

The regular meeting of the Midland County Road Commission was called to order by Chairman Atton on Thursday, December 19, 2019 at 9:00 a.m. at the Road Commission office.

Present: Mike Atton, Chairman
Jim Hyatt, Commission Member
Al Kloha, Vice Chairman
Terry Palmer, Managing Director
Jon Myers, Managing Director
Art Buck, Superintendent
Russ Inman, Design Engineer
Brenda Gordert, Finance Director
Ben Mead, Facilities Manager

Absent: None

Public Present: Maria Sandow, Larkin Township Supervisor; Jeanette Snyder, Midland County Board of Commissioners; Laura Dawson, Lee Township Clerk; Don Terwillegar.

The Pledge of Allegiance was said

Additions to Agenda:

New Business: Swap Loader Components for 2020
Purchase of New Pickups 202
Miscellaneous: 2021 Safety Grants

Approval of Minutes:

Moved by Commissioner Kloha and seconded by Commissioner Hyatt to approve the minutes of the December 12, 2019 meeting.

Roll Call.

Yeas: Commissioners Atton, Hyatt, Kloha

Nays: None

Motion Carried

Public Comment:

Jeanette Snyder thanked the Road Commission for the stairway replacement on Anna Lane. She also thanked the Road Commission on behalf of the County Board of Commissioners for all the work they do.

Maria Sandow commented on the success of the Open House at the Larkin Township Hall on Tuesday, December 17, 2019.

Approval of Open Accounts:

The pre-pay for December 12, 2019 was discussed.

Moved by Commissioner Kloha and seconded by Commissioner Hyatt to approve payment for the payroll and open accounts for December 12, 2019 in the amount of \$913,529.73.

Roll Call.

Yeas: Commissioners Hyatt, Kloha, Atton

Nays: None

Motion Carried

Correspondence and Items of Information:

A draft of the 2020 meeting schedule was presented and revised.

An email was received from Jeanette Snyder stating the stairway replacement was complete on Anna Lane and Weckesser Builders did a great job.

East Central Council meeting will be held January 16, 2020 in Bay County.

This is Managing Director Terry Palmer's last Board Meeting. His retirement date is Friday, December 20, 2019. He stated he will be available for assistance if needed. Commissioners and Staff thanked Terry for keeping things running smoothly for the last 5 years and wished him the best in his retirement.

Permit listing was reviewed

Unfinished Business:

Terry stated the Swede Road gate was removed on Wednesday, December 18, 2019 and No Outlet and Seasonal Road signs were installed.

Public Hearing 2020 Budget:

Commissioner Atton opened the Public Hearing for the Proposed 2020 Budget at 9:30 a.m. and discussion was held. Ben Mead presented equipment and building capital outlay projects details. Russ Inman presented engineering department projects and purchases. Terry Palmer presented federal aid and road maintenance projects. Brenda Gordert presented revenue and expenditures figures.

Moved by Commissioner Atton to closed Public Hearing at 9:52 a.m.

New Business:

2020 Proposed Budget was presented as follows:

Proposed Budget 2020 12/19/2019	2017 ACTUAL	2018 ACTUAL	Proposed 2019 BUDGET	Proposed 2019 Adjustments	Proposed 2020 BUDGET
REVENUES					
TAXES					
County Millage/Per prop	2,935,482	2,947,474	2,714,000	3,253,957	3,366,000
PERMITS & LICENSES	42,685	40,440	38,500	45,650	45,650
FEDERAL SOURCES					
Bridges		0	1,205,600	1,484,445	2,964,480
Surface Trans/STP					
Fed "D" Funds - overlays	1,614,625	796,063	5,979,910	2,704,600	3,045,960
Fed. Safety Grant	12,319	536,348			
Fed. High Risk					
Fed. Aid Flood			953,161	2,030,400	924,369
STATE SOURCES					
MTF	7,913,606	8,522,388	8,956,809	9,600,600	10,248,616
Build Michigan	197,373	198,375	198,000	198,000	198,000
Bridge			112,207	257,900	2,500
State D overlays		6,259	697,722	700,600	
PA207 Additional Funds		1,097,000			
PA82 Additional Funds		642,638			
EDF- "D" Funds overlays	137,737				
EDF-Forest Rd "E"	48,134	48,134	48,200	48,135	48,135
State Infrastructure Bank	2,000,000				
CONTRIBUTIONS					
City/Villages/Counties	67,014	190,448	10,000	520,000	10,000
Townships	648,793	2,072,883	900,000	1,093,000	900,000
Other - Salv sales	21,274	16,016	10,000	7,500	10,000

