

The regular meeting of the Midland County Road Commission was called to order by Chairman Atton on Thursday, June 20, 2024, at 9:00 a.m. at the Midland County Road Commission office.

Present: Mike Atton, Chair  
Jim Hyatt, Vice Chair  
Bill Cozat, Member  
Jon Myers, Managing Director  
Art Buck, Superintendent  
Steve Youngs, Fleet and Facilities Manager  
Ashley Hiles, GIS Coordinator  
Donna Lowe, Finance Director  
Russ Inman, Director of Engineering  
Absent: Jeff Brown, Construction Technician  
Travis Havercamp, Design Engineer

Public Present: Jeanette Snyder, Midland County Board of Commissioners; Maria Sandow, Larkin Township attended virtually

**The Pledge of Allegiance was said.**

**Additions to Agenda:**

Pre-approval of Kent Road Bridge over Jo Drain Bids added to New Business  
Cancellation of July 2<sup>nd</sup> Meeting added to New Business

**Approval of Minutes:**

Moved by Commissioner Hyatt and seconded by Commissioner Cozat to approve the minutes of the June 6, 2024 meeting.

Roll Call.

Yeas: Commissioners Hyatt, Atton, Cozat

Nays: None

Motion Carried

**Public Comment:**

Jeanette Snyder discussed the changes going on with the County-Wide Recycling Program and how the route of the trucks taking recycling to Isabella County may affect the Road Commission.

**Approval of Open Accounts and Payroll:**

The payroll for June 20, 2024 was discussed.

Moved by Commissioner Hyatt and seconded by Commissioner Cozat to authorize payroll for June 20, 2024.

Roll Call.

Yeas: Commissioners Hyatt, Atton, Cozat

Nays: None

Motion Carried

Open accounts for June 20, 2024 were discussed.

Moved by Commissioner Cozat and seconded by Commissioner Hyatt to approve open accounts for June 20, 2024, in the amount of \$805,221.51.

Roll Call.

Yeas: Commissioners Hyatt, Atton, Cozat

Nays: None

Motion Carried

**Correspondence and Items of Information:**

The Board reviewed a letter from the Michigan County Road Commission Self-Insurance Pool regarding the 2024 Board of Directors Election.

Moved by Commissioner Hyatt and Seconded by Commissioner Cozat to vote for Incumbent John Rogers from the Kaskaska County Road Commission for a three-year term ending in 2027, and to allow Donna to submit the ballot.

Roll Call.

Yeas: Commissioners Hyatt, Atton, Cozat

Nays: None

Motion Carried

Jon discussed the Resolution in Support of the County-Wide Road Millage Renewal that was approved by the Board of Directors of the Midland Business Alliance and gave the board some background information on his involvement with the MBA.

**Unfinished Business:**

None

**New Business:**

***Budget Adjustment***

Donna and Jon discussed the 2024 Road Commission Budget and reviewed the Drain Assessments that had been received by the Drain Commission so far this year. The 2024 Approved budget included \$200,000 for Drain Assessments, and the total amount of assessments paid this year have been \$308,752.40. Donna requested a budget adjustment to the Drain Commission line item, to a total of \$320,000, to keep the budget accurate throughout the year. All other areas are in line with budgeted amounts at this time.

Moved by Commissioner Cozat and seconded by Commissioner Hyatt to adjust the Midland County Road Commission 2024 Budget Drain Commission line item to \$320,000.

Roll Call.

