

The regular meeting of the Midland County Road Commission was called to order by Chairman Atton on Thursday, July 18, 2024, at 9:00 a.m. at the Midland County Road Commission office.

Present: Mike Atton, Chair
Jim Hyatt, Vice Chair
Bill Cozat, Member
Jon Myers, Managing Director
Art Buck, Superintendent
Steve Youngs, Fleet and Facilities Manager
Donna Lowe, Finance Director
Russ Inman, Director of Engineering
Jeff Brown, Construction Technician
Travis Havercamp, Design Engineer

Absent: Ashley Hiles, GIS Coordinator

Public Present: Jeanette Snyder, Midland County Board of Commissioners; Maria Sandow, Larkin Township attended virtually

The Pledge of Allegiance was said.

Additions to Agenda:

None

Approval of Minutes:

Moved by Commissioner Hyatt and seconded by Commissioner Cozat to approve the minutes of the June 20, 2024 meeting.

Roll Call.

Yeas: Commissioners Hyatt, Atton, Cozat

Nays: None

Motion Carried

Public Comment:

None

Approval of Open Accounts and Payroll:

The payrolls for July 3, 2024 and July 18, 2024 were discussed.

Moved by Commissioner Hyatt and seconded by Commissioner Cozat to authorize payroll for July 3, 2024 and July 18, 2024.

Roll Call.

Yeas: Commissioners Hyatt, Atton, Cozat

Nays: None

Motion Carried

Open accounts for July 3, 2024 were discussed.

Moved by Commissioner Cozat and seconded by Commissioner Hyatt to approve open accounts for July 3, 2024, in the amount of \$779,027.82.

Roll Call.

Yeas: Commissioners Hyatt, Atton, Cozat

Nays: None

Motion Carried

Open accounts for July 18, 2024 were discussed.

Moved by Commissioner Cozat and seconded by Commissioner Hyatt to approve open accounts for July 18, 2024, in the amount of \$708,034.05.

Roll Call.

Yeas: Commissioners Hyatt, Atton, Cozat

Nays: None

Motion Carried

Correspondence and Items of Information:

The Board reviewed the agenda and conference information for the CRA Commissioner’s Conference to be held September 22 and 23, 2024 in Gaylord. Commissioners will let Donna know by the next meeting if they will attend.

Unfinished Business:

Kent Road over Jo Drain bids

Jon reviewed the bid tabulation for the Kent Road over Jo Drain project, which was authorized for pre-approval at the June 20, 2024 meeting. However, after bids were opened, the low bidder withdrew their bid because they discovered a gross error in the submission, with regard to specifications for the TDA Large Blocks that were key points of the project and the grant funding being attributed to them. Considering the complications in the bidding process, Jon wanted to discuss the new bid award with the Board prior to awarding it. The next highest bidder after the bid that was withdrawn was from Miller Development, Inc. and was over the engineer’s estimate, but within a range that Jon thought was reasonable. He recommended awarding the bid to Miller Development in the amount of \$1,400,953.90.

Moved by Commissioner Cozat and seconded by Commissioner Hyatt to award the bid for Kent Road over Jo Drain to Miller Development, Inc.

Roll Call.

Yeas: Commissioners Hyatt, Atton, Cozat

Nays: None

Motion Carried

New Business:

MDOT Agreement 24-5289

A construction contract was received from the Michigan Department of Transportation regarding a project programmed with the Transportation Economic Development Fund, for implementation with the use of Federal Funds under the Surface Transportation Program.

Moved by Commissioner Hyatt and seconded by Commissioner Cozat to offer the following resolution:

WHEREAS, Contract No.24-5289, consists of hot mix asphalt cold milling, trenching and widening, base crushing and shaping, paving, aggregate approaches, underdrain, concrete sidewalk and curb ramps along Shaffer Road/Webster Street/Seventh Street from the west county line to Railway Street; and hot mix asphalt cold milling, trenching and widening, embankment, paving, aggregate base and approaches, concrete sidewalk and curb ramps along Wackerly Road from Meridian Road/M-30 to approximately 640 feet east of 7 Mile Road; including permanent pavement markings; and all together with necessary related work.

WHEREAS, the parties hereto have reached an understanding with each other regarding the performance of the work and desires to set forth this understanding in the form of a written contract.

THEREFORE BE IT RESOLVED, that the Board of County Road Commissioners, County of Midland, authorizes Jon Myers, Managing Director, and Art Buck, Superintendent, to sign Contract 24-5289.

Roll Call.

Yeas: Commissioners Hyatt, Atton, Cozat

Nays: None

Resolution Adopted.

CRA Bylaw Changes

The board reviewed a letter from the CRA Board of Directors regarding proposed updates to CRA Bylaws, including a redline version the proposed changes for review prior to the next meeting.

Miscellaneous:

None

Staff Reports:

Jeff gave an update on the Eastman Road overlay. He also stated that the Mill and Fill projects are mostly done and Microsurface projects are underway. Work on M-30 will continue until after Labor Day.

Russ has been working on information and educational materials for the Road Millage renewal. Postcards were mailed out to county residents and much more information is available on the Road Commission website. Russ also reported that the Engineering Department met with Associated Builders and Contractors of Greater Michigan about a construction project they have planned. Drainage issues along Wackerly Road are affecting their construction plans and they were glad to get information from Engineering staff about the drainage there.

Travis stated he has been working on Shaffer Road drainage plans and has also been teaching the Engineering interns how to use Auto Cad.

Steve reported that equipment #628 is down and repairs will take a while to complete, but all other equipment is up and running well. He is scheduled for an informational walk-through with MCRCSIP that will help identify any issues that could potentially be MiOSHA violations, which could be taken care of before an inspection takes place if necessary. Steve mentioned that fire sprinklers are scheduled to be recertified on August 5, 2024. He also stated that the stucco repair on the building has been slowed down due to the amount of days it has rained, but the project will be finished soon.

Art gave an update on the work being done at the Stewart Road bridge. He also stated that pavers are still working on projects around the county. Grading for the second brine for dust control has started. This had been pushed back because of the amount of rain we had received, but the brine will be completed in the next 2 weeks. Art also reported that MCRCSIP had been in earlier in July to give a presentation to the entire crew on Second Amendment Auditors, and the newly adopted policy on video taping was distributed to the crew at that time.

Jon stated that he has been involved in several MDOT meetings regarding Poseyville Road flood repair. FHWA has still not agreed to pay extra funding for the section from Ashby to the North. Jon and Donna are attending the MCRCSIP annual meeting next week. He is also attending a Midland Business Alliance meeting today to discuss advertising for the millage. Jon has been involved in ongoing meetings with Hemlock Semi-Conductor about an Economic Development Category A grant. He is putting together a package for the MCTOA Road Committee as they seek to discuss changes to the process for allocating funds to the townships for construction and maintenance projects. Jon also stated that we have received the MERS annual valuation statement, and our divisions are 96% funded overall. He and Donna will be meeting with Marne from MERS later this summer to discuss those results.

Commissioner Atton has questions about the Bailey Bridge project which Jon responded to. It is being redesigned to reduce costs, and hopefully the redesign can be done in August for re-bid in November or December. Commissioner Atton also asked about the Fair Booth for the Midland County Fair, which Russ and Travis are designing. Jeff answered questions about the bank slopes on Eastman Road and stated that there will be guardrail sections in some places.

Maria Sandow thanked the Road Commission for fixing a dip in the road by the Larkin Township Hall.

Meeting was adjourned by Commissioner Atton at 9:54 a.m. until Thursday, August 1, 2024.

Donna Lowe, Finance Director

Mike Atton, Chair