CHARGES FOR SERVICES					
State Maintenance	725,338	665,949	630,915	745,610	845,550
State Non-Maint	231,944	278,731		494,932	0
Other - Inspection fees		4,060			0
OTHER-LIST					
Interest & Rentals	10,697	28,480	20,000	32,000	32,000
Equipment Leases	382,259				
Sell Property (Consumers)		500		4,397	0
Private Contrib	175,230	226,916		95,000	0
Proceeds/royalties	7	9		9	0
Gain(loss) on equip disposals	53,342	211		107,763	0
TOTAL REVENUES	17,217,860	18,319,321	22,475,024	23,424,498	22,641,260
EXPENDITURES					
PRIMARY CONSTRUCTION		13,869		2,098	0
PRIMARY HEAVY MAINT	5,106,883	2,642,564	7,630,790	9,000,400	9,100,000
PRIMARY MAINTENANCE	2,622,998	3,605,976	3,475,800	2,975,400	2,560,000
LOCAL HEAVY MAINT	1,811,277	3,760,982	4,065,700	4,985,900	4,775,000
LOCAL MAINTENANCE	3,708,246	4,988,946	4,650,200	3,650,600	3,650,600
LOCAL CONSTRUCTION					
STATE TRUNKLINE MAINT	652,854	665,949	630,915	702,745	845,550
STATE NON-MAINTENANCE	231,944	278,731		494,932	
EQUIPMENT EXPENSE(NET)					
Direct	1,395,549	1,465,005	1,275,650	1,275,650	1,300,650
Indirect	688,237	705,201	600,000	550,122	575,000
Operating	266,507	340,712	350,000	330,000	350,000
Rented Equipment					
Less Equipment Rental Credits	(2,207,171)	(2,170,251)	(2,100,000)	(2,377,909)	(2,300,000)
ADMINISTRATIVE EXPENSE					
Administrative	655,075	687,944	650,000	725,588	735,600
Less Credits To	(92,990)	(94,984)	(85,000)	(106,615)	(100,000)
CAPITAL OUTLAY (NET)					
Office	4,936	0	10,000	0	10,000
Engineering	28,681	8,883	25,000	0	28,000
Garage/Shop/Misc Rd Equ	222,259	6,550			0
Road Equipment	997,988	981,652	1,200,000	1,330,000	1,109,500
Building	229,956	28,378	47,500	0	125,000
Wetland		24,541			
Less: Retirements	(20,856)				
Depreciation	(742,458)	(748,968)	(725,000)	(1,000,000)	(1,000,000)
OTHER					
Debt Principal Payments		90,818	94,049	92,585	104,500
Interest Expense		13,626	10,396	11,861	7,052
City/Villages/city Escrow	53,334	16,153	10,000	205,909	10,000
Distributive Expense	518,443				
Drain Commission	70,795	97,498	97,500	97,500	100,000
TOTAL EXPENDITURES	16,202,487	17,409,776	21,913,500	22,946,766	21,986,452

TOTAL REVENUES	17,217,860	18,319,321	22,475,024	23,424,498	22,641,260
LESS TOTAL EXPENDITURES	16,202,487	17,409,776	21,913,500	22,946,766	21,986,452
REV/EXP OVER(UNDER)	1,015,373	909,545	561,524	477,732	654,808

Moved by Commissioner Kloha and seconded by Commissioner Hyatt to approve Proposed 2020 Budget.

Roll Call.

Yeas: Commissioners Kloha, Atton, Hyatt

Nays: None

Motion Carried

Bid extensions were received from the following for materials for the 2020 construction season and discussion ensued:

Jensen Bridge

Set In Stone

Moved by Commissioner Kloha and seconded by Commissioner Hyatt to approve bid extension for Jensen Bridge and Set In Stone for 1 year.

