

The regular meeting of the Midland County Road Commission was called to order by Chairman Atton on Monday, February 10, 2025, at 9:00 a.m. at the Midland County Road Commission office.

Present: Mike Atton, Chair
Jim Hyatt, Vice Chair
Bill Cozat, Member, appeared virtually
Jon Myers, Managing Director
Russ Inman, Director of Engineering
Donna Lowe, Finance Director
Ashley Hiles, GIS Coordinator
Jeff Brown, Construction Technician
Travis Havercamp, Design Engineer
Art Buck, Superintendent
Steve Youngs, Fleet and Facilities Manager

Absent:

Public Present: Larry Schuelke, Midland County Board of Commissioners.

The Pledge of Allegiance was said.

Additions to Agenda:

None.

Approval of Minutes:

Moved by Commissioner Hyatt and seconded by Commissioner Atton to approve the minutes of the January 15, 2025 meeting.

Roll Call.

Yeas: Commissioners Hyatt, Atton

Nays: None

Absent: Cozat

Motion Carried

Public Comment:

None.

Approval of Open Accounts and Payroll:

The payroll for January 30, 2025 was discussed.

Moved by Commissioner Hyatt and seconded by Commissioner Atton to authorize payroll for January 30, 2025.

Roll Call.

Yeas: Commissioners Hyatt, Atton

Nays: None

Absent: Cozat

Motion Carried

Open accounts for January 30, 2025 AND February 10, 2025 were discussed.

Moved by Commissioner Hyatt and seconded by Commissioner Atton to approve open accounts for January 30, 2025, in the amount of \$89,954.04.

Roll Call.

Yeas: Commissioners Hyatt, Atton

Nays: None

Absent: Cozat

Motion Carried

Moved by Commissioner Hyatt and seconded by Commissioner Atton to approve open accounts for February 10, 2025, in the amount of \$356,645.63.

Roll Call.

Yeas: Commissioners Hyatt, Atton

Nays: None
Absent: Cozat

Motion Carried

Correspondence and Items of Information:

MCTOA March Meeting

The board reviewed the invitation to the Midland County Township Officials Association's March Meeting. Commissioner Hyatt stated he will attend. RSVP is due March 3, 2025 if any other Commissioners decide to go.

Unfinished Business:

Office Cleaning Quotes

Donna reviewed the tabulations for the Commercial Cleaning quotes that had been received. She had met with representatives from all three businesses, and all were thorough and professional. Two had liability insurance already and the third indicated it would be obtained upon acceptance of the quote. From Donna's meetings with them, there were no factors to consider besides price. She recommended DCLP Facility Solutions, as the lowest quote of \$1,022.67 per month for twice weekly cleanings for a period of 12 months.

Moved by Commissioner Atton and seconded by Commissioner Hyatt to accept the quote from DCLP Facility Solutions for Commercial Office Cleaning for the next 12 months.

Roll Call.

Yeas: Commissioners Hyatt, Atton
Nays: None
Absent: Cozat

Motion Carried

New Business:

Central Asphalt HMA Paving Price Extension Letter

A letter to extend the pricing from the 2024 paving season to the 2025 paving season was presented by Art Buck. A motion was made by Commissioner Hyatt and seconded by Commissioner Atton to approve the extension of the bid pricing into the 2025 paving season.

Roll Call.

Yeas: Commissioners Atton, Hyatt
Nays: None
Absent: Cozat

Motion Carried

MDOT JN218162 Shaffer Rd. Over Bluff Creek

Commissioner Hyatt offered the following resolution and moved for its adoption:

Be it resolved that

Contract No. 24-5587, Control Section BFP 56000, Job Number 218162CON by and

between the

MICHIGAN DEPARTMENT OF TRANSPORTATION

and

The Board of County Road Commissioners of the County of Midland, Michigan is hereby accepted.

The following Officials are authorized to sign the said contract:

Jon Myers, Managing Director
Art Buck, Superintendent

Supported by Commissioner Atton

ADOPTED: AYES: Hyatt, Atton
NAYES: None
ABSENT: Cozat

CRA 2025-2026 Board of Directors Ballots

The Commissioners reviewed the ballot for the CRA Board of Directors election. The candidates on the ballot for the 3-year Northern Seat were Timothy Trudell, Leelanau County and Kirk Harrier, Otsego County. Dave Pettersch, Gladwin County was the only candidate on the ballot for the 4-year Northern Seat.

Moved by Commissioner Atton and seconded by Commissioner Hyatt to vote for Kirk Harrier and Dave Pettersch for the CRA Board of Directors.

Roll Call.

