

The regular meeting of the Midland County Road Commission was called to order by Chairman Atton on Thursday, December 18, 2025, at 9:00 a.m. at the Midland County Road Commission office.

Present: Mike Atton, Chairman
Jim Hyatt, Vice Chair
Bill Cozat, Member
Jon Myers, Managing Director
Russ Inman, Director of Engineering
Donna Lowe, Finance Director
Steve Youngs, Fleet and Facilities Manager
Ashley Hiles, GIS Coordinator
Jeff Brown, Construction Technician
Travis Havercamp, Design Engineer appeared virtually

Absent: Art Buck, Superintendent

Public Present: Jeanette Snyder, Midland County Board of Commissioners; Larry Schuelke, Midland County Board of Commissioners; Debra Reiber, Lee Township; Jason Tunney, Saginaw; Maria Sandow, Larkin Township appeared virtually.

The Pledge of Allegiance was said.

Additions to Agenda:

None

Approval of Minutes:

The minutes of the December 4, 2025 meeting were discussed.

Moved by Commissioner Hyatt and seconded by Commissioner Cozat to approve the minutes of the December 4, 2025 meeting.

Roll Call.

Yea: Commissioners Hyatt, Cozat, Atton

Nay: None

Motion Carried

Public Comment:

Larry Schuelke asked questions to Jon and Art, and they stated they would follow up with him after the meeting.

Approval of Open Accounts and Payroll:

The payroll for December 18, 2025 was discussed.

Moved by Commissioner Hyatt and seconded by Commissioner Cozat to approve payroll for December 18, 2025.

Roll Call.

Yea: Commissioners Hyatt, Cozat, Atton

Nay: None

Motion Carried

The open accounts for December 18, 2025 were discussed.

Moved by Commissioner Cozat and seconded by Commissioner Atton to approve open accounts for December 18, 2025 in the amount of \$442,084.10.

Roll Call.

Yea: Commissioners Hyatt, Cozat, Atton

Nay: None

Motion Carried

Correspondence and Items of Information:

East Central District Meeting

The Board reviewed the invitation for the East Central District Meeting on January 15, 2026 in West Branch. RSVP's are due by January 8, 2026.

Unfinished Business

None

New Business:

J. Longstreth MERS Service Credit Purchase

Donna presented the Board with Jeremy Longstreth's Application for Additional Service Credit Purchase for review. She reviewed the application and answered questions. She requested the Board approve the application.

Moved by Commissioner Cozat and seconded by Commissioner Hyatt to approve the Application for Jeremy Longstreth to purchase 5 years of service in the MERS retirement system.

Roll Call.

Yea: Commissioners Hyatt, Cozat, Atton

Nay: None

Motion Carried

Sherry Ln. Private Road Maintenance Agreement renewal

Donna presented the Sherry Ln. private maintenance agreement for approval. It was late received, so it had not been included in the agreements that were approved at the November 20, 2025 meeting.

Moved by Commissioner Hyatt and seconded by Commissioner Cozat to approve the Sherry Ln Private Road Maintenance Agreement between the Road Commission and Mills Township for the period of January 1, 2026 and December 31, 2028.

Roll Call.

Yea: Commissioners Hyatt, Cozat, Atton

Nay: None

Motion Carried

2025 Audit Engagement Letter

Donna presented the board with an Audit Engagement letter from Tyler Watters, CPA for approval.

Moved by Commissioner Cozat and seconded by Commissioner Hyatt to approve the audit engagement agreement for the 2025 audit.

Roll Call.

Yea: Commissioner Cozat, Hyatt, Atton

Nay: None

Motion Carried

2026 Admin Wages

Jon presented the Board with the proposed 2026 Admin Wage scale and answered questions.

Moved by Commissioner Cozat and seconded by Commissioner Hyatt to approve the proposed 2026 Admin Wage scale as presented.

Roll Call.

Yea: Commissioner Cozat, Hyatt, Atton

Nay: None

Motion Carried

Commissioner Atton stated that the Managing Director would receive the same 4% wage adjustment as received by the rest of the Admin staff.

2025 Budget Adjustments

The 2025 Budget Adjustments were presented and discussed.



