

The regular meeting of the Midland County Road Commission was called to order by Chairman Atton on Thursday, November 2, 2017 at 9:00 a.m. at the Road Commission office.

Present: Mike Atton, Chairman
Don Terwillegar, Vice Chairman
Al Kloha, Commission Member
Terry Palmer, Managing Director
Sam SanMiguel, Superintendent
Brenda Gordert, Finance Director
Russ Inman, Design Engineer
Ben Mead, Facilities Manager
Art Buck, Design Technician

Absent: None

Public Present: Jeanette Snyder, Midland County Board of Commissioners; Laura Dawson, Lee Township Clerk

The Pledge of Allegiance was said

Additions to Agenda:

None

Approval of Minutes:

Moved by Commissioner Kloha and seconded by Commissioner Terwillegar to approve the minutes of the October 18, 2017 meeting.

Roll Call.

Yeas: Commissioners Kloha, Terwillegar, Atton

Nays: None

Motion Carried

Public Comment:

None

Approval of Open Accounts:

The pre-pay for November 2, 2017 was discussed.

Moved by Commissioner Kloha and seconded by Commissioner Terwillegar to approve payment for the payroll and open accounts for November 2, 2017 in the amount of \$986,438.91.

Roll Call.

Yeas: Commissioners Terwillegar, Kloha, Atton

Nays: None

Motion Carried

Correspondence and Items of Information:

November quad meeting will be held at Jasper Township Hall on November 8th.

MCTOA Annual Dinner Meeting will be held November 30th at the Great Hall.

Four requests were received for material bid extensions to the 2018 construction season:

Highway Maintenance – Sealcoat and fog seal

Pavement Recycling – Pulverization

Michigan Chloride – Brine

Burroughs North – Traprock Blend

Discussion was held.

Moved by Commissioner Terwillegar and seconded by Commissioner Kloha to accept all four bid extension requests.

Roll Call.

Yeas: Commissioners Kloha, Atton, Terwillegar

Nays: None

Motion Carried

Permit listing was reviewed

Unfinished Business:

None

New Business:

A construction contract was received from the Michigan Department of Transportation regarding construction programmed with the FHWA, for implementation with the use of High Risk Rural Roads Funds.

Moved by Commissioner Terwillegar and seconded by Commissioner Kloha to adopt the following resolution:

WHEREAS, Contract No. 17-5422, for horizontal curve flattening and super-elevation correction work along Gordonville Road from 4 ¾ Mile Road easterly to Homer Road; including hot mix asphalt cold milling and resurfacing, paved shoulder, fixed object removal, intersection realignment at 4 ¾ Mile Road, guard rail installation, permanent signing, and pavement marking work; and all together with necessary related work.

WHEREAS, the parties hereto have reached an understanding with each other regarding the performance of the work and desires to set forth this understanding in the form of a written contract.

THEREFORE BE IT RESOLVED, that the Board of County Road Commissioners, County of Midland, authorizes Terence Palmer, Managing Director and Mike Atton, Chairman, to sign Contract No. 17-5422.

Roll Call.

Yeas: Commissioners Terwillegar, Atton, Kloha

Nays: None

Resolution Adopted.

An amendment to the State Maintenance Contract was received from the Michigan Department of Transportation for approval.

Moved by Commissioners Terwillegar, Kloha to adopt the following resolution:

WHEREAS, the State Trunkline Maintenance Contract between the Michigan Department of Transportation and the Midland County Road Commission has been received, and

WHEREAS, the parties desire to amend the contract to provide for a change in State Administrative Board (SAB) requirements per State of Michigan Administrative Board Resolution 2017-2 of April 25, 2017; and

WHEREAS, the parties desire to correct a paragraph in Section 15 of the contract that was incorrectly indented.

THEREFORE BE IT RESOLVED, the Board of County Road Commissioners authorizes Terence Palmer, Managing Director to sign said Contract No. 2017-0183/A1 .

Roll Call.

