

The regular meeting of the Midland County Road Commission was called to order by Chairman Atton on Thursday, December 23, 2021, at 9:00 a.m. at the Midland County Road Commission office.

Present: Mike Atton, Chairman
Jim Hyatt, Vice Chairman
Bruce Clark, Member
Jon Myers, Managing Director
Brenda Gordert, Finance Director/Clerk
Art Buck, Superintendent
Russ Inman, Design Engineer
Ben Mead, Facilities Manager
Jeff Brown, Construction Technician

Absent: Ashley Hiles, GIS Technician

Public Present: Terrance Hall, Edenville Township Supervisor; Emily Atton; Mindy Manser; Maria Sandow, Larkin Township Supervisor attended virtually.

The Pledge of Allegiance was said.

Additions to Agenda:

None

Approval of Minutes:

Moved by Commissioner Hyatt and seconded by Commissioner Clark to approve the minutes of the December 9, 2021, meeting.

Roll Call.

Yeas: Commissioners Hyatt, Atton, Clark

Nays: None

Motion Carried

Public Comment:

None

Approval of Open Accounts:

The pre-pay for December 23, 2021, was reviewed.

Moved by Commissioner Hyatt and seconded by Commissioner Clark to approve payment for the payroll and open accounts as presented for December 23, 2021, in the amount of \$366,474.41.

Roll Call.

Yeas: Commissioners Atton, Clark, Hyatt

Nays: None

Motion Carried

Correspondence and Items of Information:

None

Permit listing was reviewed.

Unfinished Business:

None

New Business:

The 2021 budget adjustments were presented and discussed:

	2019 ACTUAL	2020 ACTUAL	Proposed 2021 BUDGET	Actual November	Adjustment 2021 BUDGET
REVENUES					
TAXES					
County Millage/Per prop	3,251,936	3,389,564	3,390,300	3,551,953	3,551,954
PERMITS & LICENSES	49,875	57,775	55,000	111,515	113,500
FEDERAL SOURCES					
Bridges	1,405,645	693,321	2,259,931	1,694,366	1,725,400
Surface Trans/STP					
Fed "D" Funds - overlays	2,606,609	1,858,212	5,789,426	1,233,791	1,333,800
Fed. Safety Grant			310,915	533,815	533,816
Fed. Aid Flood	2,707,136	773,383		730,335	930,336
FEMA					
STATE SOURCES					
MTF	9,477,861	9,562,491	10,435,000	8,119,472	10,613,151
Build Michigan	198,027	198,546	198,000	149,643	199,300
Bridge	260,083	73,388			
State D overlays	689,617				
EDF- "D" Funds overlays					
EDF-Forest Rd "E"	48,134	48,134	48,134	48,134	48,134
FEMA					
State Infrastructure Bank Loan		2,000,000			
CONTRIBUTIONS					
City/Villages/Counties	588,650	91,668	10,000	8,436	8,436
Townships	1,088,029	1,133,271	900,000	1,218,310	1,716,000
Other - Salv sales	8,022	11,390	0	10,816	10,820
CHARGES FOR SERVICES					
State Maintenance	854,404	805,028	845,550	726,285	826,500
State Non-Maint	494,932	27,760		23,557	23,558
Other - Inspection fees/Weighmaster		71,899	40,000	23,532	28,500
OTHER-LIST					
Interest & Rentals	31,845	8,256	32,000	494	7,200
Equipment Leases			0		
Sell Property (Consumers)	4,397		0		
Private Contrib	179,674	36,246	0	40,836	40,900
Proceeds/royalties	9	6	0	8	8
Gain(loss) on equip disposals	71,546	(1,997)	0	44,280	44,800
TOTAL REVENUES	24,016,429	20,838,341	24,314,256	18,269,578	21,756,113
EXPENDITURES					
PRIMARY CONSTRUCTION	0		0		
PRIMARY HEAVY MAINT	9,898,173	6,218,200	10,877,875	5,933,233	6,130,000
PRIMARY MAINTENANCE	3,322,209	2,326,079	3,290,000	2,638,074	2,675,000
LOCAL HEAVY MAINT	5,096,904	1,833,880	3,700,000	2,903,549	3,278,000
LOCAL MAINTENANCE	4,013,186	3,929,558	3,750,000	4,220,646	4,275,700
LOCAL CONSTRUCTION			0		
STATE TRUNKLINE MAINT	786,218	648,167	845,550	726,285	826,500
STATE NON-MAINTENANCE	494,932	27,760	0	23,557	23,558
EQUIPMENT EXPENSE(NET)					
Direct	1,688,806	1,734,536	1,500,000	1,596,617	1,735,500