MIDLAND COUNTY ROAD COMMISSION
2025 ADJUSTED APPROPRIATION BUDGET

	2025 ADOPTED BUDGET	2025 BUDGET ADJUSTMENT	2025 ADJUSTED BUDGET
REVENUES			
TAXES			
County Millage/Per prop	4,200,000	354,594.68	4,554,594.68
PERMITS & LICENSES	70,000	3,248.07	73,248.07
FEDERAL SOURCES			
Bridges	1,466,357		1,466,357.00
Surface Trans/STP	1,679,991		1,679,991.00
Fed "D" Funds - overlays			0.00
Fed. Safety Grant			0.00
Fed. High Risk			0.00
Fed. Aid Flood	1,588,359		1,588,359.00
RTF		35,567.71	35,567.71
Federal Aid RTF Buyout			0.00
Transportation Alternatives-TAP			0.00
FEMA			0.00
STATE SOURCES			
MTF	11,970,899	-275,375.43	11,695,523.28
Build Michigan	199,000	-2,650.80	196,349.20
MTF Engineering Reimbursement		10,000.00	10,000.00
Bridge		133,586.51	133,586.51
EDF- "D" Funds			0.00
EDF-Forest Rd "E"	48,134		48,134.00
EDF-Urban area "F"		278,386.25	278,386.25
MiOSHA Safety Grant		3,545.24	3,545.24
EGLE grant		340,026.50	340,026.50
CONTRIBUTIONS			
City/Villages/Counties	45,000	165,072.00	210,072.00
Townships	1,177,227	294,452.65	1,471,679.71
Other - Salv sales	10,000	139,277.87	149,277.87
CHARGES FOR SERVICES			
State Maintenance	1,254,484	-206,520.30	1,047,963.70
State Non-Maint			0.00
Other - Inspection fees/Weighmaster			0.00
OTHER-LIST			
Interest & Rentals	55,000	82,640.09	137,640.09
Equipment Leases			0.00
Private Contrib		133,568.00	133,568.00
Proceeds/royalties			0.00
Restitution		10,427.54	10,427.54
Gain/(loss) on equip disposals		110,000.00	110,000.00
TOTAL REVENUES	23,764,451	1,609,846.58	25,374,297.35



MIDLAND COUNTY ROAD COMMISSION
2025 ADJUSTED APPROPRIATION BUDGET

	2025 ADOPTED BUDGET	2025 BUDGET ADJUSTMENT	2025 ADJUSTED BUDGET
EXPENDITURES			
PRIMARY CONSTRUCTION			
PRIMARY HEAVY MAINT	7,501,388	500,000.00	8,001,388.00
PRIMARY MAINTENANCE	3,800,000	-500,000.00	3,300,000.00
PRIMARY WINTER MAINTENANCE		835,000.00	835,000.00
LOCAL HEAVY MAINT	3,250,000	75,000.00	3,325,000.00
LOCAL MAINTENANCE	3,100,000	150,000.00	3,250,000.00
LOCAL WINTER MAINTENANCE		450,000.00	450,000.00
LOCAL CONSTRUCTION			
STATE TRUNKLINE MAINT	1,000,000		1,000,000.00
STATE NON-MAINTENANCE			
EQUIPMENT EXPENSE(NET)			
Direct	2,500,000		2,500,000.00
Indirect	1,000,000		1,000,000.00
Operating	250,000	80,000.00	330,000.00
Rented Equipment			
Less Equipment Rental Credits	(2,700,000)	(400,000.00)	(2,300,000.00)
ADMINISTRATIVE EXPENSE (NET)			
Administrative	850,000	1,009,529.36	1,200,000.00
Less Credits To	(90,000)	(20,000.00)	(70,000.00)
CAPITAL OUTLAY (NET)			
Office	1,000	6,500.00	7,500.00
Engineering	106,000	-83,313.45	22,686.55
Garage/Shop/Misc Rd Equ	10,000	-9,500.00	500.00
Road Equipment	2,510,939		2,510,939.07
Building	105,000		105,000.00
Less: Retirements	(105,000)		(105,000.00)
Depreciation	(1,000,000)		(900,000.00)
OTHER			
Debt Principal Payments	400,000		400,000.00
Interest Expense			
City/Villages/Counties	30,000	80,000.00	110,000.00
Distributive Expense			
Drain Commission	300,000		300,000.00
TOTAL EXPENDITURES	22,819,327	2,173,216	25,273,013.62
TOTAL REVENUES	23,764,451		25,374,297.35
LESS TOTAL EXPENDITURES	22,819,327		25,273,013.62
REVENUES OVER(UNDER) EXPENSE	945,124		(101,283.73)

Moved by Commissioner Hyatt and seconded by Commissioner Cozat to approve the 2025 Budget Adjustments as presented.

Roll Call.

Yea: Commissioner Cozat, Hyatt, Atton

Nay: None

Motion Carried

Miscellaneous:

None

Staff Reports:

Jeff stated he attended an MDOT webinar last week to learn about right-of-way purchases. He is working on finishing up project closeouts and is beginning to prepare material bids for 2026.

Russ attended a MATS open house in Ingersoll Township last week, as well as the Midland County Township Officials Association holiday party. He stated he is continuing to work on cleaning up numerous right-of-way issues.

Donna reported that she had attended the Northern Conference at Boyne Highlands December 10 – 12. She has been preparing for year end and getting ready for the audit.

Steve stated that all of the equipment is up and running. He updated the board on the status of the sign truck, which is being built and could possibly be delivered in January.

Ashley has been working on the Year-In-Review video and Holiday closing posts for Facebook.

Jon attended the Northern Conference at Boyne Highlands and stated it was a very informative agenda this year. He stated there was a pipe installation training held at the office this week for the new crew members. He also updated the Board on the Bailey Bridge project.

