

The regular meeting of the Midland County Road Commission was called to order by Board Clerk Donna Lowe on Thursday, January 2, 2025, at 9:00 a.m. at the Midland County Road Commission office.

Present: Mike Atton, Chair  
Jim Hyatt, Vice Chair  
Bill Cozat, Member  
Jon Myers, Managing Director  
Steve Youngs, Fleet and Facilities Manager  
Donna Lowe, Finance Director  
Ashley Hiles, GIS Coordinator  
Jeff Brown, Construction Technician  
Travis Havercamp, Design Engineer  
Art Buck, Superintendent  
Absent: Russ Inman, Director of Engineering

Public Present: Maria Sandow, Larkin Township, appeared virtually.

**The Pledge of Allegiance was said.**

The Clerk called for the Election of Board Officers for 2025.

Moved by Commissioner Hyatt and seconded by Commissioner Cozat to nominate Commissioner Atton for Chairman of the Board of County Road Commissioners, County of Midland, for the ensuing year.

Roll call.

Yeas: Commissioners, Hyatt, Cozat, Atton

Nays: None

Motion Carried

Moved by Commissioner Cozat and seconded by Commissioner Atton to nominate Commissioner Hyatt for Vice-Chairman of the Board of County Road Commissioners, County of Midland, for the ensuing year.

Roll call.

Yeas: Commissioners Hyatt, Cozat, Atton

Nays: None

Motion Carried

At this time, 9:04 a.m., the Clerk turned the meeting over to Chairman Atton.

Moved by Commissioner Hyatt and seconded by Commissioner Cozat that the depository of the Midland County Road Commission will be Huntington Bank for the ensuing year; And For investment purposes, the Road Commission may use Huntington Bank or any other entity, as determined by the Clerk of the Road Commission and the County Treasurer, for the ensuing year; And

All investments shall comply with Public Act 20, as amended.

Roll call.

Yeas: Commissioners Hyatt, Cozat, Atton

Nays: None

Motion Carried

Moved by Commissioner Cozat and seconded by Commissioner Hyatt that the Midland Daily News be the official register for its publications.

Roll call.

Yeas: Commissioners Hyatt, Cozat, Atton

Nays: None

Motion Carried

**Additions to Agenda:**

None

**Approval of Minutes:**

Moved by Commissioner Hyatt and seconded by Commissioner Cozat to approve the minutes of the December 19, 2024 meeting.

Roll Call.

Yeas: Commissioners Hyatt, Cozat, Atton

Nays: None

Motion Carried

**Public Comment:**

None

**Approval of Open Accounts and Payroll:**

The payroll for January 2, 2025 was discussed.

Moved by Commissioner Hyatt and seconded by Commissioner Cozat to authorize payroll for January 2, 2025.

Roll Call.

Yeas: Commissioners Hyatt, Cozat, Atton

Nays: None

Motion Carried

Open accounts for December 31, 2024 were discussed.

Moved by Commissioner Cozat and seconded by Commissioner Hyatt to approve open accounts for December 31, 2024, in the amount of \$535,136.77

Roll Call.

Yeas: Commissioners Hyatt, Cozat, Atton

Nays: None

Motion Carried

**Correspondence and Items of Information:**

***CRA Highway Conference and Road Show***

Registration for the CRA Highway Conference and Road Show will open January 7. It will be held in Lansing March 25 – 27, 2025, and hotel rooms will need to be booked early. All three Commissioners stated they would only be attending the Road Show on Wednesday and did not need rooms.

**Unfinished Business:**

None

**New Business:**

***2025 Seasonal/Intern Wages***

Jon discussed the change in the State of Michigan minimum wage for 2025 and proposed an increase of \$2.00 per hour to the established seasonal and intern wages for 2025 due to that change.

Moved by Commissioner Cozat and seconded by Commissioner Hyatt to approve a \$2.00 per hour increase to seasonal and intern wages for 2025.

Roll Call.

Yeas: Commissioners Hyatt, Cozat, Atton

Nays: None

Motion Carried

***2025 MAC Brine Tri-axle Trailer purchase***

Steve reviewed a quote from Countryside Sales and Service for a 2026 MAC LTT Tri-Axle Tank Trailer to replace our current trailer that is from 1964. It has been repaired and its life extended as much as possible. The trailer quoted is an identical trailer to the older one, except it has a shorter

spread so it can carry more weight. That will make set up easy, and it will fit any of our trucks the same way the existing one does.

Moved by Commissioner Hyatt and seconded by Commissioner Cozat to approve the purchase of a 2026 MAC LTT Tri-Axle Tank Trailer from Countryside Sales and Service for \$111,137.00.

Roll Call.

Yeas: Commissioners Hyatt, Cozat, Atton

Nays: None

Motion Carried

**15K Gallon Brine Storage Tank purchase**

Steve reviewed a quote from Fertilizer Dealer Supply for a 15,000-gallon storage tank for brine containment. It is a duplicate of the one we purchased last year, and it will replace the middle brine storage container. It will have a sight gauge for inventory purposes. Steve stated that the price increase from this last year to this year has been very modest and he requested approval to purchase the new tank for a total of \$24,959.00.

Moved by Commizzioner Cozat and seconded by Commissioner Hyatt to purchase a 15,000-gallon brine storage tank from Fertilizer Dealer Supply for \$24,959.00.

Roll Call.

Yeas: Commissioners Hyatt, Cozat, Atton

Nays: None

Motion Carried

**Miscellaneous:**

None

**Staff Reports:**

Ashley has been working on her 2024 recap video for social media.

Jeff stated that he was on call for the snow events that took place around the holiday, and it went very smoothly given the number of new crew members who are getting used to the call in system. He also has been working to get the remaining MDOT jobs in for final review and closeout. Jeff stated that the next project he will be working on is material bids for 2025.

Travis has been continuing to work on cross culvert inventory in Road Soft.

Donna reported that she has been working on Year End, finishing up with inventory and preparing to gather data for the annual audit and Act 51 report.

Steve stated that he is also working on buttoning up end of the year tasks such as reviewing lead times on equipment orders and helping with inventory. He shared that he and Brian are working on a new system to maintain inventory in 2025 that should be much more accurate.

Art stated that the application period for the Road Maintenance Worker positions is closing tomorrow, and he will be reviewing those and reaching out to schedule interviews.

Jon shared that he is looking forward to bringing on a new road foreman in the next few weeks to work with Joel until he retires in the spring. He has been working on updating guidelines for the selection of consultants for as-needed services. Jon will be completing the RFP's for consultant services for as-needed road design, bridge design, inspection testing and survey and bridge inspections in the next few weeks.

Commissioner Cozat thanked and congratulated everyone for a successful 2024.

Meeting was adjourned by Commissioner Atton at 9:32 am until Wednesday, January 15, 2025.

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Donna Lowe, Finance Director

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Mike Atton, Chair