Yeas: Commissioners Hyatt, Atton
Nays: None
Absent: Cozat Motion Carried

Falcon Hot Patcher Purchase

Steve presented the Board with a quote from Falcon Road Maintenance Equipment for the purchase of a 4 Ton Hot Patcher to replace one of our older models. The cost of repairing the old patcher is more than the machine is worth. The MiDEAL price for the machine is \$34,033.92 and the estimated delivery would be 120 days.

Moved by Commissioner Hyatt and seconded by Commissioner Atton to approve the purchase of a 4 Ton Hot Patcher from Falcon Road Maintenance Equipment for \$34,033.92.

Roll Call.

Yeas: Commissioners Hyatt, Atton
Nays: None
Absent: Cozat Motion Carried

Earned Sick Time Leave Act

Jon provided the Board with proposed policy 200.27, Earned Sick Time Policy based on the Michigan Earned Sick Time Leave Act that is scheduled to go into effect on February 21, 2025. Jon and Donna have attended multiple training programs on it, both in-person and virtually, as this legislation has two bills proposed to amend it before it goes into effect, but it is unclear whether the legislature will be able to vote on it prior to the effective date. MCRCSIP attorneys provided a template version of a policy to be used by Road Commissions if the Act was not amended, and Jon used that template to develop this proposed policy. Because there is not another Board Meeting before the February 21, 2025 implementation date, Jon requested the Board approve Policy 200.27 to be effective on that date, unless the legislature amended the Act before implementation. This policy would apply only to Administrative Employees, as the Earned Sick Time Leave Act states that employees in a Collective Bargaining Agreement are exempt from the Act until their CBA expires.

Moved by Commissioner Atton and seconded by Commissioner Hyatt to approve Policy 200.27, Earned Sick Time Policy for Administrative Employees, effective February 21, 2025 unless the Earned Sick Time Leave Act is amended by the Legislature prior to the effective date.

Roll Call.

Yeas: Commissioners Hyatt, Atton
Nays: None
Absent: Cozat Motion Carried

Miscellaneous:

None

Staff Reports:

Travis stated that he has finished updating the culvert inventory for the last two years and that he has begun working on 2025 culvert designs so they can be bid out.

Ashley has been working on 2025 Construction Maps and getting the construction projects entered into Precision. While Russ was gone last week, she assisted the IT company with the installation of our new server hardware.

Jeff stated that he has been very busy with Right of Way permits. He updated the board on the material bids, stating that he has 8 material bids out and there are 7 more to advertise. Jeff also reported that he has been working on entering information for the Kent Road over Jo Drain project in Field Manager. Later this week he and Jon will be attending the County Engineers Workshop in Bellaire.

Russ has been on vacation for two weeks, and thanked Ashley for working with the IT company on the installation.

Jon reminded staff that there will be an MDOT Open House in our facility today from 4-6 p.m. This will be informational for the public regarding the M-20 Construction schedule and the work being done on M-30 over the US-10 bridge. Jon stated that the Bailey Bridge over Smith Crossing bid advertising is now advertised. He requested contingency funds from the TAP in case the project is overestimate. Jon reported that staff had interviewed 11 individuals for the Road Maintenance Worker position and that Art had accepted employment offers from 3 new hires who are scheduled to start work on Monday February 17th. In the last few weeks, Jon stated that he had attended several meetings, including an RTF Program Advisory Board meeting and a MCRCSIP Manager's Meeting. He also participated in an interview with the County Road Association for an article featuring the Midland County Road Commission in an upcoming Crossroads Magazine. Jon also reported that our Road Commission had been selected to receive a TAMC grant to fund seasonal employees to collect data for culvert inventory. He noted that there has been a lot confusion regarding FEMA funding due to a freeze on federal funding, and he is staying as current as possible as information is released.

Art reported that backup salt deliveries have begun. He has had 14 out of the 16 townships return the contracts for the 2025 local projects. Art also stated that he has set up a 4-day grader training session in the spring, and he is hopeful that the weather will cooperate with his effort to schedule it after winter maintenance is complete, but before the crews need to be out working in the graders.

Steve stated that our Road Commission had been selected for a safety grant in the amount of \$2,907.84 to purchase dollies for mechanics to use to move big drums of DEF fluid around the shop and also to replace some poorly performing headlights in some of the trucks with LED headlights. Steve indicated that mechanics have begun to work on the last new truck build this week. He also reported that our new grader was delivered last week.

Chairman Atton gave an update from the MCRCSIP meeting he attended last week, and he stated that he will be gone for the February 27th Board Meeting, but he is planning to attend remotely.

Meeting was adjourned by Commissioner Atton at 9:45 am until Thursday, February 27, 2025.

Donna Lowe, Finance Director

Mike Atton, Chair