Indirect	624,824	771,168	625,000	746,458	770,500
Operating	337,556	222,586	215,000	216,907	256,900
Rented Equipment					
Less Equipment Rental Credits	(2,460,432)	(2,371,304)	(2,300,000)	(2,419,069)	(2,600,000)
ADMINISTRATIVE EXPENSE (NET)					
Administrative	870,009	821,176	735,000	753,420	767,400
Less Credits To	(119,646)	(68,659)	(56,200)	(73,921)	(80,000)
CAPITAL OUTLAY (NET)					
Office	0	1,288	16,800	0	0
Engineering	0	6,323	18,000	3,551	3,551
Garage/Shop/Misc Rd Equ		600	160,000	1,665	1,665
Road Equipment	1,322,917	1,083,533	825,760	361,338	370,000
Building	0			51,248	51,248
Wetland	0				
Less: Retirements	(38,198)	(1,997)		0	
Depreciation	(994,494)	(1,079,170)	(1,000,000)	(1,000,000)	(1,000,000)
OTHER					
Debt Principal Payments	505,963	97,393	926,600	1,706,432	1,706,432
Interest Expense	10,396	7,051	33,727	33,727	33,727
City/Villages/Counties	204,208	73,050	50,000	18,815	18,816
Drain Commission	102,381	167,660	100,000	138,791	302,100
TOTAL EXPENDITURES	25,665,912	16,448,878	24,313,112	18,581,322	19,546,597
TOTAL REVENUES	24,016,429	20,838,341	24,314,256		21,756,113
LESS TOTAL EXPENDITURES	25,665,912	16,448,878	24,313,112		19,546,597
REVENUES OVER(UNDER)					
EXPENSE	(1,649,483)	4,389,463	1,144		2,209,516

Moved by Commissioner Clark and seconded by Commissioner Hyatt to approve budget adjustments as presented.

Roll Call.

Yeas: Commissioners Atton, Hyatt, Clark

Nays: None

Motion Carried

A request for bid extension was received from Central Asphalt for HMA for the 2022 construction season. Discussion was held and it was recommended by Art and Jon to accept bid extension.

Moved by Commissioner Clark and seconded by Commissioner Hyatt to approve bid extension for Central Asphalt for the 2022 construction season.

Roll Call.

Yeas: Commissioners Atton, Hyatt, Clark

Nays: None

Motion Carried

Commissioner Atton opened the Public Hearing on the 2022 Proposed Budget at 9:30 am and discussion ensued:

	2019 ACTUAL	2020 ACTUAL	Proposed 2021 BUDGET	Adjustment 2021 BUDGET	Proposed 2022 BUDGET
REVENUES					
TAXES					
County Millage/Per prop	3,251,936	3,389,564	3,390,300	3,551,954	3,600,000
PERMITS & LICENSES	49,875	57,775	55,000	113,500	58,000
FEDERAL SOURCES					

Bridges	1,405,645	693,321	2,259,931	1,725,400	3,941,474
Surface Trans/STP					
Fed "D" Funds - overlays	2,606,609	1,858,212	5,789,426	1,333,800	665,388
Fed. Safety Grant			310,915	533,816	518,568
Fed. Aid Flood	2,707,136	773,383		930,336	1,579,061
FEMA					
STATE SOURCES					
MTF	9,477,861	9,562,491	10,435,000	10,613,151	10,938,500
Build Michigan	198,027	198,546	198,000	199,300	199,300
Bridge	260,083	73,388			
State D overlays	689,617				
EDF- "D" Funds overlays					
EDF-Forest Rd "E"	48,134	48,134	48,134	48,134	48,134
FEMA					
State Infrastructure Bank loan		2,000,000			
CONTRIBUTIONS					
City/Villages/Counties	588,650	91,668	10,000	8,436	8,500
Townships	1,088,029	1,133,271	900,000	1,716,000	900,000
Other - Salv sales	8,022	11,390	0	10,820	0
CHARGES FOR SERVICES					
State Maintenance	854,404	805,028	845,550	826,500	866,291
State Non-Maint	494,932	27,760		23,558	0
Other - Inspection fees/Weighmaster		71,899	40,000	28,500	30,000
OTHER-LIST					
Interest & Rentals	31,845	8,256	32,000	7,200	8,000
Equipment Leases			0		
Sell Property (Consumers)	4,397		0		
Private Contrib	179,674	36,246	0	40,900	0
Proceeds/royalties	9	6	0	8	0
Gain(loss) on equip disposals	71,546	(1,997)	0	44,800	0
TOTAL REVENUES	24,016,429	20,838,341	24,314,256	21,756,113	23,361,216
EXPENDITURES					
PRIMARY CONSTRUCTION	0		0		
PRIMARY HEAVY MAINT	9,898,173	6,218,200	10,877,875	6,130,000	9,712,000
PRIMARY MAINTENANCE	3,322,209	2,326,079	3,290,000	2,675,000	2,992,000
LOCAL HEAVY MAINT	5,096,904	1,833,880	3,700,000	3,278,000	3,200,000
LOCAL MAINTENANCE	4,013,186	3,929,558	3,750,000	4,275,700	4,200,000
LOCAL CONSTRUCTION			0		
STATE TRUNKLINE MAINT	786,218	648,167	845,550	826,500	866,291
STATE NON-MAINTENANCE	494,932	27,760	0	23,558	0
EQUIPMENT EXPENSE(NET)					
Direct	1,688,806	1,734,536	1,500,000	1,735,500	1,735,500
Indirect	624,824	771,168	625,000	770,500	770,500
Operating	337,556	222,586	215,000	256,900	256,900
Rented Equipment					
Less Equipment Rental					
Credits	(2,460,432)	(2,371,304)	(2,300,000)	(2,600,000)	(2,440,100)
ADMINISTRATIVE EXPENSE (NET)					
Administrative	870,009	821,176	735,000	767,400	800,000
Less Credits To	(119,646)	(68,659)	(56,200)	(80,000)	(85,000)
CAPITAL OUTLAY (NET)					

