

The regular meeting of the Midland County Road Commission was called to order by Chairman Atton on Thursday, November 30, 2017 at 8:30 a.m. at the Road Commission office.

Present: Mike Atton, Chairman  
Don Terwillegar, Vice Chairman  
Al Kloha, Commission Member  
Terry Palmer, Managing Director  
Sam SanMiguel, Superintendent  
Brenda Gordert, Finance Director  
Russ Inman, Design Engineer  
Ben Mead, Facilities Manager  
Art Buck, Design Technician

Absent: None

Moved by Commissioner Terwillegar and seconded by Commissioner Kloha to enter closed session to discuss union contract and administrative wages.

Roll Call.

Yeas: Commissioners Terwillegar, Kloha, Atton

Nays: None

Motion Carried

Discussion ensued.

Moved by Commissioner Terwillegar and seconded by Commissioner Kloha to adjourn closed session at 9:00 a.m. and resume regular board meeting.

Roll Call.

Yeas: Commissioners Kloha, Atton, Terwillegar

Nays: None

Motion Carried

Public Present: Jeanette Snyder, Midland County Board of Commissioners; Laura Dawson, Lee Township Clerk; Gary Laurenz; Maria Sandow, Larkin Township Supervisor

### **The Pledge of Allegiance was said**

### **Additions to Agenda:**

None

### **Approval of Minutes:**

Moved by Commissioner Terwillegar and seconded by Commissioner Kloha to approve the minutes of the November 2, 2017 meeting.

Roll Call.

Yeas: Commissioners Kloha, Terwillegar, Atton

Nays: None

Motion Carried

### **Public Comment:**

Maria Sandow inquired about a 3-way stop at the corner of Bombay and Eastman Road. Terry will look into it and get back with Maria.

### **Approval of Open Accounts:**

The pre-pay for November 16, 2017 was discussed.

Moved by Commissioner Kloha and seconded by Commissioner Terwillegar to approve payment for the payroll and open accounts for November 16, 2017 in the amount of \$1,447,144.85.

Roll Call.

Yeas: Commissioners Terwillegar, Kloha, Atton

Nays: None

Motion Carried

The pre-pay for November 30, 2017 was discussed.

Moved by Commissioner Kloha and seconded by Commissioner Terwillegar to approve payment for the payroll and open accounts for November 30, 2017 in the amount of \$689,433.39.

Roll Call.

Yeas: Commissioners Terwillegar, Kloha, Atton

Nays: None

Motion Carried

**Correspondence and Items of Information:**

MCTOA Annual Dinner Meeting will be held November 30<sup>th</sup> at the Great Hall.

**Permit listing was reviewed**

**Unfinished Business:**

Discussion was held on extending the union contract. The current contract ends on November 30, 2018. The proposal is a four-year extension beginning December 1, 2018 and ending November 30, 2022.

Moved by Commissioner Terwillegar and seconded by Commissioner Kloha to approve the proposal and proceed with the extension.

Roll Call.

Yeas: Commissioners Kloha, Terwillegar, Atton

Nays: None

Motion Carried

**New Business:**

A request was received from Survey Solutions Inc. (SSI) for a bid extension on As-Needed Inspection/Survey services. Discussion ensued.

Moved by Commissioner Kloha and seconded by Commissioner Terwillegar to accept bid extension for the 2018 construction season.

Roll Call.

Yeas: Commissioners Terwillegar, Atton, Kloha

Nays: None

Motion Carried

**Miscellaneous:**

The local Rural Task Force 7C meeting was held on Tuesday, November 28, 2017.

The meeting was very well attended by the Townships, City of Coleman and County Connection. Projects were discussed for FY 2018 – 2022.

**Staff Reports:**

Ben stated the parking lot lights have all been upgraded.

The brine tank containment area has been completed. They are ready for plumbing and then Michigan Chloride can fill them.

The winter equipment is ready except for a couple trucks that need hoppers but are still being used for ditching.

Ben presented a proposal on a scale to calibrate the salt trucks. Currently we borrow the scales from MDOT and wait on their schedule. We can purchase our own unit for approximately \$3,500.00. Discussion was held and Commissioner Terwillegar suggested getting other quotes and look into building our own box.

Ben is putting together proposals to purchase AVL systems for six more trucks this winter. Cost will be approximately \$6,000 to \$7,000 per truck.

Sam is working on township estimates.

The Bradford Road drainage project has started.

Sam, Terry, Ben, Russ, Doug, and Devin attended the annual maintenance meeting with MDOT. Budget is same as last year.

The trailer for the traffic control system with the signs came in this week. Next week a demonstration session will be held and emergency services, newspaper, and Midland Foundation will be invited.

Art started the bridge projects on Poseyville Road, Shaffer Road and the south branch of 9 Mils are opened. They will set beams on north branch of 9 Mile tomorrow and Pyramid Paving will stay open next week to complete the paving for us.

Russ stated the townships that applied for the FEMA funding have been receiving confirmation letters. We are asking for copies of the letters and it is a reimbursement process and we will assist in providing proper documentation. Russ and Sam stated Jenifer Boyer, Emergency Services, did an outstanding job assisting with all the paperwork.

Russ discussed the new GIS lidar data collection from the State of Michigan. It has a 4" accuracy rating and they are offering the data to us. Total cost will be approximately \$8,000 - \$10,000 shared with the County. It will be a tremendous help in surveying and provide actual data for mapping. We were previously offered the lidar information with 1' accuracy for \$125,000.

Moved by Commissioner Terwillegar and seconded by Commissioner Kloha to allow Russ to proceed with purchase of GIS lidar data up to \$5,000.

Roll Call

Yeas: Commissioners Atton, Terwillegar, Kloha,

Nays: None

Motion Carried

Terry had a meeting with Jeff Slagely of wetland banking board. They are working with the DNR to donate land needed to build wetlands. This will help with constructing our corridor routes through the County.

We will be picking up the concrete barriers from Larkin Township next week.

Terry discussed the unused obligation of federal funds in the rural area of approximately \$350,000.

The RTF 7C local meeting was held on Tuesday and the four county meeting will be held December 7<sup>th</sup> in Isabella County.

Terry stated we were featured in the Soybean News magazine for the bridge sensors we have been using to determine weight limits .

At 9:45 a.m. Mills Township board member Alan Wendt, Trustee, joined the meeting to discuss road projects for 2018. Mills Township left meeting at 10:30 a.m.

At 10:30 a.m. Larkin Township board members Maria Sandow, Supervisor; and Sandra Reardon, Clerk; joined the meeting to discuss road projects for 2018. Larkin Township left meeting at 11:15 a.m.

At 11:15 a.m. Hope Township board member Andy Kobisa, Supervisor, joined the meeting to discuss road projects for 2018. Hope Township left meeting at 12:00 p.m.

Meeting was adjourned by Commissioner Atton at 12:00 p.m. until Thursday, December 14, 2017.

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Brenda Gordert, Finance Director

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Mike Atton, Chairman