Yeas: Commissioners Hyatt, Atton, Cozat

Nays: None

Motion Carried



**MIDLAND COUNTY ROAD COMMISSION  
ADJUSTED APPROPRIATION BUDGET 2024**

	2024 ADOPTED BUDGET	6/20/2024 ADJUSTMENT	2024 ADJUSTED BUDGET
<b>REVENUES</b>			
<b>TAXES</b>			
County Millage/Per prop	4,200,000		4,200,000
<b>PERMITS &amp; LICENSES</b>	70,000		70,000
<b>FEDERAL SOURCES</b>			
Bridges	703,997		703,997
Surface Trans/STP	2,676,790		2,676,790
Fed "D" Funds - overlays			
Fed. Safety Grant			
Fed. High Risk			
Fed. Aid Flood	751,098		751,098
Federal Aid RTF Buyout			
Transportation Alternatives-TAP			
FEMA			
<b>STATE SOURCES</b>			
MTF	11,095,098		11,095,098
Build Michigan	199,000		199,000
Bridge	423,450		423,450
EDF- "D" Funds			
EDF-Forest Rd "E"	48,134		48,134
EDF-Urban area "F"	86,266		86,266
State Infrastructure Bank Loan			
<b>CONTRIBUTIONS</b>			
City/Villages/Counties	10,000		10,000
Townships	1,177,227		1,177,227
Other - Salv sales	10,000		10,000
<b>CHARGES FOR SERVICES</b>			
State Maintenance	1,254,484		1,254,484
State Non-Maint			
Other - Inspection fees/Weighmaster			
<b>OTHER-LIST</b>			
Interest & Rentals	55,000		55,000
Equipment Leases			
Sell Property (Consumers)			
Private Contrib			
Proceeds/royalties			
Gain(loss) on equip disposals			
<b>TOTAL REVENUES</b>	<b>22,760,544</b>		<b>22,760,544</b>



**MIDLAND COUNTY ROAD COMMISSION  
ADJUSTED APPROPRIATION BUDGET 2024**

	2024 ADOPTED BUDGET	6/20/2024 ADJUSTMENT	2024 ADJUSTED BUDGET
<b>EXPENDITURES</b>			
PRIMARY CONSTRUCTION			
PRIMARY HEAVY MAINT	6,250,000		6,250,000
PRIMARY MAINTENANCE	3,800,000		3,800,000
LOCAL HEAVY MAINT	3,250,000		3,250,000
LOCAL MAINTENANCE	3,000,000		3,000,000
LOCAL CONSTRUCTION			
STATE TRUNKLINE MAINT	900,000		900,000
STATE NON-MAINTENANCE			
EQUIPMENT EXPENSE(NET)			
Direct	2,000,000		2,000,000
Indirect	1,000,000		1,000,000
Operating	435,000		435,000
Rented Equipment			
Less Equipment Rental Credits	(2,580,000)		(2,580,000)
ADMINISTRATIVE EXPENSE (NET)			
Administrative	850,000		850,000
Less Credits To	(90,000)		(90,000)
CAPITAL OUTLAY (NET)			
Office	1,000		1,000
Engineering	130,000		130,000
Garage/Shop/Misc Rd Equ	183,500		183,500
Road Equipment	1,113,074		1,113,074
Building	130,000		130,000
Wetland			
Less: Retirements			
Depreciation	(1,000,000)		(1,000,000)
OTHER			
Debt Principal Payments	400,000		400,000
Interest Expense			
City/Villages/Counties	60,000		60,000
Distributive Expense			
Drain Commission	200,000	120,000	320,000
<b>TOTAL EXPENDITURES</b>	<b>20,032,574</b>	<b>120,000</b>	<b>20,152,574</b>
<b>TOTAL REVENUES</b>	<b>22,760,544</b>		<b>22,760,544</b>
<b>LESS TOTAL EXPENDITURES</b>	<b>20,032,574</b>		<b>20,152,574</b>
<b>REVENUES OVER(UNDER) EXPENSE</b>	<b>2,727,970</b>		<b>2,607,970</b>

***Standby Generator Purchase/Install***

Jon and Steve presented an estimate from Blasy Electric for a new standby generator for the Sanford Facility. Jon was able to obtain grant funds in the amount of \$40,000 from the Midland Area Community Foundation to go towards the purchase, which would reduce the cost to the Road Commission to \$56,210.00.

Moved by Commissioner Hyatt and seconded by Commissioner Cozat to approve the purchase and installation of the new standby generator at the Sanford Facility in the amount of \$96,210.00, using the \$40,000 grant funds obtained from the Midland Area Community Foundation to reduce the cost to the Road Commission.

Roll Call.

Yeas: Commissioners Hyatt, Atton, Cozat

Nays: None

Motion Carried

***Automatic Flagger Assistance Device Purchase***

Art presented the Board with the results of bids for an Automated Flagger Assistance Device. He highlighted the differences between the different brands, suppliers and costs and requested approval of the purchase of the Ver-Mac Automated Flagger Assistance Device from Action Traffic Maintenance in the amount of \$27,075.00.