Public Hearing 2026 Budget

Commissioner Atton opened the Public Hearing on the 2026 Proposed Budget at 9:30 am and discussion ensued:



	2025 APPROVED BUDGET	2025 Adjusted BUDGET	2026 PROPOSED
REVENUES			
TAXES			
County Millage/Per prop	4,200,000	4,554,595	4,400,000.00
PERMITS & LICENSES			
	70,000	73,248	70,000.00
FEDERAL SOURCES			
Bridges	1,466,357	1,466,357	1,044,000.00
Surface Trans/STP	1,679,991	1,679,991	1,140,986.00
Fed "D" Funds - overlays			
Fed. Safety Grant			750,000.00
Fed. High Risk			
Fed. Aid Flood	1,588,359	1,588,359	
RTF		35,568	
Transportation Alternatives-TAP			1,044,000.00
FEMA			
STATE SOURCES			
MTF	11,970,899	11,695,523	12,000,000.00
Build Michigan	199,000	196,349	199,000.00
MTF Engineering Reimbursement		10,000	10,000.00
Bridge		133,587	
EDF- "D" Funds			
EDF-Forest Rd "E"	48,134	48,134	48,134.00
EDF-Urban area "F"		278,386	
MiOSHA Safety Grant		3,545	
EGLE Grant		340,027	
CONTRIBUTIONS			
City/Villages/Counties	45,000	210,072	130,000.00
Townships	1,177,227	1,471,680	1,800,000.00
Other	10,000	149,278	50,000.00
CHARGES FOR SERVICES			
State Maintenance	1,254,484	1,047,964	1,000,000.00
State Non-Maint			
Other - Inspection fees/Weighmaster			
MATS			40,000.00
OTHER-LIST			
Interest & Rentals	55,000	137,640	100,000.00
Equipment Leases			
Private Contrib		133,568	
Proceeds/royalties			
Restitution		10,428	3,500.00
Insurance Refunds			50,000.00
Gain/(loss) on equip disposals		110,000	10,000.00
TOTAL REVENUES	23,764,451	25,374,297	23,889,620



	2025 APPROVED BUDGET	2025 Adjusted BUDGET	2026 PROPOSED
EXPENDITURES			
PRIMARY CONSTRUCTION			
PRIMARY HEAVY MAINT	7,501,388	8,001,388	7,689,000.00
PRIMARY MAINTENANCE	3,800,000	3,300,000	3,300,000.00
PRIMARY WINTER MAINTENANCE		835,000	900,000.00
LOCAL HEAVY MAINT	3,250,000	3,325,000	3,235,000.00
LOCAL MAINTENANCE	3,100,000	3,250,000	3,250,000.00
LOCAL WINTER MAINTENANCE		450,000	500,000.00
LOCAL CONSTRUCTION			
STATE TRUNKLINE MAINT	1,000,000	1,000,000	1,000,000.00
STATE NON-MAINTENANCE			
EQUIPMENT EXPENSE(NET)			
Direct	2,500,000	2,500,000	2,500,000.00
Indirect	1,000,000	1,000,000	1,000,000.00
Operating	250,000	330,000	330,000.00
Rented Equipment			
Less Equipment Rental Credits	(2,700,000)	(2,300,000)	(2,500,000.00)
ADMINISTRATIVE EXPENSE (NET)			
Administrative	850,000	1,200,000	1,200,000.00
Less Credits To	(90,000)	(70,000)	(70,000.00)
CAPITAL OUTLAY (NET)			
Office	1,000	7,500	4,500.00
Engineering	106,000	10,500	95,000.00
Garage/Shop/Misc Rd Equ	10,000	500	190,000.00
Road Equipment	2,510,939	2,510,939	1,316,402.00
Building	105,000	105,000	215,000.00
Less: Retirements	(105,000)	(105,000)	(105,000.00)
Depreciation	(1,000,000)	(900,000)	(900,000.00)
OTHER			
Debt Principal Payments	400,000	400,000	0.00
Interest Expense			
City/Villages/Counties	30,000	110,000	0.00
Distributive Expense			
Drain Commission	300,000	300,000	300,000.00
TOTAL EXPENDITURES	22,819,327	25,260,827	23,449,902
TOTAL REVENUES	23,764,451	25,374,297	23,889,620
LESS TOTAL EXPENDITURES	22,819,327	25,260,827	23,449,902
REVENUES OVER(UNDER) EXPENSE	945,124	113,470	439,718

No public comment was offered.

Commissioner Atton closed the Public Hearing at 9:47 am.

Moved by commissioner Hyatt and seconded by Commissioner Cozat to approve the 2026 budget as presented.

Roll Call.

Yea: Commissioners Hyatt, Cozat, Atton

Nay: None

Motion Carried

Jeanette Snyder had some questions regarding the process for road construction, with Russ and Jon providing her some information and also stating they could provide her with more information after the meeting.

Meeting was adjourned by Commissioner Atton at 10:02 am until Thursday, January 8, 2025.

Donna Lowe, Finance Director

Mike Atton, Chairman