

The regular meeting of the Midland County Road Commission was called to order by Chairman Atton on Thursday, December 10, 2020 at 9:00 a.m. via conference call due to COVID-19 restrictions.

Present: Mike Atton, Chairman
Jim Hyatt, Vice Chairman
Bruce Clark, Commission Member
Jon Myers, Managing Director
Art Buck, Superintendent
Brenda Gordert, Finance Director
Russ Inman, Design Engineer
Ben Mead, Facilities Manager
Jeff Brown, Construction Technician
Ashley Rockefeller, GIS Technician

Absent: None

Public Present: Jeanette Snyder, Midland County Board of Commissioners; Bill VonMatt, Weighmaster.

The Pledge of Allegiance was said

Additions to Agenda:

New Business: Schedule 2021 Budget Hearing

Approval of Minutes:

Moved by Commissioner Hyatt and seconded by Commissioner Clark to approve the minutes of the November 25, 2020 meeting.

Roll Call.

Yeas: Commissioners Hyatt, Atton, Clark

Nays: None

Motion Carried

Public Comment:

Bill VonMatt, Weighmaster for Midland, Isabella and Gladwin Counties gave an annual report for 2020. He is very happy with the progress he is seeing in road compliance from the public. He assisted in other areas as needed during the flood and with road closures on construction projects. He is working full time splitting his weekly hours averaging 22 in Midland County, 8 in Gladwin County and 10 in Isabella County.

Approval of Open Accounts:

The pre-pay for December 10, 2020 was discussed.

Moved by Commissioner Hyatt and seconded by Commissioner Clark to approve payment for the payroll and open accounts for December 10, 2020 in the amount of \$616,838.03.

Roll Call.

Yeas: Commissioners Atton, Clark, Hyatt

Nays: None

Motion Carried

Correspondence and Items of Information:

An updated COVID-19 response plan was presented to the Board.

The safety luncheon scheduled for December 18th has been canceled due to COVID.

Permit listing was reviewed

Unfinished Business:

None

New Business:

2020 Budget adjustments were presented and discussed.

	Proposed 2020 BUDGET	Actual thru 11/30/2020	Projected thru 12/31/2020	Proposed Budget Amendment
REVENUES				
TAXES				
County Millage/Per prop	3,366,000	3,390,300	0	3,390,300
PERMITS & LICENSES	45,650	52,950	3,000	55,950
FEDERAL SOURCES				0
Bridges	2,964,480	662,672	0	662,672
Surface Trans/STP				
Fed "D" Funds - overlays	3,045,960	1,856,184	80,000	1,936,184
Fed. Aid Flood	924,369	773,383	64,000	837,383
FEMA				
STATE SOURCES				
MTF	10,248,616	7,242,972	2,345,292	9,588,264
Build Michigan	198,000	148,883	48,000	196,883
Bridge	2,500	73,388	0	73,388
EDF-Forest Rd "E"	48,135	48,134	0	48,134
State Infrastructure Bank Loan			2,000,000	2,000,000
CONTRIBUTIONS				
City/Villages/Counties	10,000	70,824	0	70,824
Townships	900,000	525,491	606,516	1,132,007
Other - Salv sales	10,000	2,836	150	2,986
CHARGES FOR SERVICES				
State Maintenance	845,550	617,900	25,000	642,900
State Non-Maint	0	27,760	0	27,760
Other – Inspect. fees/Weighmaster	0	41,109	3,000	44,109
OTHER-LIST				
Interest & Rentals	32,000	2,303	29,697	32,000
Gain(loss) on equip disposals	0	0	0	0
TOTAL REVENUES	22,641,260	15,537,094	5,204,655	20,741,749

EXPENDITURES

PRIMARY CONSTRUCTION	0	0	0	0
PRIMARY HEAVY MAINT	9,100,000	5,475,860	200,000	5,675,860
PRIMARY MAINTENANCE	2,560,000	2,136,979	75,000	2,211,979
LOCAL HEAVY MAINT	4,775,000	1,784,250	25,000	1,809,250
LOCAL MAINTENANCE	3,650,600	3,393,572	200,000	3,593,572
LOCAL CONSTRUCTION				0
STATE TRUNKLINE MAINT	845,550	704,551	25,000	729,551
STATE NON-MAINTENANCE		32,447	0	32,447
EQUIPMENT EXPENSE(NET)				0
Direct	1,300,650	1,469,073	30,000	1,499,073
Indirect	575,000	585,131	40,000	625,131
Operating	350,000	193,003	20,000	213,003

