

The regular meeting of the Midland County Road Commission was called to order by Chairman Atton on December 22, 2022, at 9:00 a.m. at the Midland County Road Commission office.

Present: Mike Atton, Chair
Jim Hyatt, Vice Chair
Rod Kloha, Member
Jon Myers, Managing Director
Russ Inman, Director of Engineering
Donna Lowe, Finance Director
Art Buck, Superintendent
Jeff Brown, Construction Technician
Ben Mead, Facilities Manager

Absent: Ashley Hiles, GIS Coordinator

Public Present: Emily Atton

The Pledge of Allegiance was said

Additions to Agenda:

None

Approval of Minutes:

Moved by Commissioner Kloha and seconded by Commissioner Hyatt to approve the minutes of the December 15, 2022 meeting.

Roll Call.

Yeas: Commissioners Atton, Hyatt, Kloha

Nays: None

Motion Carried

Public Comment:

None

Approval of Open Accounts:

The pre-pay for December 22, 2022 was discussed. Because open accounts were paid on December 15, 2022, Donna requested authorization to pay open accounts on December 29, 2022, to be approved at the January 5, 2023 meeting. This would make it possible to pay all open invoices received through the end of the year.

Moved by Commissioner Hyatt and seconded by Commissioner Kloha to authorize payment for the open accounts for December 29, 2022.

Roll Call.

Yeas: Commissioners Hyatt, Atton, Kloha

Nays: None

Motion Carried

Correspondence and Items of Information:

None.

Unfinished Business:

The CRA 2023 Highway Conference & Road Show was discussed. It will be held March 21-23, 2023 in Lansing. Commissioners Atton and Hyatt both stated they would be attending.

New Business:

The 2022 budget adjustments were presented and discussed:

**MIDLAND COUNTY ROAD COMMISSION
APPROPRIATION BUDGET 2022**

	2019 ACTUAL	2020 ACTUAL	2021 ACTUAL	Proposed 2022 BUDGET	Actual November	Estimate December	2022 Budget Adjustment	2022 Adjusted Budget
REVENUES								
TAXES								
County Millage/Per prop	3,251,936	3,389,564	3,560,935	3,600,000	3,753,054		153,054	3,753,054
PERMITS & LICENSES	49,875	57,775	116,990	58,000	61,986		3,986	61,986
FEDERAL SOURCES								
Bridges	1,405,645	693,321	1,694,366	3,941,474	364,364		-3,577,110	364,364
Surface Trans/STP							0	
Fed "D" Funds - overlays	2,606,609	1,858,212	1,166,651	665,388			-665,388	
Fed. Safety Grant			533,815	518,568			-518,568	
Fed. High Risk							0	
Fed. Aid Flood	2,707,136	773,383	690,971	1,579,061			-1,579,061	
FEMA			39,364				0	
STATE SOURCES								
MTF	9,477,861	9,562,491	10,748,067	10,938,500	10,852,056	904,338	-86,444	11,756,394
Build Michigan	198,027	198,546	199,317	199,300	198,226	16,518	-1,074	214,744
Bridge	260,083	73,388	1,694,366				0	
State D overlays	689,617		76,908				0	
PA207 Additional Funds							0	
PA82 Additional Funds							0	
EDF- "D" Funds overlays							0	
EDF-Forest Rd "E"	48,134	48,134	48,134	48,134	48,134		0	48,134
EDF-Urban area "F"							0	
Bridge - Coleman Rd							0	
FEMA							0	
State Infrastructure Bank Loan		2,000,000					0	
CONTRIBUTIONS								
City/Villages/Counties	588,650	91,668	8,436	8,500	27,313		18,813	18,813
Townships	1,088,029	1,133,271	1,597,624	900,000	64,857	351,093	-484,050	415,950
Other - Salv sales	8,022	11,390	18,080	0	59,486		59,486	59,486
CHARGES FOR SERVICES								
State Maintenance	854,404	805,028	865,212	866,291	861,150	73,619	-5,141	934,769
State Non-Maint	494,932	27,760	23,557	0	1,292		1,292	1,292
Other - Inspection fees/Weighmaster		71,899	28,574	30,000			-30,000	0
OTHER-LIST								
Interest & Rentals	31,845	8,256	1,331	8,000	7,697	213	-303	7,910
Equipment Leases				0			0	
Sell Property (Consumers)	4,397			0			0	
Private Contrib	179,674	36,246	355,614	0	26,981		26,981	26,981
Proceeds/royalties	9	6	8	0	15		15	15
Gain(loss) on equip disposals	71,546	(1,997)	44,756	0	15,910		15,910	15,910
TOTAL REVENUES	24,016,429	20,838,341		23,361,216	16,342,520	1,345,781	-6,667,603	17,679,802

