

The regular meeting of the Midland County Road Commission was called to order by Chairman Atton on Tuesday, December 12, 2023, at 9:00 a.m. at the Midland County Road Commission office.

Present: Mike Atton, Chair
Jim Hyatt, Vice Chair
Bill Cozat, Member
Jon Myers, Managing Director
Steve Youngs, Facilities Manager
Donna Lowe, Finance Director
Ashley Hiles, GIS Coordinator
Russ Inman, Director of Engineering
Jeff Brown, Construction Technician

Absent: Art Buck, Superintendent
Travis Havercamp, Design Engineer

Public Present: Dan Mieski, Hope Township.

The Pledge of Allegiance was said.

Additions to Agenda:

Fahrner Overband Crack Seal bid extension

Approval of Minutes:

Moved by Commissioner Hyatt and seconded by Commissioner Cozat to approve the minutes of the November 22, 2023 meeting.

Roll Call.

Yeas: Commissioners Hyatt, Cozat, Atton

Nays: None

Motion Carried

Public Comment:

None

Approval of Open Accounts and Payroll:

The payroll for December 7, 2023 was discussed.

Moved by Commissioner Cozat and seconded by Commissioner Hyatt to authorize payroll for December 7, 2023.

Roll Call.

Yeas: Commissioners Hyatt, Cozat, Atton

Nays: None

Motion Carried

Open accounts for December 7, 2023 were discussed.

Moved by Commissioner Hyatt and seconded by Commissioner Cozat to approve open accounts for December 7, 2023, in the amount of \$1,252,220.63.

Roll Call.

Yeas: Commissioners Hyatt, Cozat, Atton

Nays: None

Motion Carried

Correspondence and Items of Information:

None

Unfinished Business:

Finalization of 2024 Regular Board Meeting Schedule

The board discussed the 2024 Regular Board Meeting Schedule that had been presented at the previous meeting, and nobody had any conflicts at this time.

Moved by Commissioner Cozat and seconded by Commissioner Hyatt to adopt the 2024 Regular Board Meeting Schedule as presented.

Roll Call.

Yeas: Commissioners Hyatt, Cozat, Atton

Nays: None

Motion Carried

New Business:

MDOT Agreement 23-5440

RESOLUTION

Commissioner Hyatt offered the following resolution and moved for its adoption:

Be it resolved that

Contract No. 23-5440, Control Section BFPO 56000, BFP56000, Job Numbers 212247CON; 212248CON; 219128CON

by and between the

MICHIGAN DEPARTMENT OF TRANSPORTATION

and the

Board of County Road Commissioners of the County of Midland, Michigan

is hereby accepted.

The following Officials are authorized to sign the said contract:

Jon Myers, Managing Director Art Buck, Superintendent

Supported by Commissioner Cozat

ADOPTED: AYES: Hyatt, Cozat, Atton

NAYES: None

ABSENT: None

2024 Budget Public Hearing – December 21, 2023 @ 9:30 a.m.

Jon discussed the need to set a date for the 2024 Budget Public Hearing. Administrative staff are working on a proposed budget and will be ready to submit it for Board approval on December 21, 2023.

Moved by Commissioner Cozat and seconded by Commissioner Hyatt to set the date for the 2024 Budget Public Hearing for December 21, 2023 at 9:30 a.m., and to publish the meeting in the Midland Daily News.

Roll Call.

Yeas: Commissioners Hyatt, Cozat, Atton

Nays: None

Motion Carried

2024 Wages

Jon presented the Board with his proposed Administrative Wages for 2024, which included information about a peer rate adjustment for the Director of Engineering and the two road foremen, as well as a PTO adjustment for the Superintendent, Construction Tech, Weighmaster, GIS Coordinator and Payroll Clerk. They will be included in the final budget that is presented on December 21, 2023 for approval at the Budget Public Hearing.

