

POLICY

NUMBER: **100**
SECTION: **100.06**

SUBJECT: **PRIMARY ROAD DRAINAGE PROCEDURES**

1. The purpose of a roadside ditch is to drain the roadway, roadbed, right of way, and accept water that naturally flows to the ditch.
2. The Road Commission will fund the cost of the drainage work and any required driveway replacement as an approved drainage project.
3. The use of headwalls is not recommended by the Road Commission and the existing installations will not be replaced. The alternative to headwalls shall be longer culverts which will allow for safer gentler slopes.
4. All excavated driveway approaches will be covered with gravel. Existing hard surface approaches that have been excavated, including concrete approaches, shall be replaced with hot mix asphalt after allowing ample time for materials to settle.
5. Any of the fill dirt that we have excavated will be offered:
1st - to the Midland County Road Commission
2nd - to the property owner
3rd - other residents within a reasonable distance from the job
6. When conditions allow, a permit may be issued and the Road Commission may allow property owners the opportunity to enclose their ditch by purchasing their own tile. All materials are required to be on location at the time the drainage project is scheduled to begin.
7. Once the Road Commission re-establishes a ditch, any property owner that fills it in without a permit shall be billed for time, materials, and equipment, or contractor cost to re-establish the ditch again.

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