**MIDLAND COUNTY ROAD COMMISSION
APPROPRIATION BUDGET 2022**

	2019 ACTUAL	2020 ACTUAL	2021 ACTUAL	Proposed 2022 BUDGET	Actual November	Estimate December	2022 Budget Adjustment	2022 Adjusted Budget
EXPENDITURES								
PRIMARY CONSTRUCTION	0			0				
PRIMARY HEAVY MAINT	9,898,173	6,218,200	5,851,141	9,712,000	3,492,004	33,000	-6,219,996	3,525,004
PRIMARY MAINTENANCE	3,322,209	2,326,079	3,370,321	2,992,000	3,579,889	40,000	587,889	3,619,889
LOCAL HEAVY MAINT	5,096,904	1,833,880	3,179,257	3,200,000	2,748,291	25,000	-451,709	2,773,291
LOCAL MAINTENANCE	4,013,186	3,929,558	4,657,700	4,200,000	4,308,459	40,000	108,459	4,348,459
LOCAL CONSTRUCTION				0			0	0
STATE TRUNKLINE MAINT	786,218	648,167	865,212	866,291	965,080	40,000	98,789	1,005,080
STATE NON-MAINTENANCE	494,932	27,760	23,557	0	7,697		7,697	7,697
EQUIPMENT EXPENSE(NET)							0	0
Direct	1,688,806	1,734,536	1,793,480	1,735,500	774,099	32,250	-961,401	806,349
Indirect	624,824	771,168	845,424	770,500	1,327,655	55,319	557,155	1,382,974
Operating	337,556	222,586	331,868	256,900	461,548	19,200	204,648	480,748
Rented Equipment							0	0
Less Equipment Rental Credits	(2,460,432)	(2,371,304)	2,697,353	(2,440,100)	(2,885,210)		-445,110	-2,885,210
ADMINISTRATIVE EXPENSE (NET)								
Administrative	870,009	821,176	816,680	800,000	892,117	37,000	92,117	929,117
Less Credits To	(119,646)	(68,659)	(80,000)	(85,000)	(94,117)	1,000	-9,117	-93,117
CAPITAL OUTLAY (NET)								
Office	0	1,288	0	1,000	0		-1,000	0
Engineering	0	6,323	3,551	51,850	3,551		-48,299	3,551
Garage/Shop/Misc Rd Equ		600	1,664	22,500	12,770		-9,730	12,770
Road Equipment	1,322,917	1,083,533	385,831	1,525,000	1,565,747		40,747	1,565,747
Building	0		72,498	160,000	4,260		-155,740	4,260
Wetland	0						0	0
Less: Retirements	(38,198)	(1,997)	(24)		0		0	0
Depreciation	(994,494)	(1,079,170)	(1,000,000)	(1,000,000)	(1,000,000)		0	-1,000,000
OTHER								
Debt Principal Payments	505,963	97,393	1,706,432	400,000	400,000		0	400,000
Interest Expense	10,396	7,051	33,727	0	0		0	0
City/Villages/Counties	204,208	73,050	17,215	8,500	88,844		80,344	88,844
Distributive Expense								
Drain Commission	102,381	167,660	302,059	160,000	0		-160,000	0
TOTAL EXPENDITURES	25,665,912	16,448,878	25,874,944	23,336,941	16,652,683		(6,684,258)	16,975,453
TOTAL REVENUES	24,016,429	20,838,341		23,361,216		1,345,781	-6,667,603	17,679,802
LESS TOTAL EXPENDITURES	25,665,912	16,448,878		23,336,941		322,769	-6,684,258	16,975,453
REVENUES OVER(UNDER) EXPENSI	(1,649,483)	4,389,463		24,275		1,023,012	16,655	704,349

Moved by Commissioner Kloha and seconded by Commissioner Hyatt to approve budget adjustments as presented.

Roll Call.

Yeas: Commissioners Hyatt, Atton, Kloha

Nays: None

Motion Carried

The MERS Benefit E was discussed.

Moved by Commissioner Hyatt and seconded by Commissioner Kloha to adopt the following resolution for the Municipal Employees Retirement System for all eligible retirees:

WHEREAS, as authorized by Section 20 of the Municipal Employees Retirement System Plan document, the Midland County Road Commission adopts Benefit "E" for eligible retirees and beneficiaries.

