

The regular meeting of the Midland County Road Commission was called to order by Chairman Atton on Thursday, February 23, 2017 at 9:00 a.m. at the Road Commission office.

Present: Mike Atton, Chairman
Don Terwillegar, Vice Chairman
Al Kloha, Commission Member
Terry Palmer, Managing Director
Sam SanMiguel, Superintendent
Brenda Gordert, Clerk
Ben Mead, Facilities Manager
Absent: Russ Inman, Design Engineer
Art Buck, Design Technician

Public Present: Jeanette Snyder, Midland County Board of Commissioners; Mike Wood, Jerome Township Supervisor; Mark Green, Jerome Township Treasurer; Gil Bernier Jerome Township Trustee; Ron Kutchey.

The Pledge of Allegiance was said

Additions to Agenda:

None

Approval of Minutes:

Moved by Commissioner Kloha and seconded by Commissioner Terwillegar to approve the minutes of the February 9, 2017 meeting.

Roll Call.

Yeas: Commissioners Atton, Terwillegar, Kloha

Nays: None

Motion Carried

Public Comment:

None

Approval of Open Accounts:

The pre-pay for February 23, 2017 was discussed.

Moved by Commissioner Terwillegar and seconded by Commissioner Kloha to approve payment for the payroll and open accounts for February 23, 2017 in the amount of \$275,816.30.

Roll Call.

Yeas: Commissioners Terwillegar, Kloha, Atton

Nays: None

Motion Carried

Correspondence and Items of Information:

Midland County Township Officials' Association meeting will be held March 2, 2017 at the Mt. Haley Township hall.

Permit listing was reviewed

Unfinished Business:

LifeSpan Technologies will be here March 1 to provide training for load testing rural bridges.

The Soy Transportation Coalition has agreed to pick up the cost for transportation of LifeSpan Technology employee.

New Business:

A ballot was received from the County Road Association for the CRA Board of Directors' three-year term beginning April 1, 2017.

Discussion was held regarding filling the position with a member from the East Central Council.

Moved by Commissioner Kloha and seconded by Commissioner Terwillegar to submit Terry Palmer as a write in candidate.

Roll Call.

Yeas: Commissioners Kloha, Terwillegar, Atton

Nays: None

Motion Carried

A ballot was received from the County Road Association regarding Amendments to Constitution and Bylaws. The Amendment would acknowledge the membership of associate members that wish to further the objectives and purposes of the association and who is otherwise ineligible for membership under section 1 of Article III. An Associate member shall not have voting rights, hold office nor be a member of the Board of Directors.

Moved by Commissioner Terwillegar and seconded by Commissioner Kloha to approve the Amendments to CRA Constitution and Bylaws.

Roll Call.

Yeas: Commissioners Kloha, Terwillegar, Atton

Nays: None

Motion Carried

Discussion was held on a new policy for Over-The-Counter and Prescription Drugs. Policy was recommended by MCRCSIP and drafted by Michael Kluck, Labor Attorney.

Moved by Commissioner Kloha and seconded by Commissioner Terwillegar to approve Over-The-Counter and Prescription Drug Policy.

Roll Call.

Yeas: Commissioners Terwillegar, Kloha, Atton

Nays: None

Motion Carried

The CRA Commissioners Conference will be held in Bay City on April 9-11.

Discussion was held on wages for summer employees and summer engineering interns.

Minimum wage is currently to \$8.90. Terry recommended an increase in the hourly wage for summer employees to \$10.00 for the first year and \$11.00 for returning employees and \$13.00 for engineering interns for the first year and \$14.00 for returning interns.

Moved by Commissioners Terwillegar and seconded by Commissioner Kloha to approve recommendation.

Roll Call.

Yeas: Commissioners Terwillegar, Kloha, Atton

Nays: None

Motion Carried

Discussion was held on hiring a full-time design technician. Job description and wage information will be developed for further discussion.

Miscellaneous:

Discussion was held on Act 51 Monies. Terry would like to consider using extra funding from the anticipated increase in ACT 51 Monies to match funding from the second local road millage. The increase in ACT 51 is anticipated to be effective with the March distribution check. Exact increase and match details will be discussed further with Road Committee when information becomes available.

Jerome Township was in attendance to discuss road projects for 2017.

Ben presented an extended warranty plan for the 2016 brush cutter purchased last year. Discussion was held.

Moved by Commissioner Kloha and seconded by Commissioner Terwillegar to purchase the 60-month comprehensive Powergard Protection Plan in the amount of \$4,694.00.

Roll Call.

Yeas: Commissioners Terwillegar, Kloha, Atton

Nays: None

Motion Carried

Staff Reports:

Ben stated he has done more excavator demos and will be submitting bid proposals. He has been talking with contractors on the new shop floor and thinks work could begin as soon as April.

He stated he will start working on quotes for new pickups.

Terry stated the county wide bids are due March 3. Next year we will consider using "Bid Express", a program already being used by Bay County.

He is looking into a new signal system for traffic control.

Sam stated he is continuing to work with the townships on the road projects for this year. We are having many drainage issues and he is going to have a discussion with Doug Enos, Drain Commissioner, to see if anything can be done.

Meeting was adjourned by Commissioner Atton at 10:45 a.m. until Thursday, March 9, 2017.

Brenda Gordert, Clerk

Mike Atton, Chairman