Moved by Commissioner Cozat and seconded by Commissioner Atton to approve the purchase of a Ver-Mac Automated Flagger Assistance Device from Action Traffic Maintenance in the amount of \$27,075.00.

Roll Call.

Yeas: Commissioners Hyatt, Atton, Cozat

Nays: None

Motion Carried

***Kent Road Bridge over Jo Drain Pre-approval of Bids***

Jon discussed the bid deadline for the Kent Rd Bridge over Jo Drain project, which is scheduled to be awarded at the July 2, 2024 meeting. Since it was the only thing that would be on the agenda for that meeting, Jon requested pre-approval to award the bid in the best interest of the Road Commission.

Moved by Commissioner Hyatt and seconded by Commissioner Cozat to allow Jon to award the bid for the Kent Road Bridge over Jo Drain project in the best interest of the Road Commission.

Roll Call.

Yeas: Commissioners Hyatt, Atton, Cozat

Nays: None

Motion Carried

***Cancellation of July 2<sup>nd</sup> Board Meeting***

Due to the short week for the 4<sup>th</sup> of July holiday, and that there were no other issues to be brought before the Board at the July 2, 2024 meeting, Jon requested the meeting be cancelled.

Moved by Commissioner Cozat and seconded by Commissioner Atton to cancel the July 2, 2024 Midland County Road Commission board meeting.

Yeas: Commissioners Hyatt, Atton, Cozat

Nays: None

Motion Carried

**Miscellaneous:**

None

**Staff Reports:**

Ashley has been working on adding signs into inventory for the stop sign upgrade project. She just finished the brush spray species location maps for the contractor. She also finished adding all the 2024 construction project estimates into Precision, and she just completed the May 2024 video for the Facebook page.

Russ stated that our contract with VC3 for our IT services will expire tomorrow, so he is meeting today with Netsource One to begin the transition of providers. He anticipates that within the next few weeks he will have requests for new servers for the board to consider as soon as those numbers are ready.

Jon stated that he, Russ and Ashley had met with the City of Midland staff members Jacob Kain, Assistant City Manager for Development Services, and Katie Guyer, Communications Coordinator, to collaborate on educating the public about the upcoming road millage renewal on August 6<sup>th</sup>. A postcard, instead of a brochure, with informational webpage links will be sent out to citizens very soon in time for early voting. Jon discussed the bids for the Kent Road Bridge project. He stated he has a meeting with Hemlock Semiconductor about a potential TED-F Category A grant application, which is funding intended for road upgrades to retain jobs. Jon also informed the board that the bids for the Bailey Bridge project came out 36% overestimate. All the bids were rejected, and they will be meeting with the designer next week to look for ways to significantly reduce the cost of the project and possibly rebid it in the fall.

Art stated that the Stewart Road over Bullock Creek bridge project began on Monday. There was a preconstruction meeting with the manufacturer last week. Art learned that Clinton County was beginning a similar project this week, so he, Jeff and the bridge crew were able to go down to Clinton County and see for themselves how they were doing it, which was very good information to have. Art also discussed the culvert replacements being done at M-30 and Miller Road. The paving at both locations is scheduled to be done tomorrow, and M-30 should be open by the end of the day tomorrow. He also stated that all the pulverizing is complete for all 2024 projects. Next week Art has MCRCSIP staff coming in to do a presentation for all employees regarding First Amendment Auditors and he will present the crew with the new video recording policy that was recently passed by the board. Art also stated that a candidate had been offered and accepted the open crew member position and that he will start on July 1.

Steve reported that all of the new radios are installed, however the tower has not been upgraded yet as ProComm is waiting on the antennas. His next project will be the Samsara dash cam installation, which will begin tomorrow. Steve also updated the board on the stucco repair project that is underway. He also reported that our two newest mechanics, Russ and Chris, attended a welding class put on by Michigan Tech and they both were very happy with the information presented.

Meeting was adjourned by Commissioner Atton at 10:00 a.m. until Thursday, July 18, 2024.

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Donna Lowe, Finance Director

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Mike Atton, Chair