

The regular meeting of the Midland County Road Commission was called to order by Chairman Sagle on Thursday, November 3, 2016 at 9:00 a.m. at the Road Commission office.

Present: Janice Leatherman Sagle, Chairman
Don Terwillegar, Vice-Chairman
Mike Atton, Member
Terry Palmer, Managing Director
Sam SanMiguel, Superintendent
Brenda Gordert, Clerk
Ben Mead, Facilities Manager
Art Buck, Engineering Technician
Russ Inman, Design Engineer

Absent: None

Public Present: Al Kloha, Midland County Board of Commissioners

Additions to Agenda:

None

Approval of Minutes:

Moved by Commissioner Atton and seconded by Commissioner Terwillegar to approve the minutes of the October 20, 2016 meeting.

Roll Call.

Yeas: Commissioners Atton, Terwillegar, Sagle

Nays: None

Motion Carried

Public Comment:

None

Approval of Open Accounts:

The pre-pay for November 3, 2016 was discussed.

Moved by Commissioner Terwillegar and seconded by Commissioner Atton to approve payment for the payroll and open accounts for November 3, 2016 in the amount of \$782,657.45.

Roll Call.

Yeas: Commissioners Terwillegar, Sagle, Atton

Nays: None

Motion Carried

Correspondence and Items of Information:

East Central Council meeting will be held December 1, 2016 in Alcona County.

Permit listing was reviewed

Unfinished Business

Discussion was held on the reconstruction of East County Line Road in Jasper Township. Art stated the drainage work is almost complete the contractor is trucking in gravel. Paving was scheduled for Friday and Saturday but due to weather will be delayed a couple days.

New Business:

The actuarial was presented for the MERS Benefit E program, a 2% increase to all retirees.

Moved by Commissioner Terwillegar and seconded by Commissioner Atton to adopt the following resolution for the Municipal Employees Retirement System for the retirees:

WHEREAS, as authorized by Section 20 of the Municipal Employees Retirement System Plan document, the Midland County Road Commission adopts Benefit "E" for all retirees and beneficiaries.

THEREFORE BE IT RESOLVED, that the traditional annual flat two percent (2%) increase of the amount of each retirement allowance since the last date Benefit E was adopted.

Roll Call.

Yeas: Commissioners Atton, Sagle, Terwillegar

Nays: None

Resolution Adopted.

Terry presented map to change the primary road network classification. He has held discussions with all the townships with no opposition. The following roads will be submitted:

- E. Mier Road from M-30 to Hope
- Hope Road from Saginaw to E. Mier
- Sturgeon Road from Letts to E. Shearer
- S. Alamando Road form Pine River Rd to Salt River Rd
- S. Magruder Road from M20 to N. Castor
- N. Castor Road from Huckleberry to Barden
- W. Gordonville Road from Coleman to Meridian
- Grey Road from Gordonville to Pine River
- Stewart Road from Grey to Poseyville
- Jefferson Road from Monroe to Hubbard
- Monroe Road from Sturgeon to Eastman
- Airport Road from Hicks to Dublin
- Olson Road from M30 to Homer
- Homer Road from M20 to Olson

Moved by Commissioner Atton and seconded by Commissioner Terwillegar to change the primary road network classification as discussed.

Roll Call

Yeas: Commissioners Atton, Sagle, Terwillegar

Nays: None

Motion Carried

The new State Maintenance Contract was received for approval from the Michigan Department of Transportation.

Moved by Commissioner Terwillegar and seconded by Commissioner Atton to adopt the following resolution:

WHEREAS, the County Trunkline Maintenance Contract between the Michigan Department of Transportation and the Midland County Road Commission has been received, and

WHEREAS, the Board approved Contract No. 2017-0183 for the period beginning October 1, 2016 and ending September 30, 2021, and

WHEREAS, the Board of County Road Commissioners, County of Midland, designates Terence Palmer, P.E. as the Contract Administrator on State Trunkline Highways and bridges.

THEREFORE BE IT RESOLVED, that Terence Palmer, P.E., Managing Director and Janice Leatherman Sagle, Chairman, are authorized to sign said contract.

Roll Call.

Yeas: Commissioners Sagle, Terwillegar, Atton

Nays: None

Resolution Adopted

Miscellaneous:

Discussion was held on staffing. Currently we have three temporary employees on the road crew working 40 hours per week. Sam presented the new snow route map that will equalize miles for each driver and improve the response time. We will need three employees to fill winter snow plow routes. Hiring three full time employees will fill the vacancies and eliminate the need for temporary drivers.

Moved by Commissioner Terwillegar and seconded by Commissioner Atton to hire three full time laborers.

Roll Call.

Yeas: Commissioners Sagle, Terwillegar, Atton

Nays: None

Motion Carried

Utility corridors were discussed. Utility companies want to install major towers within the right of way. We have taken Washtenaw County Road Commission Procedures and Regulations and modified them.

Moved by Commissioner Atton and seconded by Commissioner Terwillegar adopt the Procedures and Regulations for Developing Public Roads and the Procedures and Regulations for Permit Activities.

Roll Call.

Yeas: Commissioners Terwillegar, Atton, Sagle

Nays: None

Motion Carried

The county drain along 11 Mile Road, between County Line and Redstone Road, in Porter Township was discussed. Ditches are very deep and Porter Township Supervisor Bob Fleming would like to get them filled in. Drain Commission does not have the available funding. Sam presented quotes for approximately \$88,000 and \$124,500 to fill in the ditches. Discussion was held and there are many deep ditches throughout the county and funding is not available to fill them all in. Terry will look into possible safety grants.

Terry gave board an update on the large crack on the rail trail. He has talked with Craig from OHM. They determined it was due to the clay underneath drying out.

Staff Reports:

Art stated they will be stressing the Castor Road bridge with the new machine Ben built and it will be opened today.

He is closing out the 2016 federal projects and starting to work on surveys for next year's projects.

Ben gave the Board a demonstration on the new "green lights" that he will begin to install on new tucks, one on the top of the truck, two on the back and two in the front.

Russ stated he is working on a letter for a resident in Larkin Township on the Perrine Road cul-de-sac. The property owner would like sell a parcel of land. Russ has researched the right-of-way and verified that the deed was filed with the register of deeds office.

Russ also discussed Graebner Court in Ingersoll Township. A private road name permit was issued by the Road Commission a year ago. It is a private road and the road commission has no jurisdiction.

Terry stated he has compared the condition of large culverts around the county that are now 10 years old. He compared poly coat, aluminized steel and galvanized steel and determined the aluminized steel is performing the best and can be purchased at the same price as galvanized steel.

Don discussed the condition of 8 Mile Road off Shepherd Road in Porter Township. Water floods over the roadway for approximately 1 mile. Sam explained there are no ditches to drain the water. School busses must use this route. Sam will look into drainage and possibly installing a large culvert.

Moved by Commissioner Sagle to adjourn meeting at 10:40 a.m. until Thursday November 17, 2016.

Brenda Gordert, Clerk

Janice Leatherman Sagle, Chairman