

The regular meeting of the Midland County Road Commission was called to order by Chairman Atton on Thursday, August 1, 2024, at 9:00 a.m. at the Midland County Road Commission office.

Present: Mike Atton, Chair
Jim Hyatt, Vice Chair
Bill Cozat, Member
Jon Myers, Managing Director
Steve Youngs, Fleet and Facilities Manager
Donna Lowe, Finance Director
Ashley Hiles, GIS Coordinator
Travis Havercamp, Design Engineer
Absent: Art Buck, Superintendent
Russ Inman, Director of Engineering
Jeff Brown, Construction Technician

Public Present: Jeanette Snyder, Midland County Board of Commissioners; Maria Sandow, Larkin Township attended virtually

The Pledge of Allegiance was said.

Additions to Agenda:

East Central Council Meeting on August 15, 2024 was added to Correspondence and Items of Information.

Pre-Approval of Accounts Payable for August 1, 2024 was added to the agenda.

Approval of Minutes:

Moved by Commissioner Hyatt and seconded by Commissioner Cozat to approve the minutes of the July 18, 2024 meeting.

Roll Call.

Yeas: Commissioners Hyatt, Atton, Cozat

Nays: None

Motion Carried

Public Comment:

None

Approval of Open Accounts and Payroll:

The payroll for August 1, 2024 was discussed.

Moved by Commissioner Hyatt and seconded by Commissioner Cozat to authorize payroll for August 1, 2024.

Roll Call.

Yeas: Commissioners Hyatt, Atton, Cozat

Nays: None

Motion Carried

Open accounts for August 1, 2024 were discussed.

Due to the server crash and the need to re-enter previous weeks' data, Donna was not able to get open accounts done in time for approval at the meeting. She requested pre-approval of the open accounts so that she could send out the payments as soon as they are complete and have the list of payments available at the next meeting.

Moved by Commissioner Cozat and seconded by Commissioner Hyatt to pre-approve open accounts for August 1, 2024.

Roll Call.

Yeas: Commissioners Hyatt, Atton, Cozat

Nays: None

Motion Carried

Correspondence and Items of Information:

Jon introduced a memo from County Road Association of Michigan regarding an updated fee schedule for Driveway, Transportation and Utility Permit fees, which will be effective October 1, 2024. The board scheduled a public hearing be set for August 14, 2024 at 9:15 a.m. for discussion and board approval.

The board reviewed an invitation to the Midland County Township Officials' Association meeting to be held on Thursday, September 5, 2024. Light meal to be served at 6:30 p.m. with meeting following at 7:00 p.m. Donna will need a headcount for the meal at the August 14, 2024 meeting in order to RSVP.

The board reviewed the agenda for the Northern Conference, which is to be held September 11-13, 2024 at The Highlands at Harbor Springs. Commissioners Atton and Hyatt both stated they would be attending and needed hotel reservations, and Commissioner Cozat stated he would check his schedule and follow up with Donna in the coming week.

Jon mentioned the East Central Council meeting scheduled for August 15, 2024. He anticipated the invitation would be coming soon and a head count would be needed prior to the next meeting. Commissioners Atton and Hyatt stated they would be attending. Commissioner Cozat stated he would not be able to attend.

Unfinished Business:

CRA Bylaw Changes

The board reviewed the bylaw changes proposed by The County Road Association of Michigan that were presented at the July 18, 2024 meeting.

Moved by Commissioner Hyatt and seconded by Commissioner Cozat to approve the revised CRA Constitution and Bylaws and allow Donna to submit the ballot.

Roll Call.

Yeas: Commissioners Hyatt, Atton, Cozat

Nays: None

Motion Carried

CRA Commissioner's Conference Registration

The board reviewed the agenda for the County Road Association of Michigan Commissioner's Conference to be held September 22 – 23, 2024. None of the Commissioners are attending the conference this year.

New Business:

None

Miscellaneous:

Commissioner Atton discussed the MCRCSIP annual meeting that was held July 24 – 25, 2024, and highlighted the fact that the Pool was able to return \$8,000,000 in premiums to members this year.

Staff Reports:

Travis reported that his drainage project list is getting shorter and will soon be finished. He has begun working on the Asset Management plan.

Ashley has been very busy working on the server issues. She has been coordinating between NetSource One and Precision to restore as much data as possible. She also has been preparing for the fair booth at the Midland County Fair.

Jon attended a meeting at the Midland Business Alliance and participated in an educational video about the millage. He reported that a member of our crew, Brandon Rytlewski, had taken a grader up to the North Midland Family Center Touch-a Truck event. It was a very well attended event, and the community was very supportive. Jon reported they are still working on shoulders on Eastman Road. There will not be much work done during the week of the fair, but most of the construction should be complete by the week after the fair. The Kent Road bridge won't be starting until after Labor Day. Jon reported that the Stewart Road bridge is going fantastic. It should be paved by the end of next week and open soon. After that is completed, the bridge crew will begin working on the bridge at Brooks Road over the Jo Drain. Jon also reported that he and Art had gone to Saint Clair County on Monday and met with their bridge engineer. They got some great ideas for a few different upcoming projects our crew will be working on soon.

Steve reported that there are currently 2 trucks down. Truck 628 has been waiting on parts for a few weeks, and now the sister truck, number 629, is down due to the radiator going out. While they are replacing the radiator in 629, they will replace EGR cooler, which was the issued with 628, as a precaution. The mechanics have been back to work on the new build, and that is going along nicely. Steve and Justin are going to be heading over to Saginaw County to view the new sign truck they just finished. Steve also stated that Pro Comm is tentatively set to do the tower upgrade next week.

Meeting was adjourned by Commissioner Atton at 9:44 a.m. until Wednesday, August 14, 2024.

Donna Lowe, Finance Director

Mike Atton, Chair