

The regular meeting of the Midland County Road Commission was called to order by Vice Chairman Terwillegar on Thursday, February 11, 2016 at 9:00 a.m. at the Road Commission office.

Present: Don Terwillegar, Vice-Chairman  
Mike Atton, Member  
Terry Palmer, Managing Director  
Sam SanMiguel, Superintendent  
Brenda Gordert, Clerk  
Russ Inman, Design Engineer  
Ben Mead, Facilities Manager

Absent: Janice Leatherman Sagle, Chairman  
Art Buck, Engineering Technician

Public Present: Gene Smith, Midland County Planning Commission Chairman; Al Kloha, Midland County Board of Commissioners

**Additions to Agenda:**

None

**Approval of Minutes:**

Moved by Commissioner Atton and seconded by Commissioner Terwillegar to approve the minutes of the January 28, 2016 meeting.

Roll Call.

Yeas: Commissioners Terwillegar, Atton

Nays: None

Motion Carried

**Public Comment:**

None

**Approval of Open Accounts:**

The pre-pay was discussed.

Moved by Commissioner Atton and seconded by Commissioner Terwillegar to approve payment for the payroll and open accounts for February 11, 2016 in the amount of \$240,308.43.

Roll Call.

Yeas: Commissioner Terwillegar, Atton

Nays: None

Motion Carried

**Correspondence & Items of Information:**

East Central Council meeting will be held Thursday, February 25, 2016 in Ogemaw County. Terry and Mike to attend.

Midland County Township Officials' Association meeting will be held Thursday, March 3, 2016 at the Mt. Haley Township Hall.

**Permit listing was reviewed**

**Unfinished Business:**

2016 Material bids were discussed. It was recommended by staff to approve bid extension requests for the following items:

Bituminous Patching

Bituminous Paving

Brine

Brush Spray

Cold Patch

Emulsions

Pavement Marking

Stabilization and Pulverization

Asphalt Cement Stabilized Base Course

Signs

Culvert Pipe, Plastic and Corrugated Metal  
HMA, Ultra Thin  
As Needed Surveying/Inspection Services

Sign Posts  
As Needed Inspection/Testing Services

Moved by Commissioner Atton and seconded by Commissioner Terwillegar to accept the recommended bid extensions.

Roll Call.

Yeas: Commissioner Terwillegar, Atton

Nays: None

Motion Carried

**New Business:**

A construction contract was received from the Michigan Department of Transportation regarding "D Funded Project".

Moved by Commissioner Atton and seconded by Commissioner Terwillegar to offer the following resolution:

WHEREAS, Contract No.15-5584, for hot mix asphalt base crushing, shaping, cold milling, and resurfacing along Pine River Road from the south county line northerly to Redstone Road, along 11 Mile Road from the south county line northerly to Redstone Road, and along Shearer Road from Jefferson Road easterly to Swede Road; including aggregate shoulders, tree removal and culvert installation work; and all together with necessary related work.

WHEREAS, the parties hereto have reached an understanding with each other regarding the performance of the work and desires to set forth this understanding in the form of a written contract.

THEREFORE BE IT RESOLVED, that the Board of County Road Commissioners, County of Midland, authorizes Terence Palmer, Managing Director and Donald Terwillegar, Vice-Chairman, to sign Contract 15-5584.

Roll Call.

Yeas: Commissioners Terwillegar, Atton

Nays: None

Resolution Adopted.

**Staff Reports:**

Terry presented informational material from the County Engineers Workshop. Roscommon County is giving employee incentives for savings on salt usage and they started a new program for employees to nominate each other when someone goes above and beyond. They are using extra time off as incentives to improve employee morale. Additional presentations were on double chip seal for gravel roads and road law statutes for road ends and lake ends.

Terry commented on a new procedure for FSDS Type I project bidding. Contractors are given a fixed dollar amount and they bid on how much work they can complete.

Terry commented on the culvert failure on West River Road in Jerome Township.

Ben presented quotes for a man lift/scissor lift for the shop. Discussion was held on purchasing new or used.

Machinery Trader - \$16,700 (2015)  
MacAllister Rentals - \$15,634 (2016)  
MacAllister Rentals - \$9,900.00 (2008)  
Equipment Trader - \$8,000 (2007)  
Equipment Trader - \$16,750 (2015)

Moved by Commissioner Atton and seconded by Commissioner Terwillegar to purchase a scissor lift in the best interest of the county up to \$12,000 which is already in equipment budget for 2016.

Roll Call.

Yeas: Commissioners Terwillegar, Atton

Nays: None

Motion Carried

Sam stated he will attend quad meeting at Lee Township tonight.

Mackinaw Administrators completed their safety inspection last week and we received a great report.

Sam ordered 70% of our back-up salt, the minimum amount we must take.

**Miscellaneous:**

Ben gave the board a live demonstration on the Skyhawk GPS System. The system shows the location of the trucks and how much salt they are spreading. It shows if the blade is up or down and how fast truck is moving. It is a pilot program on two of our trucks and not live on the website.

The Board meeting for February 25, 2016 has been canceled.

Moved by Commissioner Atton and seconded by Commissioner Terwillegar to pay the open accounts for February 25, 2016.

Roll Call.

Yeas: Commissioners Atton, Terwillegar

Nays: None

Motion Carried

Moved by Commissioner Terwillegar and seconded by Commissioner Atton to adjourn meeting at 10:50 a.m. until Thursday, March 10, 2016.

Roll Call.

Yeas: Commissioners Terwillegar, Atton

Nays: None

Motion Carried

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Brenda Gordert, Clerk

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Donald Terwillegar, Vice-Chairman