2024 Capital Outlay Budget – Projects, Equipment, Engineering

Jon, Russ and Steve presented their proposed 2024 Capital Outlay Budgets and answered any questions pertaining to them. They will be included in the final budget that is presented on December 21, 2023 for approval at the Budget Public Hearing.

Ben Mead – MERS Service Credit Purchase

Ben Mead requested a resolution to allow him to make a service credit purchase from MERS to purchase 2 years, 8 months of service credit.

By resolution of its Governing Body, moved by Commissioner Cozat and seconded by Commissioner Hyatt at its meeting on December 12, 2023, as provided by the MERS Plan Document, and in accordance with the employer's policy, the employer hereby authorizes the participant named above to make service credit purchase from MERS as described above. The employer understands this is an estimated cost, calculated using actuarial assumptions approved by the Retirement Board. Any difference between the assumptions and actuarial experience will affect the true cost of the additional service to the employer. The calculation assumptions are outlined above and the employer understands and agrees it is accountable for any difference between estimated and actual costs.

Fahrner Overband Crack Seal Bid Extension

The board reviewed a letter from Fahrner Asphalt Sealers extending the 2023 Overband Crack Seal pricing for 2024.

Moved by Commissioner Hyatt and seconded by Commissioner Cozat to extend the Overband Crack Seal bid from Fahrner Asphalt Sealers for one year.

Roll Call.

Yeas: Commissioners Hyatt, Cozat, Atton

Nays: None

Motion Carried

Miscellaneous:

None

Staff Reports:

Steve reported that things are going well in the shop. All the trucks are ready for winter weather if the need arises.

Ashley has been busy with mapping. She attended the legal symposium in Mount Pleasant last week and really enjoyed it. The active shooter training was alarming but very informative.

Jon has been busy researching software planning. He has been looking at software that would add dash cams to our trucks for safety as well as liability issues. Thursday he will be attending a meeting in Clare County put on by the State House Fiscal Agency. Jon also reported that the EGLE permit for the Bailey Bridge was approved. They are still in the process of negotiating permanent easements with Dow.

Donna has been working on end of year inventory.

Russ was excited to report that we have received a \$375,000 Category F grant for Salzburg Rd, between Waldo and Rockwell Roads, which will likely be constructed in 2025. Staff attended the stakeholder meeting that Rowe held in our conference room for the Letts Road Connector Study, it was well attended and went well overall. He also attended the legal symposium in Mount Pleasant with Ashley, Jeff and Travis. He and Jon attended the Rural Task Force 7C Regional Meeting in Isabella County last week to discuss 2024 projects. Yesterday he, Ashley and Jon had a Zoom meeting with the Saginaw County Road Commission, where their staff shared how they have integrated GIS to improve their operations and web site experience. Russ also reported that our request for funding has been secured for a 4-bridge preventative maintenance project scheduled for 2026, of which 90% of the funding is federal funds. The 4 bridges included in the project are: 8

Mile Road over Chippewa River (SN 6948), Lewis Road over Little Salt Creek (SN 6989), Perrine Road over Sturgeon Creek (SN 6998) and Redstone Road over Pine River (SN 6927). Lastly, Russ reported that the new copy machine had been delivered, installed and he was able to set it up in a more efficient way than the old one was set up, due to the technology advances that have been made in the years since the old machine was purchased. It will hopefully run more smoothly now that it is not dependent upon the engineering server.

Jeff has been working on aggregate stockpile inventory for Donna. He has also started design for 2024 primary road drainage projects as well as preparing annual bids for 2024. He has received several bid extensions and the first round of ads for materials that need to be bid out will run in a few weeks.

Commissioner Atton reported that he had missed the MCRCSIP meeting last week due to illness, but that the budget had been passed at that meeting.

Meeting was adjourned by Commissioner Atton at 10:10 a.m. until Thursday, December 21, 2023.

Donna Lowe, Finance Director

Mike Atton, Chair