

The regular meeting of the Midland County Road Commission was called to order by Chairman Sagle on Wednesday, December 30, 2015 at 9:00 a.m. at the Road Commission office.

Present: Janice Leatherman Sagle, Chairman  
 Don Terwillegar, Vice-Chairman  
 Mike Atton, Member  
 Terry Palmer, Managing Director  
 Sam SanMiguel, Superintendent  
 Brenda Gordert, Clerk  
 Ben Mead, Facilities Manager  
 Art Buck, Design Technician  
 Absent: Russ Inman, Design Engineer

Public Present: Gene Smith, Midland County Planning Commission Chairman; Bird Vincent

**Additions to Agenda:**

None

**Approval of Minutes:**

Moved by Commissioner Atton and seconded by Commissioner Terwillegar to approve the minutes of the December 17, 2015 meeting.

Roll Call.

Yeas: Commissioners Sagle, Terwillegar, Atton

Nays: None

Motion Carried

**Public Comment:**

Gene Smith congratulated Terry and Mike on their one year anniversaries.

**Approval of Open Accounts:**

The pre-pay was discussed.

Moved by Commissioner Atton and seconded by Commissioner Terwillegar to approve payment for the payroll and open accounts for December 30, 2015 in the amount of \$505,145.83.

Roll Call.

Yeas: Commissioner Terwillegar, Atton, Sagle

Nays: None

Motion Carried

**Correspondence & Items of Information:**

Terry discussed the 7C Rural Task Force meeting held in Mt. Pleasant. Terry presented the projects approved by the local task force and stated all four Road Commissions agreed to lump sum cap funding over pro-rata.

**New Business:**

The Manager's group and the County Road Association have been discussing permit fees. Washtenaw County Road Commission has tracked actual cost for permits and set up fee schedule. Currently we charge for moving permits only. Discussion was held.

At 9:30 a.m. Chairman Sagle opened the Public Hearing on the proposed 2016 budget.

Brenda presented the 2016 budget and discussion was held:

	2013 ACTUAL	2014 ACTUAL	PROPOSED 2015 BUDGET	Amended 2015	PROPOSED 2016
<b>REVENUES</b>					
<b>TAXES</b>					
County Millage/Per prop 2013	1,203,905	1,402,527	1,300,000	1,300,100	1,300,000
County Millage/Per prop 2015					1,300,000

<b>PERMITS &amp; LICENSES</b>	27,338	27,175	25,000	27,000	25,000
<b>FEDERAL SOURCES</b>					
Bridge - Stark Rd		588,171			
Surface Trans/STP Urban	689,553				793,200
Fed "D" Funds - overlays Rural	388,886	1,049,296	514,647	379,600	464,351
Fed. Safety Grant					
Fed. High Risk					
Fed. Stimulus Funds					
<b>STATE SOURCES</b>					
MTF	5,434,193	5,559,543	5,575,000	5,792,000	6,153,000
Build Michigan	197,381	197,722	190,000	198,700	210,700
Bridge - Stark Rd		110,282			
Special Winter Maint-one time		359,665			
PA252 Additional Rd Funds		265,413	398,237	264,654	
PA84 Additional Rd Funds				477,400	477,400
EDF- "D" Funds Overlays Rural	173,728	89,078	95,967	114,500	79,620
EDF-Forest Rd "E"	48,135	48,135	48,200	48,135	48,200
EDF-Urban area STP Urban		8,163			
EDF - Urban "F" fema				20,200	
Bridge - Coleman Rd	10,556		1,502,000	1,523,000	
<b>CONTRIBUTIONS</b>					
City/Villages/Counties	55,279	11,173	11,000	120,000	10,000
Townships	1,363,445	1,163,262	900,000	1,300,000	900,000
Other - Salv sales	6,885	11,166	5,000	7,800	
<b>CHARGES FOR SERVICES</b>					
State Maintenance	834,238	701,556	622,064	611,400	622,064
State Non-Maint		61,932		326,100	
Other - Inspection fees		4,941		0	
<b>OTHER-LIST</b>					
Interest & Rentals	2,023	2,095	2,500	1,350	1,500
Interest - Other/Sell Coleman garage	28,000	266,003			
Private Contrib	125,945	18,896		78,900	60,000
Proceeds/royalties	17	16		10	
Gain(loss) on equip disposals	101,450	31,000		106,100	
<b>TOTAL REVENUES</b>	<b>10,690,957</b>	<b>11,977,210</b>	<b>11,189,615</b>	<b>12,696,948</b>	<b>12,445,035</b>