Roll Call.

Yeas: Commissioners Hyatt, Kloha, Atton

Nays: None

Motion Carried

Terry Palmer presented proposed wages for administrative employees for 2020 and discussion ensued.

Moved by Commissioner Atton and seconded by Commission Hyatt to approved 2% increase in wages for administrative employees as presented and a \$2,000 bonus for Terry Palmer, Managing Director.

Roll Call.

Yeas: Commissioners Kloha, Hyatt, Atton

Nays: None

Motion Carried

Terry Palmer requested hiring a full-time hourly Service Man/Mechanic Helper and presented job description and duties. Discussion ensued on the need for more timely maintenance and service on road commission equipment, help with mechanic duties as needed, and assistance in the stock room as needed.

Moved by Commissioner Hyatt and seconded by Commissioner Kloha to approve Service Man/Mechanic Helper position.

Roll Call.

Yeas: Commissioners Hyatt, Atton, Kloha

Nays: None

Motion Carried

Ben Mead presented pricing for the purchase of two new 4-door 2020 GMC Sierra Pickups and discussion ensued:

MiDeal Todd Wenzel Buick GMC - \$36,998.00 each

Garber Chevrolet of Midland - \$35,769.62

Moved by Commissioner Kloha and seconded by Commissioner Hyatt to purchase pickups from Garber Chevrolet of Midland.

Roll Call.

Yeas: Commissioners Hyatt, Atton, Kloha

Nays: None

Motion Carried

Ben Mead presented pricing for the purchase of truck components and equipment up-fitting for the swap loader truck and discussion ensued.

Moved by Commissioner Kloha and seconded by Commissioner Hyatt to purchase components and equipment up-fitting from Truck & Trailer off the MiDeal Program.

Roll Call.

Yeas: Commissioners Atton, Kloha, Hyatt
Nays: None

Motion Carried

Miscellaneous:

Discussion on open accounts for December 26th.

Moved by Commissioner Kloha and seconded by Commissioner Hyatt to authorize clerk to pay open accounts on December 26, 2019 with listing to be presented at following Commission meeting.

Roll Call.

Yeas: Commissioners Atton, Kloha, Hyatt

Nays: None

Motion Carried

Russ Inman received approval notification of two safety grants for fiscal year 2021. First safety grant is for construction of a roundabout at the corner of Waldo and Monroe Road in Larkin Township. Estimated project cost is \$825,018.72 and federal funds will cover \$637,501.00. The second safety grant is for construction of centerline rumble strip corrugations on 29.76 miles of primary roads within Midland County. Estimated project cost is \$57,711.92 and federal funds will cover \$51,940.73.

Staff Reports:

Art stated the crews are finishing up drainage projects and cleaning up trees from ice storm.

He has been driving the township roads and working on their estimates for 2020 road projects.

He is working on closing our summer federal aid projects.

He attended the Superintendents meeting in Roscommon County last week and was elected to serve on the Executive Board for the Superintendents.

Russ stated he completed 13 presentation boards for the Open House at Larkin Township. We interviewed three candidates for the construction technician position and extended a job offer to one individual and are waiting for a response.

Brenda stated the health insurance increased by 13% this year. She attended a health insurance meeting with Jon and a representative from Mercer Health to discuss health insurance options for retirees over 65. They will be returning in January for another discussion.

Jon stated he has had a very interesting first two weeks and has been driving the roads and getting to know the county.

Terry presented a summary of the condition of Midland County federal aid roads and bridges and how we compare with our surrounding counties. With millage funds we have been able to make a large investment in our road and bridge network.

He had a meeting with the DNR to discuss various projects. We will need to get right-of-way from the DNR for Turner Parkway and could possibly release McNitt ROW servicing DNR property as an exchange. Burns Road extension bordering Edenville and Jerome Township was also discussed.

Meeting was adjourned by Commissioner Atton at 10:45 a.m. until Thursday, January 9, 2020.

Brenda Gordert, Finance Director

Mike Atton, Chairman