Rented Equipment				0
Less Equipment Rental Credits	(2,300,000)	(2,148,986)	(150,000)	(2,298,986)
ADMINISTRATIVE EXPENSE (NET)				0
Administrative	735,600	686,881	40,000	726,881
Less Credits To	(100,000)	(55,636)	(600)	(56,236)
CAPITAL OUTLAY (NET)				0
Office	10,000	0		0
Engineering	28,000	3,253		3,253
Garage/Shop/Misc Rd Equ	0	600		600
Road Equipment	1,109,500	821,961	10,000	831,961
Building	125,000	0		0
Less: Retirements				0
Depreciation	(1,000,000)	(966,700)	0	(966,700)
OTHER				
Debt Principal Payments	104,500	97,393	0	97,393
Interest Expense	7,052	7,051	0	7,051
City/Villages/Counties	10,000	77,063	0	77,063
Drain Commission	100,000		100,000	100,000
TOTAL EXPENDITURES	21,986,452	14,297,748	614,400	14,912,148
TOTAL REVENUES	22,641,260	15,537,094	5,204,655	20,741,749
LESS TOTAL EXPENDITURES	21,986,452	14,297,748	614,400	14,912,148
REVENUES OVER(UNDER) EXP.	654,808	1,239,346	4,590,255	5,829,602

Moved by Commissioner Hyatt and seconded by Commissioner Clark to approve 2020 budget adjustments.

Roll Call.

Yeas: Commissioners Clark, Atton, Hyatt

Nays: None

Motion Carried

MERS Defined Benefit Plan Adoption Agreement Addendums were presented by the Clerk.

An adoption agreement addendum for each division was completed to affirm the plan provisions currently on file. No changes were made at this time.

Moved by Commissioner Atton and seconded by Commissioner Hyatt to approve the MERS Defined Benefit Plan Adoption Agreement Addendum for each of the current divisions.

Roll Call.

Yeas: Commissioners Atton, Hyatt, Clark

Nays: None

Motion Carried

Correspondence was received from MCRCSIP for support in the outcome of a case pending before the Michigan Supreme Court, Ingham County, et.al v MCRCSIP. MCRCSIP is arguing counties that are no longer in the Pool are not entitled to the benefits of Pool membership or refunds.

Moved by Commissioner Hyatt and seconded by Commissioner Clark to support MCRCSIP in the pending Supreme Court Case.

Roll Call.

Yeas: Commissioners Hyatt, Clark, Atton

Nays: None

Motion Carried

Jon presented a USDA Regional Conservation Partnership Program application. The goal is for cleaner water and drainage for farmland. It would involve a branch of the Curtis Drain effecting Curtis Road, 11 Mile Road and Bergman Road in Edenville Township. Agreement would involve a commitment of labor and equipment that can act as in-kind match for the USDA funding. In cooperation with the Drain Commission work will take place over a 5-year period with an estimated in-kind match of \$185,000.

Moved by Commissioner Hyatt and seconded by Commissioner Clark to approve USDA Regional Conservation Partnership Program application.

Roll Call.

Yeas: Commissioners Atton, Clark, Hyatt

Nays: None

Motion Carried

Jon presented 2021 administrative wage increase of 2% with an additional peer increase for the payroll clerk of .25¢.

Moved by Commissioner Atton and seconded by Commissioner Hyatt to approve the proposed administrative wage increase along with a 3% increase to the Managing Directors salary, an extra three days of vacation and a \$3,000 bonus for 2020.

Roll Call.

Yeas: Commissioners Hyatt, Clark, Atton

Nays: None

Motion Carried

Moved by Commissioner Atton and seconded by Commissioner Hyatt to schedule public hearing for the 2021 Proposed Budget on December 23rd at 9:30 am.

Roll Call.

Yeas: Commissioners Clark, Atton, Hyatt

Nays: None

Motion Carried

Miscellaneous:

None

Staff Reports:

Jon stated he has been working on FEMA projects and they are close to finalizing Orr Road and 8 Mile Road. Funds for some of the emergency repair projects have been obligated.

Jon and Russ met with MDOT and the Village of Sanford to discuss turning Center Street back to a 2-way street.

He stated Curtis Road will be the detour for MDOT and he has a verbal commitment for upgrades.

He received MDOT confirmation of preventative maintenance approval on four bridges for 2023:

4 ¾ Mile over the Pine River

9 Mile Road over the Pine River

Gordonville Road over the Little Salt River

Freeland Road over Bullock Creek

Art stated the final drainage projects are wrapping up for the year.

The crews repaired a damaged catch basin in the Village of Sanford.

He has been driving the local roads and working on township estimates. He has started meeting with the townships to discuss their 2021 projects.

He stated a group safety meeting was held with MCRCSIP on COVID training, truck inspections and drug and alcohol awareness.

He had a meeting with the EOC regarding the COVID vaccine rollout.

Russ stated he responded to a recent FOIA request.

He has been working on the continuous amount of paperwork.

Ashley stated she is working on putting 2020 project information into roadsoft.

Ben stated the 1-ton patch truck should be arriving next week.
The mechanics have finished installing wing plows on the state trucks.
He has ordered the plow truck and the brush cutter for 2021.

Jeff stated he had a pre-con meeting Tuesday for the 2021 curve sign project. The project will run January 18th thru the end of March with 1,450 signs to be installed.
He met with the prime contractor on the Eastman Road project last week. He is providing more measurements with specific recommendations for corrective action.
He will be working with DTE & Barton Malow on transportation haul routes for the wind farms in Porter and Mt. Haley Townships.

Meeting was adjourned by Commissioner Atton at 9:50 a.m. until Wednesday, December 23, 2020.

Brenda Gordert, Finance Director

Mike Atton, Chairman