

The regular meeting of the Midland County Road Commission was called to order by Chairman Sagle on Thursday, May 7, 2015 at 9:00 a.m. at the Road Commission office.

Present: Janice Sagle, Chairman
Don Terwillegar, Vice Chairman (joined meeting at 10:15 am)
Mike Atton, Member
Terry Palmer, Managing Director
Russ Inman, Design Engineer
Sam SanMiguel, Superintendent
Brenda Gordert, Clerk
Ben Mead, Fleet and Facilities Manager

Absent: None

Public Present: Gene Smith, Midland County Planning Commission Chairman; John Deere representatives Matt Thomas and Dustin Ham; Mindy Atton; Attorney Mike Kluck joined board meeting at 10:30 a.m.

The Pledge of Allegiance was said.

Additions to Agenda:

None

Approval of Minutes:

Moved by Commissioner Atton and seconded by Commissioner Sagle to approve the minutes of the April 23, 2015 meeting.

Roll Call.

Yeas: Commissioners Atton, Sagle

Nays: None

Motion Carried

Public Comment:

None

Staff Reports:

Terry reported we only have seven townships that have approved projects. We are looking to move everything up next year and get projects approved in the fall. We would like to go out for bids earlier in the spring. The township meeting notices will go out in August this year. Terry attended MATS meeting and projects were discussed. We will restripe Meridian Road from M20 to south county line and have 4' paved shoulders. Terry discussed planning efforts for the future going on at the county and a travel demand module. Advertisements are out for interns. Quad meeting will be held Thursday, May 14 at the Jasper Township Hall.

Sam reported he has updated the estimates for the townships and Sara has sent them out. Some of the summer help employees started Monday, May 4. Sam discussed hiring full time temporary employees also.

Ben reported he has crack seal machine ready to go.

Quotes were received from John Deere and New Holland for two new tractor mowers with side and rear mower attachments. Ben is recommending the John Deere mowers that are slightly cheaper and in stock ready to go. We are purchasing them off the state bid contract and will trade in two New Holland tractors. Discussion held on extended warranty and Ben will get pricing.

Moved by Commissioner Atton and seconded by Commissioner Sagle to purchase two John Deere mowers per recommendation in the amount of \$186,614.

Roll Call.

Yeas: Commissioners Sagle, Atton

Nays: None

Motion Carried

Russ stated he has listed two old printers and plotters for sale on ebay.

Brenda and Terry attended MCRCSIP Employment Manual training. Session was very informative and well attended by many other Road Commissions. Focus was on job applications, interviewing, hiring, and personnel records.

Approval of Open Accounts:

Moved by Commissioner Atton and seconded by Commissioner Sagle to approve payment for the payroll and open accounts for May 7, 2015 in the amount of \$278,808.66.

Roll Call.

Yeas: Commissioner Sagle, Atton

Nays: None

Motion Carried

Correspondence & Items of Information:

The Midland County Township Officials' Association is holding their June meeting on the 4th at the Homer Township Public Safety Facility.

Permit listing was reviewed.

Unfinished Business:

Discussion was held on the new Road Commission logo and stickers. We are looking for a picture of a tandem truck to put on the decals for the Road Commission vehicles.

New Business:

Midland Area Transportation Study resolutions for local match were discussed.

Moved by Commissioner Atton and seconded by Commissioner Sagle to approve the following resolution between MATS, City of Midland and Midland County Road Commission for FHWA Planning Funds for FY 2016 Unified Work Program:

Whereas, the urban transportation planning regulations implementing sections of the Moving Ahead for Progress in the 21st Century Act (MAP-21) require that each urbanized area, as a condition of receipt of Federal capital or operating assistance, have a continuing, cooperative, and comprehensive urban transportation planning process that results in plans and programs consistent with the comprehensively planned development of the urbanized area; and

Whereas, the Midland Area Transportation Study (MATS), as the state designated Metropolitan Planning Organization (MPO) for the Midland urbanized area, conducts the continuing, cooperative, and comprehensive planning process through the Midland Area Transportation Study (MATS), a forum for cooperative transportation decision-making developed under federal guidelines for the purposes of urban transportation planning and conduct; and

Whereas, MATS annually develops an urban transportation Unified Work Program (UWP) which identifies activities and costs necessary for the conduct of the urban transportation planning process; and

Whereas, transportation planning funds provided by the U.S. Department of Transportation to the Michigan Department of Transportation and are passed through to MATS to carry out the activities defined in the UWP; and

Whereas, these funds, available under MAP-21 as Federal Highway Administration (FHWA) PL require a local matching contribution of 18.15 percent; and

Whereas, MATS planning funds allocation for FY 2016 is \$135,029 (provided as FHWA PL 112 Funds) with required local matching contribution equal to \$29,942; and

Whereas, the Midland Area Transportation Study (MATS) has recommended that the local match contribution required to assure the timely conduct of MATS activities within FY 2016 be

divided and contributed by the City of Midland and the Midland County Road Commission in accordance with MATS Local Match Policy.