Yeas: Commissioners Terwillegar, Kloha, Atton

Nays: None

Resolution Adopted

Miscellaneous:

Due to a scheduling conflict the Board meeting for November 16th has been canceled.
Moved by Commissioner Terwillegar and seconded by Commissioner Kloha to authorize Clerk to pay the open accounts on November 16th.

Roll Call.

Yeas: Commissioners Atton, Terwillegar, Kloha

Nays: None

Motion Carried

Discussion was held regarding the Board Meeting scheduled for December 28th.

Moved by Commissioner Terwillegar and seconded by Commissioner Kloha to change Board Meeting scheduled for December 28th to December 21st.

Roll Call.

Yeas: Commissioners Kloha, Terwillegar, Atton

Nays: None

Motion Carried

Correspondence received from the Union regarding contract extension. Discussion held.

Staff Reports:

Art stated all three bridges are moving along. Shaffer Road and Poseyville Road are expected to be open to traffic the end of next week. 9 Mile Road south could be open to traffic next week but contractor will move to the north side immediately so road will still be closed.

He is working on surveys on Bradford Road and Pine River Road.

The bridge sensors have been working great. Terry has received paperwork on Poseyville and Laporte Road Bridges and the weight limit signs will be removed. He is waiting on paperwork on Sasse Road. Next bridges to be tested will be Smith Crossing north of Laporte, and Coleman Road south of Salt River Road.

Ben gave an update of the new sign out front. The lighting bracket is being made and the landscaping company will be scheduled after that.

He has repaired the parking lot lights, half of them have been converted to LED's and the other half have been ordered.

New line stripping has been put down in the parking lot and truck parking garage.

He is working with the state inspector on requirements for shut off valves for the new boiler.

Sam stated drainage work will be done on Gordonville Road between Schreiber and Poseyville Road. The Road Commission will provide the materials and Neil Sweebe will do the work. He will provide the Road Commission with a permanent easement.

The paving on 10 Mile Road has been completed. Asphalt was changed to 13A for a slight increase in cost and Chevron Environmental paid for the asphalt.

He is working with the township on 2018 estimates.

The portable traffic control system has been delivered and orientation with Road Commission employees was completed. A training day with the townships and the fire department will be set for use in emergencies.

Sam met with Dow and Jennifer Boyer, Emergency Services, they would like to have the siren on Sasse Road removed by spring. They are evaluating new locations.

Terry gave an update on the new Midland County Road map Ashley has been working on.

Jeanette Snyder commented on the location of the County Parks on the new map.

He attended a managers group meeting and discussed the ACT 51 regulation requiring 20% of MTF Funds be spent on a combination of winter maintenance and construction. Some counties are having trouble complying. Between MDOT and the accounting manual there seems to be different definitions of construction. Brenda talked with the Finance group and they will follow up with MDOT to get manual updated. The managers group also discussed fixed scope contracts to allow counties to spend all the money allocated to them if the bids come in under engineers' estimates.

Terry stated he has a Wetland Bank Boarding meeting at 10:00 am this morning. He also attended the MPO meeting and Midland County has approximately \$243,000 of unobligated funds. Terry has contacted Federal Highway on the process to tap into these funds.

He is working on completing the Detailed Damage Inspection Reports (DDIR) from the flood to send in to MDOT.

At 9:45 a.m. Mt. Haley Township board member Rich Keenan, Supervisor, joined the meeting to discuss road projects for 2018. Mt. Haley Township left meeting at 10:30 a.m.

At 10:30 a.m. Ingersoll Township board members Chuck Tabb, Supervisor; MaryEllen Keel, Clerk; Jim Terwillegar, Treasurer; and Curt Shaffner and Jacob Terwillegar, Trustees; joined the meeting to discuss road projects for 2018. Ingersoll Township left meeting at 11:15 a.m.

At 11:15 a.m. Midland Township board members Terry Holt, Supervisor, joined the meeting to discuss road projects for 2018. Midland Township left meeting at 12:00 p.m.

Meeting was adjourned by Commissioner Atton at 12:30 p.m. until Thursday, November 30, 2017.

Brenda Gordert, Finance Director

Mike Atton, Chairman