

The regular meeting of the Midland County Road Commission was called to order by Chairman Atton on Thursday, February 3, 2022, at 9:00 a.m. at the Midland County Road Commission office.

Present: Mike Atton, Chairman
Jim Hyatt, Vice Chairman
Bruce Clark, Commission Member
Jon Myers, Managing Director
Art Buck, Superintendent
Russ Inman, Design Engineer
Brenda Gordert, Finance Director/Clerk
Ben Mead, Facilities Manager
Jeff Brown, Construction Technician
Donna Lowe, Finance Director
Absent: Ashley Hiles, GIS Technician

Public Present: Jeanette Snyder, Midland County Board of Commissioners; Robert Kelley and Dan Mieske, Hope Township.

The Pledge of Allegiance was said

Additions to Agenda:

None

Approval of Minutes:

Moved by Commissioner Hyatt and seconded by Commissioner Clark to approve the minutes of the January 19, 2022, meeting.

Roll Call.

Yeas: Commissioners Hyatt, Atton, Clark

Nays: None

Motion Carried

Public Comment:

None

Approval of Open Accounts:

The pre-pay for February 3, 2022, was discussed.

Moved by Commissioner Hyatt and seconded by Commissioner Clark to approve payment for the payroll and open accounts for February 3, 2022, in the amount of \$389,395.26.

Roll Call.

Yeas: Commissioners Clark, Atton, Hyatt

Nays: None

Motion Carried

Correspondence and Items of Information:

The CRA Conference will be held March 8-10 in Lansing. Reservations are due by February 19th.

Material bids have been advertised for the following:

- Cold patch
- Emulsions
- Pavement Markings
- Aggregates
- Geotextiles & Erosion Control
- Precast Concrete Deck Panel System
- Chip Seal Program
- Overband Crack Fill & HMA Crack Treatment
- Micro-Surface Program

Bids must be submitted through Bid Express and are due by March 1, 2022.

Discussion was held on moving permits and the online Oxcart permitting system. The majority of moving permits are submitted on-line through Oxcart and the weighmaster has access to those permits. If a permit is obtained through the Road Commission, the weighmaster is not able to access it. We will start requiring all moving permits to go through Oxcart.

Permit listing was reviewed

Unfinished Business:

None

New Business:

Policy 300.03 Bid Requirements was discussed. The current policy states expenditures over \$10,000 shall be advertised for sealed bids. Policy is being revised to comply with the state bid policy that states an expenditure greater than \$15,000 for the purchase of machines, tools, appliances, and materials, shall be advertised for sealed bids.

Moved by Commissioner Hyatt and seconded by Commissioner Clark to update Bid Requirements policy to include expenditures greater than \$15,000.

Roll Call.

Yeas: Commissioner Hyatt, Clark, Atton

Nays: None

Motion Carried

Miscellaneous:

None

Staff Reports:

Ben stated the mechanics had to rebuild the seal kit on the brine pump and were able to get the parts locally from Hague Equipment out of Kalkaska.

The old 1952 brine tanker was in for repairs again and is in need of replacement.

He is working on quotes to purchase grader, excavator, and roller.

He stated the specifications for the stock room upgrade are complete and he would like to advertise for bids next week.

Repairs are completed on the brush cutter wheel bearing. It was out of warranty and Hutson's completed the repairs for approximately \$20,000. They allowed us a credit of \$6,000 toward the repair cost for past loyalty to their company.

Art stated the crews did a really good job cleaning up after the snowstorm.

He is working on ordering materials for the summer construction season.

The Township estimates are coming in and Ashley is doing a great job putting the construction map together.

He stated he will be attending the Engineer's workshop next week.

Jon stated he will be attending the Engineer's workshop next week with Russ, Art, and Jeff.

He attended the GI meeting on Monday for the Waldo-Monroe roundabout. Should be out for bid in June with construction during July and August.

He stated Ashley did a great job putting everything together for the job fair at CMU yesterday.

We received an update on the final rule on how the ARPA money could be spent. He sent notices to all the townships clarifying that funds could be spent on roads.

He and Russ have spent a lot of time sorting through the MATS urban funds the last couple of weeks.

Jeff stated the material bids have been advertised on Bid Express and our website.

He attended a webinar on Thawcaster that can be used as a tool for assessing the implementation of frost laws.

Russ stated the information from the job fair is advertised on our website, CRA website, facebook and twitter and we are hoping to get a good response.

He has been working a lot on right-of-way.

He received notice from MDOT for safety projects to be submitted by May 2.

He stated new load restrictions were put on Saiko Road bridge over Herner Drain in Mills Township.

Russ will be meeting with Jon and Great Lakes Engineering to review critical bridge projects.

He stated the funding from MATS has been changing quite a bit lately and the paperwork must always be updated and adjusted.

Donna stated she attended the East Central Council meeting two weeks ago and found it very informative.

Meeting was adjourned by Commissioner Atton at 9:35 a.m. until Thursday, February 17, 2022.

Brenda Gordert, Finance Director

Mike Atton, Chairman