Now Therefore Be It Resolved, that the City of Midland agrees to participate in the Funding of the local match costs for PL112 funding by providing \$14,971* to the Midland Area Transportation Study (MATS) by October 1, 2015.

(*equal to 50% of entire local match obligation)

Be It Further Resolved, that the Midland County Road Commission agree to participate in the funding of the local match costs for PL 112 funding by providing \$14,971* to the Midland Area Transportation Study (MATS) by October 1, 2015.

(*equal to 50% of entire local match obligation)

Be It Further Resolved, that the Midland Area Transportation Study (MATS) agrees to reimburse the City of Midland and the Midland County Road Commission for planning activities necessary for the completion of, and identified within, the MTS BY 2016 Unified Work Program, subject to local match requirements and MDOT's approval of activity eligibility.

Roll Call.

Yeas: Commissioners Atton, Sagle

Nays: None

Motion Carried

Moved by Commissioner Atton and seconded by Commissioner Sagle to approve the following resolution between MATS and Dial-A-Ride Transportation and Midland County Road Commission for FY 2016 Unified Work Program:

Whereas, the urban transportation planning regulations implementing sections of the Moving Ahead for Progress in the 21st Century Act (MAP-21) require that each urbanized area, as a condition of receipt of Federal capital or operating assistance, have a continuing, cooperative, and comprehensive urban transportation planning process that results in plans and programs consistent with the comprehensively planned development of the urbanized area; and

Whereas, the Midland Area Transportation Study (MATS), as the state designated Metropolitan Planning Organization (MPO) for the Midland urbanized area, conducts the continuing, cooperative, and comprehensive planning process and also is a forum for transportation decision-making developed under federal guidelines for the purposes of urban transportation planning and conduct; and

Whereas, MATS annually develops an urban transportation Unified Work Program (UWP) which identifies activities and costs necessary for the conduct of the urban transportation planning process; and

Whereas, transit planning funds are provided by the Federal Transit Administration to the Michigan Department of Transportation and are passed through to MATS to carry out the activities defined in the UWP; and

Whereas, MATS transit planning funds allocation for FY 2016 is \$43,616 (provided by the Federal Transit Administration as FTA 5303 Funds) with required local matching contribution of 18.15 percent equal to \$9,671; and

Whereas, the Midland Area Transportation Study (MATS) has recommended that the majority of FTA 5303 Funds for FY 2016, in the amount of \$31,103 with corresponding local match of \$6,897, be utilized by Dial-A-Ride Transportation for transit planning purposes; and

Whereas, the Midland Area Transportation Study (MATS) will utilize the remainder of the FTA 5303 Funds for FY 2016, in the amount of \$12,513 with corresponding local match of \$2,774, for general planning purposes and transit planning purposes.

Now Therefore Be It Resolved, that the Dial-A-Ride Transportation will accept and utilize the portion of FTA 5303 Funds allocated to MATS in the amount of \$31,103 with corresponding local match of \$6,897 for transit planning fulfilling all necessary federal and state requirements: and

Be It Further Resolved, that the Dial-A-Ride Transportation agrees to participate in the funding of the local match costs for 5303 funding by providing \$8,284* to the Midland Area Transportation Study (MATS) by October 1, 2015.

(*equal to 100% obligation for DART local match and 50% obligation for MATS local match)

Be It Further Resolved, that the Midland County Road Commission agree to participate in the funding of the local match costs for 5303 funding by providing \$1,387** to the Midland Area Transportation Study (MATS) by October 1, 2015.

(**equal to 0% obligation for DART local match and 50% obligation for MATS local match)

Roll Call.

Yeas: Commissioners Sagle, Atton

Nays: None

Motion Carried

Labor attorney Michael Kluck joined the board meeting at 10:30 a.m. for a discussion on temporary and part time employees and policy review.

Miscellaneous:

None

Moved by Commissioner Atton and seconded by Commissioner Terwillegar adjourn meeting at 12:15 p.m. until Thursday, May 21, 2015.

Clerk

Chairman