

The regular meeting of the Midland County Road Commission was called to order by Chairman Atton on Wednesday, August 14, 2024, at 9:00 a.m. at the Midland County Road Commission office.

Present: Mike Atton, Chair  
Jim Hyatt, Vice Chair  
Bill Cozat, Member  
Jon Myers, Managing Director, attended virtually  
Donna Lowe, Finance Director  
Ashley Hiles, GIS Coordinator  
Travis Havercamp, Design Engineer  
Art Buck, Superintendent  
Russ Inman, Director of Engineering  
Jeff Brown, Construction Technician  
Absent: Steve Youngs, Fleet and Facilities Manager

Public Present: Jeanette Snyder, Midland County Board of Commissioners; Maria Sandow, Larkin Township attended virtually

**The Pledge of Allegiance was said.**

**Additions to Agenda:**

None

**Approval of Minutes:**

Moved by Commissioner Hyatt and seconded by Commissioner Cozat to approve the minutes of the August 1, 2024 meeting.

Roll Call.

Yeas: Commissioners Hyatt, Atton, Cozat

Nays: None

Motion Carried

**Public Comment:**

Jeanette Snyder stated that she will be working a part-time job, and believes she should still be attending meetings for the most part, but assured staff she could be reached by phone if necessary.

**Approval of Open Accounts and Payroll:**

The payroll for August 15, 2024 was discussed.

Moved by Commissioner Hyatt and seconded by Commissioner Cozat to authorize payroll for August 15, 2024.

Roll Call.

Yeas: Commissioners Hyatt, Atton, Cozat

Nays: None

Motion Carried

Open accounts for August 15, 2024 were discussed.

Moved by Commissioner Cozat and seconded by Commissioner Hyatt to approve open accounts for August 1, 2024 in the amount of \$1,016,205.85.

Roll Call.

Yeas: Commissioners Hyatt, Atton, Cozat

Nays: None

Motion Carried

**Correspondence and Items of Information:**

Donna discussed the FY2023 Audit Corrective Action Plan that she was required to file with the State of Michigan due to expenses being greater than what was budgeted for in 2023. She explained that at the Finance and HR meeting in May, lots of Road Commissions complained

about having this problem in the last few years, due to supply chain issues and companies delivering/invoicing large items at the end of the year.

Donna also presented to the board a Thank You card from the Community Touch-A-Truck event that our semi-truck operator, Brandon, had displayed equipment at.

**Unfinished Business:**

***Accounts Payable listing for August 1, 2024***

The board reviewed accounts payable listing for August 1, 2024. No motion was made to approve it, as it had been pre-approved at the August 1, 2024 meeting.

***Statewide Permit Fee Schedule Public Hearing***

Commissioner Atton opened the Public Hearing on the Statewide Permit Fee Schedule at 9:15 am and discussion ensued. There was no public comment on the matter.

Moved by Commissioner Hyatt and seconded by Commissioner Cozat to approve the updated Permit Fee Schedule as presented, effective October 1, 2024.

Roll Call.

Yeas: Commissioner Hyatt, Cozat, Atton

Nays: None

Motion Carried

Commissioner Atton closed public hearing at 9:17 am.

***MCTOA Meeting September 5, 2024***

The board discussed the MCTOA meeting being held September 5, 2024. Board members will double check their schedules and give a final headcount at the August 29<sup>th</sup> meeting.

**New Business:**

None

**Miscellaneous:**

None

**Staff Reports:**

Jeff gave an update on the milling and paving on Eastman Road. He also reported that there are 2 crews out working on drainage which is moving through all the projects very well. Jeff also stated the Steward Rd. culvert is ready for paving and the crew will be moving to the Brooks Road over Jo Drain project afterwards.

Russ stated that we received notification that Act 51 mileage certifications were accepted. He has been trying to catch up on everything that occurred with the server crash. Although he was sorry it happened while he was gone, it was a relief to see that all the work he had put into getting others ready to handle a situation if he were to be gone, were able to handle it. Russ also reported that the tower upgrade is underway. Russ also informed the Board that a vehicle hit the Bailey Bridge this week. It happened over the course of Sunday night. Police were notified and repairs will be made to the guardrail and signs to make sure it is secure again. Russ also stated that the bids for the RTF program came in 7% under engineer's estimate and have already been awarded.

Travis has been working on an easement on Ashby Road. He has also been finishing up some primary drainage projects he was helping with. Travis stated that he is helping Ashley get ready for the Midland County Fair.

Art stated that Stewart Road is paved from Poseyville to Grey Road, which they wanted to be done before school started. Crews are prepping all the other paving projects so that as the pavers have time to work on them, they are ready. Art reported that the summer help is starting to go back to school. He also informed the board that the City of Midland put up a 4 way stop sign at Stark and Wackerly. It was at the request of MDOT, but that section of road is certified by the City, who put it up. We have had lots of calls complaining about the sign, but it was not our Road Commission that put it up.

Ashley has been working on preparation for the Midland County Fair.

Jon attended virtually from Lansing, where he is attending a Mangers Meeting at the new MCRCSIP building. He stated that on Friday he is doing a presentation with the City of Midland for the "Max Loves Midland" group. The topic of the presentation is Infrastructure and it includes a question-and-answer session on roads.

Maria Sandow thanked everyone for the work on Eastman Road.

Meeting was adjourned by Commissioner Atton at 9:25 a.m. until Thursday, August 29, 2024.

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Donna Lowe, Finance Director

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Mike Atton, Chair