THEREFORE BE IT RESOLVED, approval of a flat two percent (2%) increase of the amount of each eligible retirement allowance since the last date Benefit E was adopted.

Roll Call.

Yeas: Commissioners Atton, Hyatt, Kloha

Nays: None

Motion Carried

Misc:

None

Staff Reports:

Jeff is beginning material bid posting for January.

He also is preparing for the weekend, which is expected to have a significant winter storm, and he is on call.

Russ reported that the easement for Pine River Road drainage is signed, notarized and recorded at the Register of Deeds. The Northeast quadrant of Monroe Road easement is also signed, notarized and recorded and the other quadrant has had title work ordered and should be completed soon.

He also discussed the Great Lakes Bay Regional Trail meeting that he and Jon attended on Tuesday. They are working on grant opportunities to complete all the segments of the regional connection.

Jon also discussed the GLBRT meeting, more specifically about the DNR and TAP grants which are being applied for. Construction of a segment is anticipated to be build in 2025.

The Waldo Road Urban 2023 project is being turned in for GI review. Jon discussed the plans for that project as well as the Eastman Road project, including road widening and drainage. The Eastman Road project is scheduled for bid letting in the spring, with construction starting in June. The Waldo Road project will not coincide with Eastman Road, which will help traffic flow.

He also stated that the Poseyville Road Floor Repair Project is almost ready for final submission. Townships are hoping for HUD flood disaster money to be used as part of that project, but the timing of the decisions for the HUD money distribution may not happen in time.

Commissioner Atton opened the Public Hearing on the 2023 Proposed Budget at 9:30 am and discussion ensued:

**MIDLAND COUNTY ROAD COMMISSION
APPROPRIATION BUDGET 2023**

	2019 ACTUAL	2020 ACTUAL	2021 ACTUAL	2022 Proposed BUDGET	2022 Adjusted BUDGET	2023 Proposed BUDGET
REVENUES						
TAXES						
County Millage/Per prop	3,251,936	3,389,564	3,551,954	3,600,000	3,753,054	3,600,000
PERMITS & LICENSES	49,875	57,775	113,500	58,000	61,986	55,000
FEDERAL SOURCES						
Bridges	1,405,645	693,321	1,725,400	3,941,474	364,364	
Surface Trans/STP						1,236,200
Fed "D" Funds - overlays	2,606,609	1,858,212	1,333,800	665,388		82,916
Fed. Safety Grant			533,815	518,568		297,505
Fed. High Risk						
Fed. Aid Flood	2,707,136	773,383	930,336	1,579,061		1,579,061
Federal Aid RTF Buyout						641,700
FEMA						225,200
STATE SOURCES						
MTF	9,477,861	9,562,491	10,613,151	10,938,500	11,756,394	11,046,964
Build Michigan	198,027	198,546	199,300	199,300	214,744	199,000
Bridge	260,083	73,388				423,450
State D overlays	689,617					
PA207 Additional Funds						
PA82 Additional Funds						
EDF- "D" Funds overlays						
EDF-Forest Rd "E"	48,134	48,134	48,134	48,134	48,134	48,134
EDF-Urban area "F"						
FEMA						
State Infrastructure Bank Loan		2,000,000				
CONTRIBUTIONS						
City/Villages/Counties	588,650	91,668	8,436	8,500	18,813	
Townships	1,088,029	1,133,271	1,716,000	900,000	415,950	900,000
Other - Salv sales	8,022	11,390	10,820	0	59,486	10,000
CHARGES FOR SERVICES						
State Maintenance	854,404	805,028	826,500	866,291	934,769	852,477
State Non-Maint	494,932	27,760	23,558		1,292	0
Other - Inspection fees/Weighmaster		71,899	28,500	30,000		
OTHER-LIST						
Interest & Rentals	31,845	8,256	7,200	8,000	7,910	6,500
Equipment Leases				0		
Sell Property (Consumers)	4,397			0		
Private Contrib	179,674	36,246	40,900	0	26,981	0
Proceeds/royalties	9	6	8	0	15	0
Gain(loss) on equip disposals	71,546	(1,997)	44,800	0	15,910	0
		0				
TOTAL REVENUES	24,016,429	20,838,341	21,756,111	23,361,216	17,679,802	21,204,106