Office	0	1,288	16,800	0	1,000
Engineering	0	6,323	18,000	3,551	51,850
Garage/Shop/Misc Rd Equ		600	160,000	1,665	22,500
Road Equipment	1,322,917	1,083,533	825,760	370,000	1,525,000
Building	0			51,248	160,000
Wetland	0				
Less: Retirements	(38,198)	(1,997)			
Depreciation	(994,494)	(1,079,170)	(1,000,000)	(1,000,000)	(1,000,000)
OTHER					
Debt Principal Payments	505,963	97,393	926,600	1,706,432	400,000
Interest Expense	10,396	7,051	33,727	33,727	0
City/Villages/Counties	204,208	73,050	50,000	18,816	8,500
Drain Commission	102,381	167,660	100,000	302,100	160,000
TOTAL EXPENDITURES	25,665,912	16,448,878	24,313,112	19,546,597	23,336,941
TOTAL REVENUES	24,016,429	20,838,341	24,314,256	21,756,113	23,361,216
LESS TOTAL EXPENDITURES	25,665,912	16,448,878	24,313,112	19,546,597	23,336,941
REVENUES OVER(UNDER) EXPENSE	(1,649,483)	4,389,463	1,144	2,209,516	24,275

Commissioner Atton closed public hearing at 9:35 am.

Moved by Commissioner Hyatt and seconded by Commissioner Clark to approve 2022 budget as presented.

Roll Call.

Yeas: Commissioners Hyatt, Clark, Atton

Nays: None

Motion Carried

Miscellaneous:

A draft of the 2022 meeting schedule was presented for review.

Staff Reports:

Ben reported phase II of the security system upgrade is complete. All exterior doors now have card readers along with the stock room door.

Hutson's is working on the new brush cutter build and completed the repair of the old brush cutter.

Replacement windows for the office have been ordered.

Art stated he has met with 14 of the 16 townships to discuss 2022 road projects and will start working on estimates to get them out in January.

He attended a field manager refresher training course last week to recertify in January.

Applications have been reviewed for the open laborer/truck driver position and interviews will be set up the first week of January.

We have an employee out with COVID and another one getting tested.

Jon received an update from the rural task force with a projected revenue increase from the infrastructure act of approximately \$160,000 for 2022 but they are not sure when the funds will be dispersed.

As part of our rural paving project for next year we are doing a special pilot program with MDOT for asphalt testing acceptance.

The extra COVID funds for RTF are being called CRRSAA funds. The paperwork has been submitted to the state to cash out the funding as loss revenue due to COVID.

Jon is continuing to fight with FEMA. We have received an extension for the projects and are still working on the changes of the scope of the projects.

Russ met with staff on how to reorganize the network drives and developed a plan to move forward. He is working on the group calendars so everything will be available to everyone.

He is working on programming forms for the rural and urban projects.
Russ, Jeff and Art are working on easements for the Flats Campground and Campbell Court.
The assessors' report has been received for right-of-way purchase at Waldo-Monroe roundabout. He will meet with the property owners in January.

Jeff stated bids have been advertised last week for a few items due in January.
The material bids will go out in March.
He has some EGLE permits to work on in the south part of the county.

Meeting was adjourned by Commissioner Atton at 9:40 a.m. until Thursday, January 6, 2022.

Brenda Gordert, Finance Director

Mike Atton, Chairman