

The regular meeting of the Midland County Road Commission was called to order by Chairman Sagle on Thursday, March 12, 2015 at 9:00 a.m. at the Road Commission office.

Present: Janice Sagle, Chairman  
Don Terwillegar, Vice Chairman  
Mike Atton, Member  
Terry Palmer, Managing Director  
Russ Inman, Design Engineer  
Sam SanMiguel, Superintendent  
Brenda Gordert, Clerk  
Ben Mead, Fleet and Facilities Manager  
Art Buck, Design Technician

Absent: None

Public Present: Gene Smith; Al Kloha, County Board of Commissioners; Ron Kutchev, Larkin Township.

The Pledge of Allegiance was said.

**Additions to Agenda:**

Unfinished Business - Brugger vs MCRC lawsuit update  
Miscellaneous – TV5 and Midland Daily News Update

**Approval of Minutes:**

Moved by Commissioner Atton and seconded by Commissioner Terwillegar to approve the minutes of the February 24, 2015 meeting.

Roll Call.

Yeas: Commissioners Atton, Terwillegar, Sagle

Nays: None Motion Carried

**Public Comment:**

Al Kloha thanked Terry for attending the County Board Meeting. The Board was very pleased with the openness and appreciated the presentation he gave.

Mike Atton introduced Ron Kutchev from Larkin Township.

**Approval of Open Accounts:**

Moved by Commissioner Terwillegar and seconded by Commissioner Atton to approve payment for the payroll and open accounts for March 12, 2015 in the amount of \$767,081.62.

Roll Call.

Yeas: Commissioner Terwillegar, Sagle, Atton

Nays: None Motion Carried

**Correspondence & Items of Information:**

Terry and Don attended the East Central Council Meeting and discussion was on Proposal 1 to increase the sales tax to help fund roads. Terry gave a power point presentation on Proposal 1. He will make a few additions to the presentation and make it available to the townships.

**Permit listing was reviewed.**

**Unfinished Business:**

Discussion on Pioneer Trail abandonment lawsuit. Terry will be meeting with Attorney Bill Smith and Kim Haller of County Parks to discuss a settlement in the case.

Update on Brugger vs MCRC motorcycle accident lawsuit. Papers were served to the Road Commission and the insurance pool will handle this lawsuit.

Ben Mead presented a breakdown of the 2015 Equipment purchases and a lengthy discussion was held regarding the 2015 Fleet/Facilities Budget:

DESCRIPTION	QTY.	PRICE	AMOUNT
MOWER TRACTORS W/ EQUIPMENT	2	\$120,000.00	\$240,000.00
14' V-BOX SPREADER	4	\$12,000.00	\$48,000.00
SPREADER CONTROL SYSTEM	4	1,250.00	\$5,000.00
EXCAVATOR	1	\$175,000.00	\$175,000.00
MANAGER VEHICLE	1	\$28,000.00	\$28,000.00
FOREMAN TRUCKS	4	\$28,000.00	\$112,000.00
FLAT RACK/TUBE HAULER TRUCK	1	\$45,000.00	\$45,000.00
SHOP TOOLS/ EQUIPMENT		\$20,000.00	\$20,000.00
CONCRETE SAW	1	\$2,500.00	\$2,500.00
CHAIN SAWS	2	\$650.00	\$1,300.00
COMMERCIAL LAWN MOWER	1	\$10,000.00	\$10,000.00
HOT PATCHER	2	\$20,000.00	\$40,000.00
RESEAL ROOF @ INGERSOLL		\$7,500.00	\$7,500.00
REPAIR TRUSSES IN SALT BARN		\$2,000.00	\$2,000.00
TUBE HEATER BURNERS, SANFORD BLD.	2	\$2,500.00	\$5,000.00
INFRARED ROAD SURFACE TEMP SYSTEM	3	\$450.00	\$1,350.00
		<b>TOTAL =</b>	<b>\$742,650.00</b>

Moved by Commissioner Atton and seconded by Commissioner Terwillegar to purchase two falcon hot patchers off the state bid contract.

Roll Call.

Yeas: Commissioners Atton, Terwillegar, Sagle

Nays: None

Motion Carried

Moved by Commissioner Atton and seconded by Commissioner Terwillegar to purchase pickups off the state bid contract. Two ½ ton GMC pickups for the facilities manager and the superintendent and two ¾ ton GMC pickups with western steel v-plows for the road foremen.

Roll Call.

Yeas: Commissioners Sagle, Atton, Terwillegar

Nays: None

Motion Carried

A quote has been received for the sign shop updates. A room will be built inside the sign shop to keep computer and plotter away from dust. Labor cost is under \$5,000.00. A second quote will be obtained and once contractor is determined updates will start immediately.

We are looking into accounting system and parts inventory updates. Discussion with Cogitate regarding options for parts inventory and they are implementing a new program late in the year. Having the parts department on computer will be very helpful for inventory reporting.

#### **New Business:**

Glenn Street (Buttonville) abandonment lawsuit Geneva Township. Russ has been providing information and recommends we keep the part of Frank St right of way. The insurance pool does not handle right of way lawsuits.

Moved by Commissioner Atton and seconded by Commissioner Terwillegar to hire Attorney Bill Smith to handle this lawsuit.

Roll Call.

Yeas: Commissioners Sagle, Atton, Terwillegar

Nays: None

Motion Carried

Brenda informed the board we are looking into updates to our phone system. Looking into switching to Charter Telephone away from TDS. We will bring final costs back.

Terry recommended hiring another mechanic for the shop. We are behind on preventative maintenance and building trucks. Ben will post for the position inside first and if position is not filled advertisement will be posted in the newspaper and on the website for two weeks. Applications will be taken by Michigan Works.

Moved by Commissioner Terwillegar and seconded by Commissioner Atton to hire a new full time hourly mechanic.

Roll Call.

Yeas: Commissioners Terwillegar, Atton, Sagle

Nays: None

Motion Carried

**Miscellaneous:**

West River Road Slope restoration project completed. Pine River Road slope restorations should be done beginning of next week. Pre-Con meeting for Coleman Road Bridge was held last week. Terry and Sam presented list of potential projects for the local and primary roads and discussion was held. Material bids will go at the end of the month.

People are looking at our facebook page and Terry is putting new updates on when available.

Terry is working on Performance Management plans for all administrative employees along with contractors and vendors.

We are still working on estimates for wallpaper removal and paint for the offices and hallway. Waiting to hear back from contractor.

Discussion on plow trucks for 2016. Terry recommends buying two trucks every year to keep on a 10 year rotation. More discussion this summer to get trucks ordered and delivered by end of the year.

Computer servers need updated. We also need a computer back-up for the entire system. Still looking into companies to meet our needs.

TV5 was here Wednesday, March 11 to interview Terry. Not sure when it will be aired.

**Staff Reports:**

Weight restrictions went on Monday, March 9 at 8:00 a.m.

At 11:30 a.m. the board took a recess for lunch before continuing with afternoon work session regarding policies and procedures.

Moved by Commissioner Terwillegar and seconded by Commissioner Atton to adjourn meeting at 3:30 p.m. until Thursday, March 26, 2015.

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Clerk

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Chairman