membership Dinner Meeting will be held on December 12th at the Great Hall.

Permit listing was reviewed

Unfinished Business:

Terry stated the Swede Road gate is scheduled to be removed when the weather permits and crews are available. Crews are cleaning up from the recent ice and snow storm.

Anna Lane stairway was discussed. Quote from Weckesser Builders was for \$7,700.00.

Moved by Commissioner Hyatt and seconded by Commissioner Atton to approve quote from Weckesser Builders to build Anna Lane stairway.

Roll Call.

Yeas: Commissioners Hyatt, Atton

Nays: None

Motion Carried

New Business:

2019 Budget adjustments were presented and discussed:

Proposed Budget 2019**12/16/2019**

	Proposed 2019 BUDGET	Actual Thru 12/2/2019	Budget Finals 2019	Budget Adjustments 2019
REVENUES				
TAXES				
County Millage/Per prop	2,714,000	3,253,957	3,253,957	539,957
PERMITS & LICENSES	38,500	44,525	45,650	7,150
FEDERAL SOURCES				
Bridges	1,205,600	1,384,445	1,484,445	278,845
Surface Trans/STP				
Fed "D" Funds - overlays	5,979,910	2,644,630	2,704,600	(3,275,310)
Fed. Safety Grant				
Fed. Aid Flood	953,161	1,931,493	2,030,400	1,077,239
STATE SOURCES				
MTF	8,956,809	7,174,873	9,600,600	643,791
Build Michigan	198,000	148,627	198,000	0
Bridge	112,207	237,974	257,900	145,693
State D overlays	697,722	689,617	700,600	2,878
EDF-Forest Rd "E"	48,200	48,134	48,135	(65)
CONTRIBUTIONS				
City/Villages/Counties	10,000	297,971	520,000	510,000
Townships	900,000	942,192	1,093,000	193,000
Other - Salv sales	10,000	7,263	7,500	(2,500)
CHARGES FOR SERVICES				
State Maintenance	630,915	685,610	745,610	114,695
State Non-Maint		494,932	494,932	494,932
Other - Inspection fees				
OTHER-LIST				
Interest & Rentals	20,000	29,229	32,000	12,000
Equipment Leases				
Sell Property (Consumers)		4,397	4,397	4,397
Private Contrib		92,610	95,000	95,000
Proceeds/royalties		9	9	9
Gain(loss) on equip disposals		107,763	107,763	107,763
TOTAL REVENUES	22,475,024	20,220,249	23,424,498	949,474
EXPENDITURES				
PRIMARY CONSTRUCTION		2,097	2,098	2,098
PRIMARY HEAVY MAINT	7,630,790	8,844,397	9,000,400	1,369,610
PRIMARY MAINTENANCE	3,475,800	2,910,303	2,975,400	(500,400)
LOCAL HEAVY MAINT	4,065,700	4,919,930	4,985,900	920,200
LOCAL MAINTENANCE	4,650,200	3,580,697	3,650,600	(999,600)
LOCAL CONSTRUCTION				
STATE TRUNKLINE MAINT	630,915	668,076	702,745	71,830
STATE NON-MAINTENANCE		494,932	494,932	494,932

EQUIPMENT EXPENSE(NET)				
Direct	1,275,650	1,201,792	1,275,650	0
Indirect	600,000	495,920	550,122	(49,878)
Operating	350,000	298,046	330,000	(20,000)
Rented Equipment				
Less Equipment Rental Credits	(2,100,000)	(2,277,909)	(2,377,909)	(277,909)
ADMINISTRATIVE EXPENSE				
Administrative	650,000	733,405	725,588	75,588
Less Credits To	(85,000)	(94,052)	(106,615)	(21,615)
CAPITAL OUTLAY				
Office	10,000	0	0	(10,000)
Engineering	25,000	0	0	(25,000)
Garage/Shop/Misc Rd Equ				
Road Equipment	1,200,000	1,319,909	1,330,000	130,000
Building	47,500	0	0	(47,500)
Wetland				
Less: Retirements				
Depreciation	(725,000)	(1,000,000)	(1,000,000)	(275,000)
OTHER				
Debt Principal Payments	94,049	92,584	92,585	(1,464)
Interest Expense	10,396	11,860	11,861	1,465
City/Villages/city Escrow	10,000	205,861	205,909	195,909
Drain Commission	97,500	0	97,500	0
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TOTAL EXPENDITURES	21,913,500	22,407,849	22,946,766	1,033,266
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TOTAL REVENUES	22,475,024	20,220,249	23,424,498	
LESS TOTAL EXPENDITURES	21,913,500	22,407,849	22,946,766	
REV. / EXP. OVER(UNDER)	561,524		477,732	

Moved by Commissioner Atton and seconded by Commissioner Hyatt to approve budget adjustments for 2019.

Roll Call.

Yeas: Commissioners Atton, Hyatt

Nays: None

Motion Carried

Bid extensions were received from the following consultants for the 2020 construction season and discussion ensued:

Rowe Professional Services

Moved by Commissioner Atton and seconded by Commissioner Hyatt to approve bid extension for Rowe Professional Services 1 year.

Roll Call.

Yeas: Commissioners Hyatt, Atton

Nays: None

Motion Carried

Miscellaneous:

Moved by Commissioner Atton and seconded by Commissioner Hyatt to schedule Public Hearing for the proposed 2020 Budget on December 19, 2019 at 9:30 am.

Roll Call.

Yeas: Commissioners Atton, Hyatt

Nays: None

Motion Carried

Discussion was held regarding the Larkin Township Open House scheduled for December 17, 2019 from 3:00 to 6:00 pm at the Larkin Township Hall. Discussion will be on construction projects for 2020 for primary and local roads, non-motorized route plans, and possible future projects.

Discussion on open accounts for December 12th.

Moved by Commissioner Hyatt and seconded by Commissioner Atton to authorize clerk to pay open accounts on December 12, 2019 with listing to be presented at following Commission meeting.

Roll Call.

Yeas: Commissioners Atton, Hyatt

Nays: None

Motion Carried

Staff Reports:

Ben stated he is working on year-end inventory audits on the stock room parts, blades, and tires.

Art stated the ice-snow storm on Sunday created quite a mess. He stated Joel Noyes did a great job organizing the crews on all the down trees and icy roads. He received a thank you email from 911 on how timely complaints were handled.

He stated we hosted reasonable suspicion drug and alcohol testing with Mike Phillips from MCRCSIP and several other road commissions were also in attendance. It is required training for all supervisory personnel.

He has been meeting with the Townships over the last couple weeks to discuss 2020 projects.

Terry stated he has a plan review scheduled for Coleman Road over Chippewa River next week. It will have GRS abutments and is \$1 million under budget.

He discussed the water coming through the pavement on Eastman Road just north of Hubbard in Larkin Township. The crews are going to try to install well points next week.

Terry stated his last day of work will be December 20th.

Ashley stated she is updated the township maps and starting to work on constructions maps for 2020.

Meeting was adjourned by Commissioner Atton at 9:40 a.m. until Thursday, December 19, 2019.

Brenda Gordert, Finance Director

Mike Atton, Chairman