**MIDLAND COUNTY ROAD COMMISSION
APPROPRIATION BUDGET 2023**

	2019 ACTUAL	2020 ACTUAL	2021 ACTUAL	2022 Proposed BUDGET	2022 Adjusted BUDGET	2023 Proposed BUDGET
EXPENDITURES						
PRIMARY CONSTRUCTION	0			0		
PRIMARY HEAVY MAINT	9,898,173	6,218,200	6,130,000	9,712,000	3,525,004	6,251,123
PRIMARY MAINTENANCE	3,322,209	2,326,079	2,675,000	2,992,000	3,619,889	3,004,320
LOCAL HEAVY MAINT	5,096,904	1,833,880	3,278,000	3,200,000	2,773,291	3,212,320
LOCAL MAINTENANCE	4,013,186	3,929,558	4,275,700	4,200,000	4,348,459	4,162,320
LOCAL CONSTRUCTION				0		
STATE TRUNKLINE MAINT	786,218	648,167	826,500	866,291	1,005,080	828,820
STATE NON-MAINTENANCE	494,932	27,760	23,558	0	7,697	0
EQUIPMENT EXPENSE(NET)						
Direct	1,688,806	1,734,536	1,735,500	1,735,500	806,349	1,747,820
Indirect	624,824	771,168	770,500	770,500	1,382,974	899,320
Operating	337,556	222,586	256,900	256,900	480,748	336,820
Rented Equipment						
Less Equipment Rental Credits	(2,460,432)	(2,371,304)	(2,600,000)	(2,440,100)	(2,885,210)	(2,580,000)
ADMINISTRATIVE EXPENSE (NET)						
Administrative	870,009	821,176	767,400	800,000	929,117	859,320
Less Credits To	(119,646)	(68,659)	80,000	(85,000)	(93,117)	(90,355)
CAPITAL OUTLAY (NET)						
Office	0	1,288	0	1,000	0	1,000
Engineering	0	6,323	3,551	51,850	3,551	51,850
Garage/Shop/Misc Rd Equ		600	1,665	22,500	12,770	22,500
Road Equipment	1,322,917	1,083,533	370,000	1,525,000	1,565,747	1,525,000
Building	0		51,248	160,000	4,260	160,000
Wetland	0					
Less: Retirements	(38,198)	(1,997)				
Depreciation	(994,494)	(1,079,170)	1,000,000	(1,000,000)	(1,000,000)	(1,000,000)
OTHER						
Debt Principal Payments	505,963	97,393	1,706,432	400,000	400,000	400,000
Interest Expense	10,396	7,051	33,727	0		0
City/Villages/Counties	204,208	73,050	18,816	8,500	88,844	60,000
Distributive Expense						
Drain Commission	102,381	167,660	302,100	160,000		160,000
TOTAL EXPENDITURES	25,665,912	16,448,878	21,706,597	23,336,941	16,975,453	20,012,178
TOTAL REVENUES	24,016,429	20,838,341	20,583,192	23,361,216	17,679,802	21,204,106
LESS TOTAL EXPENDITURES	25,665,912	16,448,878	21,546,597	23,336,941	16,975,453	20,012,178
REVENUES OVER(UNDER) EXPENSI	(1,649,483)	4,389,463	-963,405	24,275	704,349	1,191,928

Commissioner Atton closed the Public Hearing at 9:37 am.

Moved by Commissioner Kloha and seconded by Commissioner Hyatt to approve 2023 budget as presented.

Roll Call.

Yeas: Commissioners Hyatt, Atton, Kloha

Nays: None

Motion Carried

Staff reports continued with Art reporting he had ordered a backup order of 500 tons of salt to be delivered Monday. That order was in conjunction with his preparations for the snow event expected for this weekend.

He also has had several of the townships send in their contracts for the 2023 construction projects and is finishing up with the rest of the townships.

Art also commented on the retirement of two of our employees, Rob Woollard and Roger Barringer. Friday the 30th will be their last day.

He also discussed the apprenticeship program that is starting soon. Bids are open for those positions until December 28, 2022. It will be an 11 month program, and 2 employees will be accepted in each category to begin training.

Ben stated that they have been putting wing plows on the trucks in preparation for the event coming this weekend. The trucks will be ready for whatever comes.

Commissioner Hyatt asked about the capabilities of our survey equipment and Russ, Jeff and Art explained the way it works and what is able to be done with it.

Commissioner Kloha thanked everyone for the welcome that was extended to him as he finished out the term that was vacated earlier this year. He was not reappointed to the Board for the next term but he wanted to thank everyone. Staff and board members thanked him for his willingness to fill the vacancy and wished him luck.

Meeting was adjourned by Commissioner Atton at 9:55 a.m. until Thursday, January 5, 2023.

Donna Lowe, Finance Director

Mike Atton, Chair