## EXPENDITURES

<b>PRIMARY CONSTRUCTION</b>					
<b>PRIMARY HEAVY MAINT</b>	1,614,004	2,370,908	2,742,600	3,765,900	2,975,000
<b>PRIMARY MAINTENANCE</b>	2,865,543	1,895,974	3,380,000	2,984,400	2,990,000
<b>LOCAL HEAVY MAINT</b>	1,743,949	1,203,607	900,000	1,533,800	1,550,000
<b>LOCAL MAINTENANCE</b>	3,402,487	3,051,197	2,930,000	3,042,200	3,050,000
<b>LOCAL CONSTRUCTION</b>					
<b>STATE TRUNKLINE MAINT</b>	728,702	603,374	622,064	611,400	622,064
<b>STATE NON-MAINTENANCE</b>		61,932		326,100	
<b>EQUIPMENT EXPENSE(NET)</b>					
Direct	956,787	1,141,846	800,000	853,700	850,000
Indirect	657,958	569,500	650,000	595,200	650,000
Operating	453,302	432,796	420,000	314,700	400,000
Rented Equipment					

Less Equipment Rental Credits	(1,934,521)	(1,746,240)	(1,750,000)	(1,900,000)	(1,900,000)
<b>ADMINISTRATIVE EXPENSE (NET)</b>					
Administrative	685,490	508,141	700,000	596,815	650,000
Less Credits To	(86,229)	(69,474)	(75,000)	(90,000)	(75,000)
<b>CAPITAL OUTLAY (NET)</b>					
Office	0	7,442	5,000	14,700	5,000
Engineering	0	677	50,000	56,200	122,500
Garage/Shop/Misc Rd Equ	29,226	677	35,000	37,000	30,000
Road Equipment	582,822	583,154	690,000	807,500	820,650
Less: Retirements					
Depreciation	(501,007)	(632,688)	(400,000)	(400,000)	(400,000)
<b>OTHER</b>					
Debt Principal Payments		266,003			
Interest Expense		4,490			
City/Villages/city Escrow	18,422	8,070	11,000	104,700	10,000
Drain Commission	31,077	42,683	42,000	52,000	42,000
<hr/>					
<b>TOTAL EXPENDITURES</b>	<b>11,248,012</b>	<b>10,304,071</b>	<b>11,752,664</b>	<b>13,306,315</b>	<b>12,392,214</b>
<hr/>					
<b>TOTAL REVENUES</b>	<b>10,690,957</b>	<b>11,977,210</b>	<b>11,189,615</b>	<b>12,696,948</b>	<b>12,445,035</b>
<b>LESS TOTAL EXPENDITURES</b>	<b>11,248,012</b>	<b>10,304,071</b>	<b>11,752,664</b>	<b>13,306,315</b>	<b>12,392,214</b>
<b>REVENUES OVER(UNDER)</b>	<b>(557,055)</b>	<b>1,673,138</b>	<b>(563,049)</b>	<b>(609,367)</b>	<b>52,821</b>
<b>EXPENDITURES</b>					

Moved by Commissioner Terwillegar and seconded by Commissioner Atton to close public hearing at 9:45 a.m.

Roll Call.

Yeas: Commissioners Terwillegar, Sagle, Atton

Nays: None

Motion Carried

Moved by Commissioner Terwillegar and seconded by Commissioner Atton to approve 2016 proposed budget.

Roll Call.

Yeas: Commissioners Atton, Terwillegar, Sagle

Nays: None

Motion Carried

**Unfinished Business:**

A summons was received from Attorney Peter A. Poznak to seek replatting of streets in the Henry Church Plat of Edenville. Discussion was held.

**Permit listing was reviewed.**

**Staff Reports:**

Art stated he is working on surveys for drainage projects and the new survey equipment should arrive on January 11.

Ben stated he has talked with John Deere on the mower tractor. We will not be able to get a combination mower tractor/brush cutter and will move forward with a brush cutter.

Sam stated he has met with Carl Crewes in Larkin Township to go over their road projects. In Ingersoll Township the trucks are not able to snow plow McKinley Drive which has a private road maintenance agreement. The residents have installed gates at each end and our trucks cannot get through. He will contact the supervisor to see if they still want it plowed.

Terry stated the GPS equipment should arrive in the next couple weeks. We will be testing it on two tandem trucks.

Chairman Sagle called for a 10 minute recess.

**Miscellaneous:**

Cost of living increases for administrative staff were discussed.

Moved by Commissioner Terwillegar and seconded by Commissioner Atton to approve the following:

3% bonus for 2015 for the two Road Foreman and the Payroll Clerk in lieu of salary increase.

2% salary increase for Superintendent, Design Engineer, Design Tech, Facilities Manager, both Road Foreman, Clerk and Payroll Clerk for 2016.

Manager will receive additional two weeks of vacation.

Two part-time engineering aids to continue employment at current hourly rate.

Roll Call.

Yeas: Commissioners Sagle, Atton, Terwillegar

Nays: None

Motion Carried

Moved by Commissioner Terwillegar and seconded by Commissioner Atton to adjourn meeting at 11:15 a.m. until Thursday, January 14, 2016.

Roll Call.

Yeas: Commissioners Terwillegar, Sagle, Atton

Nays: None

Motion Carried

---

Brenda Gordert, Clerk

---

Janice Leatherman Sagle, Chairman